

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were Avis Erickson, Emmanuel Hurtado, Tim Rieb, Jan May and John Housden. Also present were Public Works Director Lee Webster, Interim Police Chief Adam Nichols, Finance Director Misty Ruiz and Deputy Clerk Desha Rupeiks.

**PLEDGE OF ALLEGIANCE**

The Regular Council meeting minutes from August 14, 2019 were reviewed. The final agenda for the September City Council meeting were also reviewed.

**MOTION:** *Council Member Hurtado made the motion to approve the August Council meeting minutes, and Council Member Rieb seconded the motion and it passed unanimously.*

**MOTION:** *Council Member May made the motion to approve the September final agenda with the addition of Anna Marie Dalbey for Public Comment. Council Member Hurtado seconded the motion and it passed unanimously.*

**PAYROLL AND ACCOUNTS PAYABLE:**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date September 11, 2019 the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

August 2019 Manual Claim Fund vouchers numbers 1273-1276, 3150, 3151, 60025, 60026, 60028-60031, 60042, 60044-60051 and 60066 in the amount of \$51,827.61 as well as September Council 2019 Claim Fund vouchers numbers 1277, 1278, 3152 and 60068-60138 in the total amount of \$314,072.28.

August 2019 Payroll checks numbers 3112-3123, 3127-3149, 59939, 59953, 59954, 60027, 60032-60041, 60043 and 60052-60067 in the total amount of \$145,595.46.

Also approved was void check number 59966 (\$137.00) for pool party payment refund (no party due to weather).

**MOTION:** *Council Member May made the motion to approve the above noted bills and payroll. Council Member Rieb seconded the motion and it passed unanimously.*

**PUBLIC COMMENT**

**DAN SMITH – AIRPORT:**

**MOTION:** *Council Member Hurtado made the motion to approve a 1-year extension on the Golden Wings Aviation Lease/Trailer removal. Council Member Erickson seconded the motion and it passed unanimously.*

**ANNA MARIE DALBEY – CITIZEN CONCERN:**

Ana Marie Dalbey presented on behalf of other citizens who expressed a concern to her about homeless people and the safety of our residents. Apparently, people have been seen eating out of garbage cans at local businesses and recently someone reported to her that there was issue with a trespasser and that it took the police 45 minutes to arrive. Council Member Hurtado stated that he spoke with this homeowner and that while this did occur outside of the City limits and it did take a County Deputy nearly 40 minutes to respond, our local officer on duty did respond within minutes. With respect to the homeless people, Interim Chief Nichols stated that there are at least two people who are classified as homeless in the City limits, and both of these individuals have refused assistance for housing and other forms of help. The officers are aware of the issues that are occurring in the area and are doing their best to address them when they are made aware. As always, he encourages citizens to call if they see any suspicious or illegal activity occurring.

**INTERIM POLICE CHIEF ADAM NICHOLS:**

**DEPARTMENT UPDATES AND STATS:**

Mayor Smyth announced that he has appointment Officer Adam Nichols as Interim Police Chief, as well as authorizing a 30% pay increase as compensation while he serves as the Interim Chief.

**MOTION:** *Council Member May made the motion to approve the appointment of Interim Police Chief Adam Nichols, as well as the 30% pay increase while serving as Interim Chief. Council Member Rieb seconded the motion and it passed unanimously.*

Interim Chief Nichols reviewed the stats for the previous month. He stated that the department is doing well in light of all of the recent changes and the officers are looking forward to continuing to serve the community. He did note that the department is interested in continuing to assist the school as resource officers.

