

Mayor Art Smyth called the meeting to order at 6:00 p.m. The Council meeting was conducted via telephone conference call (Go To Meeting) pursuant to Governor Inslee’s Proclamation No. 20-28. A roll call was taken to document those in attendance.

Council Members present were Tim Rieb, Jan May, Emmanuel Hurtado, John Housden and Glenn Farrington. Also present were Public Works Director Lee Webster, Chief of Police Marcos Ruiz, Fire Chief Dylan Gamble, City Clerk/Finance Director Misty Ruiz, Deputy Clerk Desha Rupeiks, City Attorney Kait Schilling and Michelle Johnson of JUB Engineering.

The Regular Council meeting minutes from 5/12/2021 were reviewed. The final agenda for the June City Council meeting was also reviewed with the addition of the American Rescue Plan Act Approval, the Interagency Data Sharing Agreement with the State Auditor’s Office and the Fireworks Invoice.

**MOTION:** *Council Member Farrington made the motion to approve the June final agenda with additions above. Council Member May seconded the motion and it passed unanimously.*

**MOTION:** *Council Member May made the motion to approve the 5/12/2021 Regular Council meeting minutes. Council Member Rieb seconded the motion and it passed unanimously.*

**PAYROLL AND ACCOUNTS PAYABLE:**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date June 17, 2021, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

May 2021 Manual A/P Total:	\$18,136.16
June 2021 Council A/P Total:	\$487,866.19
<u>May 2021 Payroll Total:</u>	<u>\$155,392.79</u>
<b>TOTAL:</b>	<b>\$661,395.14</b>

Check numbers 1323-1325, 3447, 3955-3968, 3972-4001, 61998-62000, 62040-62085 and 62089-62152.

**MOTION:** *Council Member Rieb made the motion to approve the above noted bills and payroll. Council Member Housden seconded the motion and it passed unanimously.*

**PUBLIC COMMENT:** None brought forth.

**CHIEF OF POLICE MARCOS RUIZ:**

**DEPARTMENT UPDATES:**

Chief Ruiz reviewed department updates, noting that the department status is good. He discussed how the department will be handling the major changes to how they are instructed to deal with certain calls due to a new bill that was passed and signed into law. The department is also preparing for the 4<sup>th</sup> of July weekend. There will be other agencies assisting. The law enforcement boat will also be out on the water during the 4<sup>th</sup>.

**FIRE CHIEF DYLAN GAMBLE:**

Fire Chief Gamble stated that the Fireworks show is a go for the 4<sup>th</sup>. While he tried to get more fireworks to make the show bigger, the shipping restrictions made this unattainable. Nonetheless, the show will be great. He thanks Chief Ruiz for obtaining the Marine Patrol Boat.

**MAYOR ART SMYTH:**

**PUBLIC HEARING – SIX YEAR STREET PLAN 2022-2027:**

The public hearing for the Six-Year Street Plan was opened. There was no comment brought forth. The public hearing was closed.

**RESOLUTION NO. 2021-05 – SIX YEAR STREET PLAN 2022-2027:**

**MOTION:** *Council Member Housden made the motion to approve Resolution No. 2021-05, approving the Six-Year Street Plan for years 2022-2027. Council Member Farrington seconded the motion and it passed unanimously.*

**REVIEW OF COVID EMERGENCY DECLARATION/UTILITY LATE FEES:**

**MOTION:** *Council Member Farrington made the motion to authorize the Mayor to direct City staff to begin utilizing the City utility disconnection procedures for non-payment of utilities when the Governor Proclamations permit this activity to occur again. Council Member May seconded the motion and it passed unanimously.*

AMERICAN RESCUE PLAN ACT APPROVAL:

*MOTION: Council Member May made the motion to approve acceptance of the American Rescue Plan Act funding and to authorize the Mayor to execute all documents related to securing this funding. Council Member Hurtado seconded the motion and it passed unanimously.*

SUNRISE DISPOSAL COST OF LIVING INCREASES 2021:

*MOTION: Council Member Hurtado made the motion to approve the Sunrise Disposal 3.5% cost of living rates increase effective July 1, 2021. Council Member Farrington seconded the motion and it passed unanimously.*

JOHN DEERE LAWN MOWER STATE BID:

*MOTION: Council Member May made the motion to approve the purchase of the John Deere Mower on State Bid and to authorize the Mayor and City Clerk/Finance Director to sign all documents necessary to complete the purchase. Council Member Hurtado seconded the motion and it passed unanimously.*

INTERAGENCY DATA SHARING AGREEMENT STATE AUDITORS' OFFICE:

*MOTION: Council Member Rieb made the motion to approve the Interagency Data Sharing Agreement between the State Auditor's Office and the City of Brewster. Council Member Housden seconded the motion and it passed unanimously.*

FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

Finance Director Ruiz reviewed the monthly finance report. No comments or concerns were raised. Ruiz noted she needed council approval for the purchase of the Fireworks for the Fire Department 4<sup>th</sup> of July Fireworks show.

*MOTION: Council Member Housden made the motion to approve the purchase of fireworks, in the amount of \$11,250 for the Brewster Fire Department 4<sup>th</sup> of July Fireworks Show. Council Member Farrington seconded the motion and it passed unanimously.*

PUBLIC WORKS DIRECTOR LEE WEBSTER:

Public Works Director Webster reviewed the following:

- The Brewster Swimming Pool is set to open June 18<sup>th</sup>.
- The airport seal coat/painting is complete.
- Apollo is set to clean up after the street repairs, including sweeping.
- The school had the fire line testing done, the 6" line is plugged with manganese. The line was flushed several times, and the second test although better than the first still failed. The school and the City are working together to try to find a resolution to this problem.
- The Water Use Efficiency Reports and Consumer Confidence Reports went out with the June billing.

JUB UPDATES – MICHELLE JOHNSON:

Michelle Johnson of JUB gave the following updates:

- The water line project is complete as is the paving. They will spend the next few weeks cleaning up. Apollo is working past their original additionally granted timeframe and has requested additional days.
- The well house project work continues at the Lower Reservoir. The building, piping and site work is anticipated to be complete within the next few weeks. Apollo has submitted a deductive change order and this is being reviewed with USDA/RD. The water rights application for the New Canyon Well has been submitted to the DOE and is under review.
- A Community Development Block Grant application for \$900,000 in additional funding for the wastewater work was submitted the first week of June.

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 6:40 p.m.

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Mayor Art Smyth

ATTEST:

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City Clerk/Finance Director, Misty Ruiz  
cz/dr