

Mayor Art Smyth called the meeting to order at 6:00 p.m. The Council meeting was conducted via telephone conference call (Go To Meeting) pursuant to Governor Inslee's Proclamation No. 20-28. A roll call was taken to document those in attendance.

Council Members present were Tim Rieb, Jan May, Emmanuel Hurtado and John Housden. Also present were Public Works Director Lee Webster, Chief of Police Marcos Ruiz, Finance Director Misty Ruiz, Deputy Clerk Desha Rupeiks, City Attorneys Chuck Zimmerman and Kait Schilling, Michelle Johnson of JUB Engineering. Members of the public included Mike Mauk, Avis Erickson and Glenn Farrington.

The Regular Council meeting minutes from 4/14/2021 and Special Meeting minutes from 4/30/2021 were reviewed. The final agenda for the May City Council meeting was also reviewed with the addition of Regular City Council Meeting date change.

**MOTION:** *Council Member May made the motion to approve May final agenda with additions above. Council Member Hurtado seconded the motion and it passed unanimously.*

**COUNCIL POSITION NO. 4 APPOINTEE GLENN FARRINGTON:**

**MOTION:** *Council Member Hurtado made the motion to appoint Glenn Farrington to the vacant Council Position No. 4. Council Member Rieb seconded the motion and it passed unanimously.*

Council Member Farrington took the oath of office for Council Position No. 4, which was administered by Mayor Art Smyth.

**MOTION:** *Council Member Housden made the motion to approve the 4/14/2021 Regular Council and 4/30/2021 Special meeting minutes. Council Member Farrington seconded the motion and it passed unanimously.*

**PAYROLL AND ACCOUNTS PAYABLE:**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date May 12, 2021, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

April 2021 Manual A/P Total:	\$31,245.25
May 2021 Council A/P Total:	\$278,116.28
<u>April 2021 Payroll Total:</u>	<u>\$151,941.50</u>
<b>TOTAL:</b>	<b>\$461,303.03</b>

**Check numbers:** 3909-3922, 3928-3954, 3969-3971, 61914-61917, 61969-61997, 62001-62039. Also approved was void check, 61876 for \$8,654.00, already paid with check no. 61849 (previously issued payment).

**MOTION:** *Council Member Farrington made the motion to approve the above noted bills and payroll. Council Member May seconded the motion and it passed unanimously.*

**PUBLIC COMMENT:**

Council Member Housden voiced concern he has heard from citizens wanting to receive the COVID vaccine, however, they have experienced difficulty in obtaining them locally. Chief Ruiz stated that there will be a vaccination site at the Okanogan County Fairgrounds this coming weekend and he will post the information on the BPD Facebook page.

**CHIEF OF POLICE MARCOS RUIZ:**

**DEPARTMENT UPDATES:**

Chief of Police Marcos Ruiz reviewed department updates. He stated the PD is still providing PPE and other Covid related supplies to businesses when needed. The department recently had photos taken, which were included in the packets. He noted the department is running smooth and the “one team, one direction” theme represents them well.

**FIRE CHIEF DYLAN GAMBLE:**

Fire Chief Dylan Gamble was present to discuss the BFD happenings. He noted that the 4<sup>th</sup> of July Fireworks Display will take place this year. Gamble also noted that the location for the storage containers at the Upper Reservoir will be a great site as they will have access to water, as well as a new place for training.

**MAYOR ART SMYTH:**

**PUBLIC HEARING – VARIANCE REQUEST FOR 302 S. 1<sup>ST</sup> STREET:**

Mayor Smyth opened the public hearing at 6:20 p.m. for the Brad Mason variance request for property located at 302 So. 1<sup>st</sup> Street. No public comment was brought forth, and the public hearing was closed.

**MOTION:** *Council Member Hurtado made the motion to approve the Brad Mason variance request for the property located at 302 So. 1<sup>st</sup> Street, as recommended and outlined in the City Planner's Staff Report and to authorize the Mayor to prepare and approve findings and a decision. Council Member Rieb seconded the motion and it passed unanimously.*

PUBLIC HEARING – CDBG:

Mayor Smyth opened the public hearing at 6:21 p.m. for the CDBG (Community Development Block Grant) Water System Improvements Project. No public comment was brought forth, and the public hearing was closed.

