

**May 14, 2003**

Mayor Bonnie House called the meeting to order at 6:00 p.m. Council Members present were Bob Fateley, Wayne Lehrman, Bob Dewey, George Webster and Dave Freels.

Minutes were approved as sent for 04/09/03 and 04/29/03.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date 05/14/03 the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows: Claims Fund voucher numbers 35865 through 35977 in the total amount of \$271,765.91 Payroll Fund voucher numbers 20834 through 20882 in the total amount of \$59,943.78.

### **ECONOMIC ALLIANCE UPDATE**

Terry Knapton, Executive Director of the Economic Alliance, was present to introduce himself as the new director and to update the council on what they are currently working on. Mr. Knapton reported that the county commissioners had approved a 40% county, 40% city and 20% emergent fund split for what is referred to as 08 Money. Knapton assured the council that all of the \$3.5 million available to the cities and county will be distributed at the discretion of the alliance.

Mr. Knapton stated that there was a project in progress to market products in Okanogan County collectively instead of individually, thus making the push stronger to promote the counties products.

Mayor House stated that the council members have a hard time making it to meetings conducted during business hours and asked Mr. Knapton if City Staff could vote proxy for elected officials. Mr. Knapton reported the council could pass a resolution to that effect for future meetings. Mayor House asked that a resolution will be prepared by City Clerk Pam Olsen for the June meeting.

### **BREWSTER KIWANIS 4<sup>TH</sup> OF JULY FIREWORKS SALE**

Mayor House read into record a letter from Brewster Kiwanis representative Ron Pasley asking permission for the Kiwanis Club to sell fireworks from July 1- 4, 2003.

### **MOTION:**

Council Member Dewey moved to allow the Brewster Kiwanis Club to sell fireworks from July 1- 4, 2003 with the stipulation that they have approval of Fire Chief Mike Webster and Police Chief Rick Balam. Seconded by Council Member Webster. Motion carried unanimously.

### **APPOINTMENT OF COMMISSIONERS TO THE BREWSTER HOUSING AUTHORITY**

Mayor House re-appointed the following commissioners to the Brewster Housing Authority: Shelly Brown, term expiration June 30, 2005; Steve Lautensleger, term expiration June 30,

2006; Walt Olsen, term expiration June 30, 2006; and Mike Hardin, term expiration June 30, 2007.

### **ORDINANCE #743 – REGARDING THE INDEXING OF PUBLIC RECORDS**

City Clerk Olsen discussed Ordinance #743 regarding the indexing of public records. Olsen explained to council that according to state law all municipalities are required to index public records unless the city passes an ordinance claiming it a hardship to prepare and maintain an indexing system.

#### **MOTION:**

Council Member Fateley moved to approve Ordinance #743 as presented. Seconded by Council Member Lehrman. Motion carried unanimously.

### **HEALTHBEAT FITNESS CENTER PARKING**

City Clerk Olsen reported on a letter that was received from Healthbeat Fitness Center Manager Rob Dezelle in regards to parking. Olsen stated the letter asks for relief regarding the parking restrictions imposed by the city between the times of 2:00 a.m. and 6:00 a.m. on 5<sup>th</sup> Street from Indian Avenue to Jay Avenue on Monday through Thursday. Healthbeat opens at 4:00 a.m. and asked if their patrons could park on the side street Monday through Friday from 4:00 a.m. – 6:00 a.m. with out being ticketed.

#### **MOTION:**

Council Member Freels moved to allow parking on 5<sup>th</sup> Street from Indian Avenue to Jay Avenue Monday through Thursday between 4:00 a.m. and 6:00 a.m. Seconded by Council Member Webster. Motion carried unanimously.

### **MUTUAL IRRIGATION FRANCHISE AGREEMENT AND ORDINANCE #744 RELATING TO MUTUAL IRRIGATION**

Public Works Director Mike Shenyer discussed Ordinance #744 relating to Mutual Irrigation. Shenyer reported that Mutual Irrigation Representative Ike Vallance provided the city with a signed Mutual Irrigation Franchise Agreement and a certificate of insurance.

#### **MOTION:**

Council Member Fateley moved to approve Ordinance #744 as presented. Seconded by Council Member Webster. Motion carried unanimously.

### **ENGINEER SELECTION FOR THE MAIN AVENUE IMPROVEMENT PROJECT**

Public Works Director Shenyer reported that six engineer proposals were received for the upcoming Main Avenue Improvement Project. The proposal review board consisted of Council Member Dewey, Public Works Director Shenyer and City Clerk Olsen. The review board individually reviewed and rated each of the six proposals and all came up with JUB Engineering as their number one pick. Council Member Freels stated his concerns with JUB Engineers being all the way from Coeur d'Alene. Shenyer assured Council Member Freels that the distance has never affected any of the projects that they have done for us in the

past. Council Member Dewey stated that JUB has experience in this type of project and is willing to work closely with the affected businesses to assure a good working relationship.

**MOTION:**

Council Member Webster moved to accept the review committee's recommendation to begin negotiations with JUB Engineering on the Main Avenue Improvement Project. Seconded by Council Member Lehrman. Motion carried unanimously.

**RIO AUTO SUPPLY WATER LEAK**

Public Works Director Shenyer explained that the Rio Auto Supply discovered a water leak under the sidewalk this spring when the water meter was read. Shenyer stated that the leak was fixed promptly and that the owner submitted a letter to council requesting an adjustment to his utility statement.

**MOTION:**

Council Member Fateley moved to prorate and refund Rio Auto Supply for their water leak. Seconded by Council Member Freels. Motion carried unanimously.

**POLICE DEPARTMENT REPORT**

Chief Balam passed out his monthly police report and stats. Balam stated that he had added an additional sheet to clarify specific events.

**CIVIL SERVICE TEST**

Chief Balam asked council's permission to hold a civil service test to establish an eligibility hiring list. Balam stated that the last test was on January 8, 2002 and the list is invalid at this point. Council granted permission to hold the test.

**NORTH CENTRAL WASHINGTON NARCOTICS TASK FORCE OPERATIONAL AGREEMENT**

Chief Balam discussed the City of Brewster's participation in the North Central Washington Narcotics Task Force. Balam announced that he had been chosen as Executive Director of the Board for the Task Force. Balam announced that the task force has been concentrating their efforts in the south part of Okanogan County, focusing mainly on 1<sup>st</sup> and 2<sup>nd</sup> level drug dealers.

Balam explained that the task force introduced an in kind trade of the \$2,000 membership fee for a Brewster Police Department officer hours helping the task force.

**MOTION:**

Council Member Dewey moved to approve continuing participation in the North Central Washington Narcotics Task Force and authorize Mayor House to sign the agreement. Seconded by Council Member Lehrman. Motion carried unanimously.

**EXECUTIVE SESSION – APPROXIMATELY 5 MINUTES TO DISCUSS PROPERTY**

Mayor House adjourned into Executive Session for approximately 5 minutes to discuss property at 6:50 p.m.

Mayor House reconvened into regular session at 6:55 p.m.

There was no action taken.

**ADJOURNMENT**

There being no further business to come before the Council the meeting was adjourned.