

Mayor Art Smyth called the meeting to order at 6:07 p.m. The Council meeting was conducted via telephone conference call (Go To Meeting) pursuant to Governor Inslee's Proclamation No. 20-28. A roll call was taken to document those in attendance.

Council Members present were Avis Christensen, Tim Rieb, Jan May, Emmanuel Hurtado and John Housden. Also present were Public Works Director Lee Webster, Chief of Police Marcos Ruiz, Finance Director Misty Ruiz, Deputy Clerk Desha Rupeiks, City Attorney Chuck Zimmerman and Michelle Johnson of JUB Engineering.

The Regular Council meeting minutes from 1/13/2021 were reviewed. The final agenda for the February City Council meeting was also reviewed.

**MOTION:** *Council Member Christensen made the motion to approve February final agenda. Council Member May seconded the motion and it passed unanimously.*

**MOTION:** *Council Member May made the motion to approve the 1/13/2021 Regular Council meeting minutes. Council Member Hurtado seconded the motion and it passed unanimously.*

#### **PAYROLL AND ACCOUNTS PAYABLE:**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date February 10, 2021, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

January 2021 Manual A/P Total:	\$2,559,794.21
February 2021 Council A/P Total:	\$679,438.09
January 2021 Payroll Total:	\$147,655.89
<b>TOTAL:</b>	<b>\$3,386,888.19</b>

**Check numbers:** 1317, 1318, 3778-3821, 3836, 3837, 61657-61660, 61703-61711, 61713-61721 and 61724-61776. Also approved was void check #61647 in the amount of \$150.00. Check was lost in mail.

**MOTION:** *Council Member Hurtado made the motion to approve the above noted bills and payroll. Council Member Rieb seconded the motion and it passed unanimously.*

**MOTION:** *Council Member Rieb made the motion to excuse Council Member Hurtado from the meeting due to an emergency. Council Member Housden seconded the motion and it passed unanimously.*

**PUBLIC COMMENT:** None.

**CHIEF OF POLICE MARCOS RUIZ:**

**DEPARTMENT UPDATES:**

Chief Ruiz reviewed the department stats and gave updates. The department is looking to prepare for scheduled mandated training and will facilitate with other departments in the County. The officers have begun or completed their COVID vaccine series. Council had no questions or concerns for the Chief.

**FIRE CHIEF DYLAN GAMBLE:**

Fire Chief Gamble stated that the department has a live burn scheduled in Pateros on March 6<sup>th</sup>. The department has also purchased some empty rail cars that they are looking to construct into a permanent burn training center, they just need to locate some property in the area that these can be set up on. Public Works Director Webster stated he would get in contact with Gamble to go over potential areas of land that the City owns that may be suitable for this.

**MAYOR ART SMYTH:**

**SEWER GRANT:**

The City of Brewster has recently identified critical infrastructure within the collection system at the wastewater treatment plant that are not operating with reliability, leaving the City at risk of violations. Rather than addressing individual items, the City is approaching these problems comprehensively by identifying key improvements across the system that will prevent public health or water quality concerns. The Department of Ecology has awarded the City of Brewster with \$3,104,816.00 in Grant funding to help address these issues.

**COUNCIL COMMITTEE REVIEW:**

The list of current committees that the Council members serve on were reviewed. Of those in attendance, all were fine with continuing to serve on their currently assigned committees. However, since one Council Member had to leave the meeting (Hurtado) it was agreed to discuss this in more detail at the March Council Meeting.

ORDINANCE NO 938 – SMALL WORKS ROSTER:

**MOTION:** *Council Member Rieb made the motion to adopt Ordinance No. 938, updating the dollar amounts for using the City Public Works Contracts Small Works Roster to conform to the current limitations imposed by State law. Council Member Housden seconded the motion and it passed unanimously.*

RESOLUTION NO. 2021-01, RATE FEES UPDATE:

**MOTION:** *Council Member Housden made the motion to approve Resolution No. 2021-01, setting several rates and fees for services and utilities provided by the City of Brewster. Council Member Christensen seconded the motion and it passed unanimously.*

RESOLUTION NO. 2021-02, DESIGNATION OF OCCOG REPRESENTATIVES:

**MOTION:** *Council Member Christensen made the motion to approve Resolution No 2021-02, designating the voting representatives for the Okanogan County Council of Governments and repealing actions and resolutions inconsistent with this resolution and authorizing the voting representative of the City to approve amendments to the OCCOG bylaws. Council Member May seconded the motion and it passed unanimously.*

FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

Finance Director Misty Ruiz reviewed the monthly finance report as well as the quarterly report. The general fund is doing very well. Council had no questions or concerns.

SENIOR CENTER LETTER OF SUPPORT AND REQUEST FOR FUNDING ASSISTANCE:

**MOTION:** *Council Member May made the motion to contribute \$2000 to the Brewster/Bridgeport/Pateros Senior Center. This contribution will assist the poor and infirm within our community. Council Member Rieb seconded the motion and it passed unanimously.*

PUBLIC WORKS DIRECTOR LEE WEBSTER:

JUB UPDATES – MICHELLE JOHNSON:

Michelle Johnson of JUB presented project updates, specifically the well house and waterline work and the well and wellhouse project. Things are progressing well. No action is required at this time.

PROJECT UPDATES: Public Works Director Lee Webster reviewed the following:

- Webster noted that he has done a walk-through with Central Washington Asphalt regarding the issues we have with the paving. No payment has been issued as of yet, and it will be this spring before a final repair can be made.
- The library is in the process of being repainted (inside) as well as the installation of new flooring. The Brewster Library will be the model library for all State library upgrades.
- There are 6 new homes being built within the City limits, three at Eastbay and three at Columbia Shores.
- Webster noted that he has revised the City of Brewster snow removal policy. This was reviewed by Council with no questions or concerns.

## ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 6:45 p.m.

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Mayor Art Smyth

ATTEST:

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Finance Director, Misty Ruiz