

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were Jan May, John Housden, Pedro De la Cerda and Glenn Farrington. Also present were Public Works Director Lee Webster, Chief of Police Marcos Ruiz, City Clerk/Finance Director Misty Ruiz, City Attorneys Chuck Zimmerman and Kait Schilling as well Deputy Clerk Desha Rupeiks.

**MAY 19, 2022 FINAL AGENDA:**

The final agenda for the May City Council meeting was reviewed. The addition of the Salmon Derby Vendors application was made.

***MOTION:*** Council Member May made the motion to approve the May final agenda. Council Member Farrington seconded the motion and it passed unanimously.

***MOTION:*** Council Member Housden made the motion to excuse Council Member Rieb. Council Member Farrington seconded the motion and it passed unanimously.

**CONSENT AGENDA:**

- a. Council Regular meeting minutes – 4/21/2022
- b. Special Meeting minutes – 5/12/2022
- c. Accounts Payable Approval for April 2022 Manual, April 2022 Payroll and May 2022 Council A/P.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

April Manual A/P Total:	\$12,280.07
April 2022 Payroll Total:	\$152,742.76
May 2022 Council A/P Total:	\$425,073.82
<b>TOTAL:</b>	<b>\$590,096.65</b>

**Check numbers:**

4433-4472, 4486, 62991, 62992, 63061-63075, 63078-63090 and 63092-63142.

**CONSENT AGENDA:**

**MOTION:** *Council Member May made the motion to approve the Consent Agenda, consisting of items a, b and c identified in the above listing. All items listed are approved with this single motion. Council Member De la Cerda seconded the motion and it passed unanimously.*

**PUBLIC COMMENT:**

**SALMON DERBY VENDORS APPLICATION:**

**MOTION:** *Council Member De la Cerda made the motion to approve the Salmon Derby Vendors Event Application. Council Member Housden seconded the motion and it passed unanimously.*

**MAYOR ART SMYTH:**

**ORDINANCE NO. 945 – TITLE 17 ZONING AMENDMENT FOR DAYCARE CENTERS:**

**MOTION:** *Council Member Farrington made the motion to adopt Ordinance No. 945, amending certain sections in Title 17 of the BMC to permit Day Care Centers in the C-2 Zone under the administrative permit process. Council Member Housden seconded the motion and it passed unanimously.*

**WA TEAMSTERS – UPDATED SPECIAL AGREEMENT NON-UNION BARGAINING UNIT EMPLOYEES:**

**MOTION:** *Council Member May made the motion to approve the updated special agreement for non-union bargaining unit employees. Council Member Farrington seconded the motion and it passed unanimously.*

**MAY LATE FEES:**

**MOTION:** *Council Member May made the motion to waive the May late fees due to an error in the mailing of the monthly bills by the processing company. Council Member Housden seconded the motion and it passed unanimously.*

**ANGLE TRAILER COURT RATE AMENDMENT:**

Council requested that this be reviewed again in 3-4 months, with recommendations from staff prior to the meeting in September 2022.

DIRECT INFRASTRUCTURE PROJECT GRANT APPROPRIATIONS FOR CANYON WELL HOUSE AND SEWER UPGRADES – MAYOR SIGNATURE AUTHORIZATION:

*MOTION: Council Member May made the motion to approve the project Grant Appropriations for the Canyon Well House and Sewer Upgrades and authorize the Mayor to execute the contract. Council Member De la Cerda seconded the motion and it passed unanimously.*

CHIEF OF POLICE MARCOS RUIZ:

DEPARTMENT UPDATES:

Chief Ruiz reviewed department stats and updates. All is going well. The last of the new department vehicles has arrived. He noted the department very much appreciates the support of the Council and Mayor.

FIRE CHIEF DYLAN GAMBLE:

Fire Chief Gamble said everything is running smooth with the department. The fireworks have been ordered and are they are all set for the 4<sup>th</sup> of July fireworks show.

CITY CLERK/FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

Finance Director Ruiz reviewed the monthly finance report. Council had no questions.

ANNUAL REPORT REVIEW:

*MOTION: Council Member Housden made the motion to approve the City of Brewster Annual Report for January 1, 2021 through December 31, 2021. Council Member De la Cerda seconded the motion and it passed unanimously.*

PUBLIC HEARING – MAC & CASS PARTNERSHIP, LP, FOR SEWER AND WATER EXTENSION AGREEMENT (1115 INDIAN AVENUE AND CONSIDERATION OF ORDINANCE:

The public hearing was opened. No comment was brought forth. The hearing closed, and was not recorded.

**MOTION:** *Council Member May made the motion to adopt Ordinance No 946, the third amended and restated development and pre-annexation and sewer and water extension agreement between the City of Brewster and the Mac & Cass Partnership, LP, concerning the development of the Okanogan County Assessor's parcel No. 3024140077 and No. 3024140129 located at 1115 West Indian Avenue, in the City urban growth area. Council Member De la Cerda seconded the motion and it passed unanimously.*

**PUBLIC WORKS DIRECTOR LEE WEBSTER:**

Public Works Director Lee Webster reviewed the following Public Works Updates:

**JUB UPDATES:**

Apollo is addressing the warranty items on the waterline project. The Canyon Well drilling is complete and the screen is installed and developed. Test pumping and water quality sampling is being scheduled. The award documents on the Canyon Well House have been sent to Larry Brown Construction. There is an approximate two-week process to get the agreement and insurance in place. Construction is anticipated to begin in June. The survey for the wastewater project design has been completed and they are working on the preliminary evaluation of equipment and layouts will take place in June.

**JUB CONTRACT AMENDMENT:**

**MOTION:** *Council Member May made the motion to approve the JUB General Services Engineering contract as amended. Council Member De la Cerda seconded the motion and it passed unanimously.*

**MOTION:** *Council Member De la Cerda made the motion to approve the JUB Airport Engineering services contract as amended. Council Member May seconded the motion and it passed unanimously.*

**AIRPORT PROJECT:**

All bids for the Airport Project came in way over the projected engineer estimates. At this time, it is planned to move to design only and engineering for this year with the project start/finish set for 2023.

**MOTION:** *Council Member May made the motion to reject all bids submitted for the Airport Project. Council Member De la Cerda seconded the motion and it passed unanimously.*

**MOTION:** *Council Member May made the motion to authorize the Mayor to negotiate and execute an agreement with JUB Engineers, Inc., for design of the other half of the rejected runway project; provided that the FAA commits to funds the engineering work at 100 percent or at the 90 percent FAA/5 percent WSDOT/5 percent City participation level. Council Member De la Cerda seconded the motion and it passed unanimously.*

PUBLIC WORKS/PROJECT UPDATES:

The playground concrete is finished and the benches are on the way. There are several items that have been ordered for the City that are being affected by shipping/supply issues. One of those main items being water meters. Okanogan County is interested in doing equipment sharing for projects. The Old Highway 97 project is set to start next year with commitment of funds by October of 2022. After talking with the County, the City will not get any fog seal work done on our streets this year.

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 6:50 p.m.

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Mayor Art Smyth

ATTEST:

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City Clerk/Finance Director, Misty Ruiz