

Mayor Art Smyth called the meeting to order at 6:08 p.m. The Council meeting was conducted via telephone conference call (GoToMeeting) pursuant to Governor Inslee’s Proclamation No. 20-28. A roll call was taken to document those in attendance.

Council Members present by phone were Tim Rieb, Jan May, Glenn Farrington, John Housden and Pedro De la Cerda. Also present were Public Works Director Lee Webster, Finance Director Misty Ruiz, Chief of Police Marcos Ruiz, Deputy Clerk Desha Rupeiks, Michelle Johnson of JUB and City Attorney Chuck Zimmerman.

JANUARY 20, 2022 FINAL AGENDA:

The final agenda for the January City Council meeting was reviewed.

MOTION: *Council Member May made the motion to approve the January final agenda as presented. Council Member De la Cerda seconded the motion and it passed unanimously.*

CONSENT AGENDA:

- a. Council Regular meeting minutes – 12/16/2021
- b. December 2021 Manual A/P, December 2021 Open Period A/P, December 2021 Payroll and January 2022 Council A/P approval.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

December 2021 Manual A/P Total:	\$46,774.90
December 2021 Open Period A/P Total:	\$59,281.04
December 2021 Payroll Total:	\$150,047.48
<u>January 2022 Council A/P Total:</u>	<u>\$253,902.28</u>
TOTAL:	\$510,005.70

Check numbers: 1339, 1340, 4259-4271, 4279-4305, 62668-62670, 62724-62763, 62765-62806, 62814-92826, 62828 & 62829.

CONSENT AGENDA:

MOTION: *Council Member Farrington made the motion to approve the Consent Agenda, consisting of items a. and b. identified in the above listing. All items listed are approved with this single motion. Council Member May seconded the motion and it passed unanimously.*

MAYOR ART SMYTH:

DOG LICENSING REQUIREMENTS/PARVO VACCINATIONS:

MOTION: *Council Member Housden made the motion approve further inquiry and research, and possibly draft an Ordinance to require Parvo Vaccines for dogs licensed in the City of Brewster. Council Member Farrington seconded the motion and it passed unanimously.*

SALMON DERBY EVENT APPLICATION:

MOTION: *Council Member Farrington made the motion to approve the 2022 Brewster Salmon Derby Event Application, for the dates of August 5th, 6th and 7th. Council Member May seconded the motion and it passed unanimously.*

CHIEF OF POLICE MARCOS RUIZ:

The monthly memo was sent out to Council. There were no questions or concerns.

CLERK/FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

Clerk/Finance Director Ruiz reviewed the monthly finance report for December. The 20th day of January is the close out date for 2021, and she will have an update in February.

FIRE CHIEF DYLAN GAMBLE:

MOTION: *Council Member May made the motion to excuse Fire Chief Dylan Gamble from the Council Meeting tonight, due to a previous engagement. Council Member De la Cerda seconded the motion and it passed unanimously.*

Public Works Director Webster presented the update for Fire Chief Gamble. They have responded to a number of calls; however, turnout has been low and they need more volunteers! The City's fire engine did go to Spokane for needed repairs and is back in service.

JUB UPDATES:

Michelle Johnson of JUB Engineering presented updates. She stated that the Well House and Waterline work is complete. Concrete repairs are complete, a walk through is schedule for April with the contractor and final reviews process is underway with Rural Development and the contractor for confirmation of the final costs.

She noted that Change Order No. 5 is on the agenda for approval. This will adjust the contract time delay in electrical gear and final programming as well as grading at the lower reservoir site. There is also one outstanding item related to startup and operation of the pressure tank and we are awaiting confirmation of a scheduled date for this to be adjusted by the valve specialist.

The notice to proceed has been issued to Holt Drilling for the Canyon Well. They have been held up by weather, but anticipate starting next week.

PUBLIC WORKS DIRECTOR LEE WEBSTER:

PROJECT/UPDATES:

Public Works Director Webster stated that the fifteen inches of snow we received on January 6th required over 300 hours of man/equipment time for removal. The crew did the best they could considering the large amount of snow in a short period of time. The Old Highway 97 Project has WSDOT local programs approval and is moving along.

CHANGE ORDER NO. 5 – 2020 WELL HOUSE PROJECT:

MOTION: *Council Member De la Cerda made the motion to approve the 2020 Well House Project Change Order No. 5. Council Member Rieb seconded the motion and it passed unanimously.*

COUNCIL MEETINGS - IN-PERSON VS. GOTO MEETING:

After discussion of the meeting format for the February 2022 Council meeting, Council consensus was to continue with the call-in meeting format for the February meeting.

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 6:31 p.m.

Mayor Art Smyth

ATTEST:

Clerk/Finance Director, Misty Ruiz

CZ/dr 2/17