

Mayor Art Smyth called the meeting to order at 6:07 p.m. The Council meeting was conducted via telephone conference call (GoToMeeting) pursuant to Governor Inslee's Proclamation No. 20-28. A roll call was taken to document those in attendance.

Council Members present by phone were Avis Christensen, Emmanuel Hurtado, Tim Rieb, Jan May and John Housden. Also present were Public Works Director Lee Webster, Chief of Police Marcos Ruiz, Finance Director Misty Ruiz, Deputy Clerk Desha Rupeiks and Michelle Johnson of JUB Engineering.

The Regular Council meeting minutes from 8/12/2020 were reviewed. The final agenda for the September City Council meeting was also reviewed.

**MOTION:** *Council Member May made the motion to approve the above noted Council meeting minutes. Council Member Hurtado seconded the motion and it passed unanimously.*

**MOTION:** *Council Member Christensen made the motion to approve the September final agenda. Council Member May seconded the motion and it passed unanimously.*

**PAYROLL AND ACCOUNTS PAYABLE:**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date September 16, 2020, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

August 2020 Manual Claim Fund vouchers, September Council 2020 Claim Fund vouchers and August 2020 Payroll check numbers: 1306, 1307, 3580-3616, 61205-61227, 61232-61234, 61236-61272 and 61275-61288 in the total amount of \$935,461.79

**MOTION:** *Council Member Hurtado made the motion to approve the above noted bills and payroll. Council Member Rieb seconded the motion and it passed unanimously.*

**JUB UPDATES:**

Michelle Johnson from JUB was present to discuss project updates. She noted that the waterline project was moving along well. After the services are installed and pressure testing is done the line will be live in mid-October with paving to follow. The Hospital

Way waterline replacement may be delayed due to the inability to repave the roadway before snowfall. The Wellhouse project is also moving along nicely. The City has received the water rights and the drillers are set to start next week.

**CHIEF OF POLICE MARCOS RUIZ:**

**DEPARTMENT UPDATES:**

Chief Ruiz reviewed the department happenings and updates. The department has been running smoothly. The closing date for the open officer position will close on September 14<sup>th</sup>. He reviewed how he and his officers have been assisting with the fire not just in Brewster, but all communities affected either with policing or with help obtaining supplies to help those in need.

**FIRE CHIEF DYLAN GAMBLE:**

*MOTION: Council Member Rieb made the motion to excuse Fire Chief Dylan Gamble from the Council meeting. Council Member Christensen seconded the motion and it passed unanimously.*

**MAYOR ART SMYTH:**

**PUBLIC HEARING FOR SIX-YEAR STREET PLAN:**

The public hearing for the 6-Year Street Plan was opened. There were no comments. The public hearing was closed.

**RESOLUTION NO. 2020-08, SIX-YEAR STREET PLAN, YEARS 2021-2026:**

*MOTION: Council Member Christensen made the motion to Resolution No. 2020-08 Six-Year Street Plan, years 2021-2026. Council Member May seconded the motion and it passed unanimously.*

**RESOLUTION NO. 2020-09, DECLARATION OF EMERGENCY -COLD SPRINGS/PEARL HILL FIRE:**

*MOTION: Council Member Jan made the motion to approve Resolution 2020-09, Declaration of Emergency regarding the Cold Springs/Pearl Hill Fires. Council Member Hurtado seconded the motion and it passed unanimously.*

**FINANCE DIRECTOR MISTY RUIZ:**

**MONTHLY FINANCE REPORT:**

Finance Director Ruiz stated that she has been working on the 2021 Budget and it is looking positive at this time. Our retail sales revenues have gone down around 33K when compared to last year at this time, however, the general fund is up around \$150K for the same time frame. She did note that the City website had been hacked, and we will be looking at setting up a new website with a different company.

**PUBLIC WORKS DIRECTOR LEE WEBSTER:**

**PROJECT UPDATES:** Public Works Director Lee Webster reviewed the following:

- The runway work at the Airport work continues. The runway was shut down for 7 days.
- The crosswalks, parking lines and center lines are being painted in town.
- GIS is up and running.
- Two applications for street improvements (Main and 7<sup>th</sup> Street) were submitted to TIB.
- The vacant water department position was filled. The new hire starts on Monday.
- The sewer department position is still open. Webster thanked Lynn Lawson for the great job he has been doing. Lawson has been helping at the treatment plant as the lead operator until the vacant position is filled.
- The City is currently in the process of trying to upgrade our communications/radios to improve EMS/Fire and Police communications.
- As expected, the recent fire has been keeping all departments very busy. Finance Director Ruiz noted that with the recent upgrades to our water reservoirs and our system, we were able to efficiently and safely provide water to those who needed it during this terrible fire.

**ADJOURNMENT**

With there being no further business to come before the Council, the meeting was adjourned at 6:32 p.m.

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Mayor Art Smyth

ATTEST:

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Finance Director, Misty Ruiz