FAMILIES FIRST CORONA VIRUS RELIEF ACT & EMERGENCY PAID SICK LEAVE:

**MOTION:** *Council Member Housden made the motion to approve the Families First Corona Virus Relief Act & Emergency Paid Sick Leave. Council Member Farrington seconded the motion and it passed unanimously.*

4<sup>TH</sup> OF JULY VENDORS PUBLIC EVENT APPLICATION and 4<sup>TH</sup> OF JULY EVENT APPLICATION DATE CHANGE:

Council reviewed the 4<sup>th</sup> of July Vendors Application. Chief Marcos Ruiz asked to table the 4<sup>th</sup> of July Event Application for further review at the staff level. Because of the requested date change, he would like more time to review this within the departments.

**MOTION:** *Council Member Farrington made the motion to approve the Brewster 4<sup>th</sup> of July Vendors Application as submitted. Council Member May seconded the motion and it passed unanimously.*

SALMON DERBY VENDORS PUBLIC EVENT APPLICATION:

**MOTION:** *Council Member May made the motion to approve the Brewster King Salmon Derby Vendors Event Application. Council Member Hurtado seconded the motion and it passed unanimously.*

CELEBRATION OF LIFE PUBLIC EVENT APPLICATION:

**MOTION:** *Council Member Hurtado made the motion to approve the Celebration of*

*Life Event Application as submitted. Council Member Rieb seconded the motion and it passed unanimously.*

BOULDER PARK AGREEMENT SIGNATURE RATIFICATION:

*MOTION: Council Member Hurtado made the motion to approve ratification of signatures on the Boulder Park Agreement. Council Member Rieb seconded the motion and it passed unanimously.*

SET PUBLIC HEARING DATE FOR 6 YEAR STREET PLAN:

*MOTION: Council Member Rieb made the motion to set the Six Year Street Plan Public Hearing for the next regularly scheduled City Council meeting on June 17<sup>th</sup> at 6pm. Council Member Housden seconded the motion and it passed unanimously.*

ORDINANCE NO. 940 – CHANGE OF REGULAR COUNCIL MEETING DATE:

*MOTION: Council Member Housden made the motion to adopt Ordinance No. 940, changing the Regular City Council Meeting date to the third Thursday of each month. The meeting will begin at 6pm. Council Member Farrington seconded the motion and it passed unanimously.*

FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

Finance Director Misty Ruiz reviewed the monthly financial reports. Council had no questions or concerns. Ruiz did ask for Council to approve the purchase of the fireworks for the Brewster Fire Department's 4<sup>th</sup> of July fireworks display.

*MOTION: Council Member Farrington made the motion to approve the purchase of the fireworks for the 4<sup>th</sup> of July Fireworks display, performed by the Brewster Fire Department. Council Member May seconded the motion and it passed unanimously.*

PUBLIC WORKS DIRECTOR LEE WEBSTER:

Public Works Director Lee Webster reviewed department updates and happenings. Light poles will be installed on the little league field soon, as well as installation of backstop nettings for safety. A non-motorized boat/canoe/kayak take out ramp will be installed in the West Cove Park. A new playground will be added at the Cove Park as well, hopefully sometime this summer, in partnership with DCPUD. The City will only

be required to pay for the installation of fall protection. The previously approved Brewster Regatta (hydro boat races) has been cancelled.

JUB UPDATES – MICHELLE JOHNSON:

Michelle Johnson of JUB Engineering was present to discuss current projects. She noted the Manganese Removal/Well House/Waterline Work projects. Main line installation is complete and they are now working on tie-ins. Paving and road repairs will begin around May 24<sup>th</sup>. Well house work continues at the Lower Reservoir. A deductive change order has been submitted. The water rights application for the new Canyon Well has been submitted to the DOE. The Wastewater Project is moving along, and they are working with City staff on a CDBG application. The engineering scope will be ready for review this month.

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 7:01 p.m.

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Mayor Art Smyth

ATTEST:

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Finance Director, Misty Ruiz  
cz/dr