

Mayor Art Smyth called the meeting to order at 6:00 p.m. The Council meeting was conducted via telephone conference call (GoToMeeting) pursuant to Governor Inslee's Proclamation No. 20-28. A roll call was taken to document those in attendance.

Council Members present by phone were Tim Rieb, Jan May, Glenn Farrington, John Housden and Pedro Dela Cerda. Also present were Public Works Director Lee Webster, Finance Director Misty Ruiz, Chief of Police Marcos Ruiz, Deputy Clerk Desha Rupeiks, and City Attorneys Chuck Zimmerman and Kait Schilling.

MARCH 17, 2022 FINAL AGENDA:

The final agenda for the March City Council meeting was reviewed. The addition of in-person/phone in meeting discussion and authorization of purchase of a paint striper was requested.

MOTION: Council Member Farrington made the motion to approve the March final agenda. Council Member May seconded the motion and it passed unanimously.

CONSENT AGENDA:

- a. Council Regular meeting minutes – 2/17/2022
- b. Special Council meeting minutes – 2/23/2022
- c. Accounts Payable Approval for February 2022 Manual, February 2022 Payroll and March 2022 Council A/P.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

February Manual A/P Total:	\$7,750.42
February 2022 Payroll Total:	\$158,001.23
<u>March 2022 Council A/P Total:</u>	<u>\$265,832.73</u>
TOTAL:	\$431,584.38

Check numbers:

1343, 1344, 4347-4359, 4362-4389, 62847, 62848, 62892-62900, 62904-62908, 62910-62916, 62919-62966 and 92968-62970. Also approved was void check 62909 (Incorrect amount).

CONSENT AGENDA:

MOTION: *Council Member De la Cerda made the motion to approve the Consent Agenda, consisting of items a, b and c identified in the above listing. All items listed are approved with this single motion. Council Member Rieb seconded the motion and it passed unanimously.*

MAYOR ART SMYTH:

CAPITAL BUDGET APPROPRIATION:

Mayor Smyth discussed the Capital Budget Appropriations received by the City of Brewster which includes \$2.8 Million for the Wastewater System improvements and \$480K to replace the Canyon Wellhouse. He is very pleased with the hard work Clerk Ruiz has put in to make this happen, and the benefits it will bring to the citizens of Brewster.

SET PUBLIC HEARING DATE – CRITICAL ACCESS AREAS:

MOTION: *Council Member Housden made the motion to set the Public Hearing date of April 21, 2022 during the regular City Council meeting for the Critical Areas Ordinance. Council Member Farrington seconded the motion and it passed unanimously.*

COUNCIL MEETINGS – IN PERSON VS. GOTO MEETING:

After discussion of the meeting format for the April Council meeting, Council consensus was to return to in-person meetings beginning April 1, 2022.

CHIEF OF POLICE MARCOS RUIZ:

DEPARTMENT UPDATES:

Chief Ruiz reviewed the department stats and happenings. An arrest has been made in the church arson fires and the suspect is currently being held in the Okanogan County Jail. The new decal designs for the BPD patrol cars have been installed on the cars we currently have, and will be installed on the cars we are awaiting. Many members of the community have commented positively on the look of the vehicles.

SUPRLUS AED'S:

MOTION: *Council Member May made the motion to declare six (6) city owned Automated External Defibrillators and instruct the City Attorney to prepare Resolution No. 2022-03, authorizing the transfer, at no cost, of these AED's to entities that operate within the City to which the citizens would benefit from the AED's being available in a time of need. Council Member De la Cerda seconded the motion and it passed unanimously.*

CLERK/FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

City Clerk/Finance Director Ruiz reviewed the monthly financial reports. All is in line with normal. Council had no questions for Ruiz.

PUBLIC WORKS DIRECTOR LEE WEBSTER:

JUB UPDATES:

Michelle Johnson of JUB spoke regarding the project updates. The manganese removal project/well house/waterline work is still progressing as expected with the closeout paperwork being processed. The lower reservoir well house project is also in the process of the closeout paperwork. The well has been in operation for a month and is working well. The Canyon Well drilling is underway and the material looks good. Drilling is expected to be complete within the next week or so. The screens and test pumps will be ordered and depending on delivery times, they expect to close out the project by the end of April.

Bids opened on March 16th for the Canyon well house and have been presented to Council for review. The lowest submitted bid contained an error, and they withdrew their bid. The next lowest qualified bid was from Larry Brown Construction, and came in at \$1.8 million.

MOTION: *Council Member Rieb made the motion to authorize the Mayor to award the Canyon Well House Project to the lowest qualified bidder, Larry Brown Construction, and execute the contract after review by Rural Development. Council Member Housden seconded the motion and it passed unanimously.*

JUB is preparing to kickoff design work for the Wastewater Project this month. The Design Report and Concept Plan is set to be presented to Council in June. This project is set to begin a year from now.

PUBLIC WORKS UPDATES:

- The new playground equipment is being installed at the Cove Park.
- The new/used loader has been purchased. It is here and is having some basic service work done.
- Survey work is being done for the Old Hwy 97 road repair project.
- Geotech studies are being done on the west taxi lane at the airport.
- PWD asked for Council approval to purchase a new paint striper, as the one we have is out of commission. He has found one that will be sufficient for what we need, at a cost of \$25K.

MOTION: *Council Member Farrington made the motion to authorize the purchase of a new paint striper for a total cost of \$25K. Council Member May seconded the motion and it passed unanimously.*

CONTINUE GEBBERS/INDIAN AVENUE PUBLIC HEARING DATE TO 4/21/22:

MOTION: *Council Member De la Cerda made the motion to continue the public hearing for the consideration of an Ordinance and Third Amended and Restated Development and Pre-annexation and Sewer & Water Extension Agreement with Mac & Cass Partnership, LP, for further development of the 1115 Indian Avenue West property to add construction of a church with school classrooms and a gymnasium to the April 21, 2022 regular City Council meeting. Council Member Rieb seconded the motion and it passed unanimously.*

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 6:31 p.m.

Mayor Art Smyth

ATTEST:

Clerk/Finance Director, Misty Ruiz

cz/dr