

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were Jan May, John Housden, Glenn Farrington and Pedro De la Cerda. Also present were Public Works Director Lee Webster, Chief of Police Marcos Ruiz, City Clerk/Finance Director Misty Ruiz and Deputy Clerk Desha Rupeiks.

DECEMBER 2022 FINAL AGENDA:

The final agenda for the December City Council meeting was reviewed. No public was present to provide comments, so this item was removed from the agenda. Also, items 1 and 2 were removed under the Mayor’s agenda items.

MOTION: Council Member May made the motion to approve the December final agenda. Council Member Housden seconded the motion and it passed unanimously.

CONSENT AGENDA:

- a. Council Regular meeting minutes – 11/17/2022
- b. Special Meeting minutes – 11/17/2022
- c. Accounts Payable Approval for October 2022 Manual, October 2022 Payroll and November 2022 Council A/P.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

November Manual A/P Total:	\$11,374.85
November 2022 Payroll Total:	\$164,462.54
<u>December 2022 Council A/P Total:</u>	<u>\$265,733.54</u>
TOTAL:	\$441,570.93

Check numbers: 4718-4757, 4772-4778, 4780, 4781, 5009-5011, 63627, 63662, 63691-63710, 63712-63718 and 63733-63776. Also approved were reprint Checks, numbers 63719-63731. (Previously approved/paid. Reprinted for lost checks). Void checks: 44982, 47556, 47575, 47589, 48097, 48225, 48523, 48980, 48066, 1031, 3395, 52273, 52312, 52410, 53517, 53691, 54036, 54943, 55031, 55245, 56184, 56416, 58092, 58520, 60212, 60574, 60629, 60769, 61336, 61779, 61942 and 62402.

CONSENT AGENDA:

12/15/2022

MOTION: *Council Member De la Cerda made the motion to approve the Consent Agenda, consisting of items a, b and c identified in the above listing. All items listed are approved with this single motion. Council Member Farrington seconded the motion and it passed unanimously.*

CHIEF OF POLICE MARCOS RUIZ:

DEPARTMENT UPDATES:

Chief Ruiz stated that calls for service have been less, but the ones they have received have increased in severity. There was a threat made at the Brewster Middle School. The department was able to locate the suspect, a minor, and handled the situation and eliminated the threat. On another note, Ruiz noted that his department has come in \$100 under budget for 2022.

MAYOR ART SMYTH:

INTERFUND LOAN RESOLUTION NO. 2022-14:

MOTION: *Council Member May made the motion to approve Resolution No. 2022-14. Council Member De la Cerda seconded the motion and it passed unanimously.*

WA STATE TIB PROJECT SELECTION – OLD HWY 97:

MOTION: *Council Member May made the motion to approve the WSDOT TIB Project Award for the Old Hwy Project, #2-E-876(004)-1, maximum grant award amount of \$182,520.00, and to ratify the Mayor's signature on the agreement. Council Member De la Cerda seconded the motion and it passed unanimously.*

WA STATE TIB PROJECT SELECTION – 2022 MAINTENANCE PROJECT:

MOTION: *Council Member Farrington made the motion to approve the WSDOT TIB Project Award for the 2022 Maintenance Project, #6-E-876(105)-1, grant award amount of \$24,225.00, and to ratify the mayor's signature on the agreement. Council Member De la Cerda seconded the motion and it passed unanimously.*

WSDOT LOCAL AGENCY AGREEMENT SUPPLEMENT OLD HWY 97 PROJECT:

MOTION: *Council Member De la Cerda made the motion to approve the WSDOT Local Agency Agreement, Supplement Old Hwy 97 Reconstruction Project. Council Member De la Cerda seconded the motion and it passed unanimously.*

CITY CLERK/FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

Finance Director Ruiz reviewed the monthly finance report. Council had no questions or concerns.

REVISE WEB SERVICES AGREEMENT:

MOTION: *Council Member Housden made the motion to approve Revise Web Services Agreement for City of Brewster webpage services. Council Member De la Cerda seconded the motion and it passed unanimously.*

PUBLIC WORKS DIRECTOR LEE WEBSTER:

JUB UPDATES:

Public Works Director Webster reviewed the JUB updates. Action is requested on Change Order No. 4, for the Canyon Well House, for an increase the amount of \$12,932.66.

MOTION: *Council Member May made the motion to approve the Change Order No. 4, for the Canyon Well Project, in the amount of \$12,932.66. Council Member Housden seconded the motion and it passed unanimously.*

PEPPM/CENTRAL SUSQUEHANNA INTERMEDIATE COOPERATIVE PURCHASING PROGRAM INTERLOCAL AGREEMENT:

MOTION: *Council Member May made the motion to approve the PEPPM/Central Susquehanna Intermediate Cooperative Purchasing Program Interlocal Agreement. Council Member Housden seconded the motion and it passed unanimously.*

WELL PROTECTION AREA – DECLARATION OF COVENANT:

MOTION: *Council Member May made the motion to approve Well Protection Area Declaration of Covenant. Council Member De la Cerda seconded the motion and it passed unanimously.*

PUBLIC WORKS UPDATES:

- PWD Webster stated that he and the crews have been busy clearing the snow from the streets, as well as moving the large piles of snow at intersections and lots within the City in anticipation of needing to make room for more snowfall in the future.
- Webster also noted that with the large amount of snowfall we have experienced, moving the snow with the loaders, graders, pickup/plow combo and the dump trucks to haul it out is very expensive in overtime and fuel. The crews have also had to clear the runway at the airport. He has been doing some research into the loader mounted snowblowers. Depending on the options, they range anywhere in price from \$153K-\$182K. This piece of equipment could be used on the City streets as well as for clearing at the airport.

MOTION: *Council Member May made the motion to approve the purchase of the loader mounted snowblower attachment. Council Member De la Cerda seconded the motion and it passed unanimously.*

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 6:45 p.m.

Mayor Art Smyth

ATTEST:

City Clerk/Finance Director, Misty Ruiz