**FIRE CHIEF DYLAN GAMBLE:**

***MOTION: Council Member May made the motion to excuse Fire Chief Dylan Gamble from the Council Meeting. Council Member Hurtado seconded the motion and it passed unanimously.***

**MAYOR ART SMYTH:**

**INTERLOCAL SERVICES AGREEMENT FOR BUILDING INSPECTION SERVICES-OKANOGAN COUNTY:**

***MOTION: Council Member Hurtado made the motion to approve the Interlocal Services Agreement for Building Inspection Services with Okanogan County. Council Member Erickson seconded the motion and it passed unanimously.***

**NEW POLICE CHIEF:**

Mayor Smyth announced that he has chosen Marcos Ruiz to be the new Chief of Police for the City of Brewster. Ruiz had previously served 14 years with the BPD as an officer, and for the past 6 years he has been employed with the Omak Police Department as a Detective. Smyth believes that Ruiz' connection with the community along with his many years of experience will greatly benefit the City, the department and most importantly the citizens of Brewster. The employment contract is being drafted for review and approval by Ruiz and Smyth. Ruiz will be sworn in as Chief at the October 9<sup>th</sup> City Council meeting.

***MOTION: Council Member Housden made the motion to approve the Mayor's selection of Marcos Ruiz as the Chief of Police for the City of Brewster and authorize the Mayor to execute the employment agreement with the new Chief. Council Member Hurtado seconded the motion and it passed unanimously.***

Mayor Smyth also noted that due to the fact that we have an entry level officer still attending the academy, one vacant position as well as that Chief Ruiz will need to give sufficient notice to his current employer, there may be a need to utilize the OCSO for coverage in the interim. This will more than likely be a short-term necessity.

**MOTION:** *Council Member Housden made the motion to authorize the Mayor to enter into an agreement with the Okanogan County Sheriff Office to subsidize shift coverage as needed for interim law enforcement services as the Mayor deems appropriate with a monetary cap of \$10,000 for said services. Council Member Rieb seconded the motion and it passed unanimously.*

**LEGAL SERVICES AGREEMENT:**

**MOTION:** *Council Member Hurtado made the motion to approve the City of Brewster Agreement for Legal Services with the Ogden, Murphy, Wallace Law Firm and authorized the Mayor to execute the agreement. Council Member May seconded the motion and it passed unanimously.*

**FINANCE DIRECTOR MISTY RUIZ:**

**MONTHLY FINANCE REPORT:**

Finance Director Misty Ruiz reviewed the monthly finance report. Council had no questions or concerns.

**ORDINANCE NO. 920 – WA STATE BUSINESS LICENSING SYSTEM:**

**MOTION:** *Council Member May made the motion to adopt Ordinance No. 920, amending regulations relating to business taxes, licenses and other regulations to conform to the Washington State Business Licensing System requirements. Council Member Rieb seconded the motion and it passed unanimously.*

**PUBLIC WORKS DIRECTOR LEE WEBSTER:**

**PROJECT UPDATES:** Public Works Director Lee Webster reviewed the following:

- JUB -The City has secured a temporary drill permit for the source well and O'Connell Drilling is tentatively scheduled to start drilling on Sept. 23<sup>rd</sup>. We are moving forward with the DOH to identify our options for addressing the sewer

separation issues with a future production well on State Way. The General Sewer Plan is moving forward and the preliminary capital improvement plan in draft form has been submitted for City review. The full draft should be available for to the City for comment in early October.

- Horizon is on site and will be installed in the new cell tower.
- Dale Parks, WWTP Operator, will be retiring in October and Kerry Heen will take over as the new WWTP Operator.
- Zac Odion of the Water Department has completed his WDMI training.
- A seasonal parks employee opening has been advertised. We are reviewing all applicants.
- The new dry well installed at the corner of Griggs and Bridge is working very well with no more pooling of water at this area.
- It has been confirmed that the County will be performing chip sealing for us in the coming year. The N. 6<sup>th</sup> Street improvements have been estimated and is moving forward. Rep. Mike Steele will be here next week to go over some of these issues.
- The Boys & Girls Club has been closed due to staff restructuring and was scheduled to be open September 10<sup>th</sup>, however, it still remains closed.
- The old sweeper was auctioned off with a final bid of \$1,250.00. Webster needs Council approval to accept this bid.

***MOTION: Council Member May made the motion to accept the auction bid of \$1,250.00 for the old sweeper. Council Member Erickson seconded the motion and it passed unanimously.***

## **ADJOURNMENT**

With there being no further business to come before the Council, the meeting was adjourned at 7:10 p.m.

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Mayor Art Smyth

ATTEST:

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Finance Director, Misty Ruiz