

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were Avis Erickson, Tim Rieb, Jan May and John Housden. Council Member Emmanuel Hurtado and Fire Chief Dylan Gamble were absent. Also present were Public Works Director Lee Webster, Chief of Police Nattalie Cariker, Finance Director Misty Ruiz, Deputy Clerk Desha Rupeiks and City Attorney Chuck Zimmerman.

PLEDGE OF ALLEGIANCE

MOTION: Council Member Housden made the motion to excuse Council Member Hurtado from the Council meeting. Council Member Rieb seconded the motion and it passed unanimously.

The Regular Council meeting minutes from July were reviewed. The final agenda for the August City Council meeting was also reviewed, with the addition of Representative Keith Goehner and a leak adjustment request from Warren Hendrix.

MOTION: Council Member Rieb made the motion to approve the July Council meeting and Special Meeting minutes as well as the August final agenda with additions. Council Member Housden seconded the motion and it passed unanimously.

PAYROLL AND ACCOUNTS PAYABLE:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date August 14, 2019 the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

July 2019 Manual Claim Fund vouchers numbers 3124-3126, 59892, 59894, 59895, 59897-59990, 59902-59908, 59918, 59925, 59926 and 59934 in the amount of \$17,602.38 as well as August Council 2019 Claim Fund vouchers numbers 311, 59940-60024 in the total amount of \$170,057.76.

July 2019 Payroll checks numbers 3089-3110, 59828, 59837, 59838, 59840, 59901, 59909-59917, 59919-59924, 59927-59933 and 59935-59938 in the total amount of \$122,734.82.

Also approved was void check number 59728 (\$210.00 – lost in mail) and check number 59868 (\$2,000.00 ACH check printed in error).

MOTION: *Council Member Rieb made the motion to approve the above noted bills and payroll. Council Member Erickson seconded the motion and it passed unanimously.*

PUBLIC COMMENT

STATE REPRESENTATIVE KEITH GOEHNER:

State Representative Keith Goehner presented to express his desire to meet with the small communities within his District to address their needs. He understands that sometimes the small rural areas feel unheard, and do not get the help they need with respect to their infrastructure, their roads and the services they provide to the citizens. He encouraged the members of the Council and community to contact him at his office at any time to discuss concerns, and that he looks forward to working with the smaller communities to try and get them the help they need.

MIKE MAUK – PARK QUESTIONS:

Mr. Mauk addressed some ideas for improvements at the Cove Park, in particular, the RV spaces 30-34. He noted that some picnic tables for these spaces would be a nice addition for the campers as well as the people who utilize the park for day use. Council Member Housden suggested that the Parks Committee, the Public Works Director and City Clerk meet with him during a noon meeting to discuss these issues in more detail. A meeting date will be set.

WARREN HENDRIX – LEAK ADJUSTMENT REQUEST:

Warren Hendrix presented to discuss the possibility of the City granting him a leak adjustment for his residence at 800 S. Bridge Street. He stated that he had thought the higher water use in June was due to extra family visiting, but then we he received his bill for July, it was even higher. This is when he found that he did indeed have a leak and he had it repaired. Council noted that leak adjustment authorizations are made at the discretion of the City Clerk and that he need to meet with her to discuss this.

CHIEF OF POLICE NATTALIE CARIKER:

DEPARTMENT UPDATES AND STATS:

Chief Cariker reviewed the department stats and updates for the month of July. She stated that the National Night Out was successful once again and thanked all of the agencies and City staff that participated.

Cariker also informed Council at this time, that she has accepted a new position with Adult Protective Services, starting on September 1st. She thanked the Council and the Mayor for everything they have done for her over the years. Council wished her the best in her new endeavor and thanked her for her service as well.

FIRE CHIEF DYLAN GAMBLE:

MOTION: Council Member Erickson made the motion to excuse Fire Chief Dylan Gamble from the Council meeting. Council Member May seconded the motion and it passed unanimously.

MAYOR ART SMYTH:

RETAIL MARIJUANA STORE DISCUSSION – CONTINUED:

Several community members – both voicing opinions for and against the retail store, Mr. Saranjit Bassi – retail marijuana store owner/potential applicant, as well as the members of the Council continued the discussion regarding the consideration of a retail marijuana store in the City limits of Brewster. City Attorney Chuck Zimmerman reviewed requirements as well as limitations of such a business in the City. One area of concern noted by Council Member Erickson is that she was contacted directly by the owner of the previously proposed site, and the owner is not in agreement with his building being used for this specific business. Council Member Housden again voiced concern over how our Federal funding could be affected. After much discussion, the following motion was made:

MOTION: Council Member Housden made the motion to discontinue proceeding forward with discussion and/or allowing a retail marijuana store within the City limits of Brewster at this time. Council Member Rieb seconded the motion and it passed unanimously.

ORDINANCE NO. 919 – PARKING ON BRIDGE STREET:

MOTION: Council Member May made the motion to adopt Ordinance No. 919. Council Member Erickson seconded the motion and it passed unanimously.

FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

Finance Director Misty Ruiz reviewed the monthly finance report. She noted that the General Fund is balanced. Council had no questions or concerns.

BUSINESS LICENSE ORDINANCE:

The first reading of the ordinance was performed and considered by our Council at this meeting with likely approval at the September 11, 2019 Council meeting.

BUSINESS LICENSE SERVICES AGREEMENT CONTRACT:

MOTION: *Council Member Housden made the motion to approve Business License Services Agreement with the Department of Revenue, effective January 1, 2020. Council Member Rieb seconded the motion and it passed unanimously.*

PUBLIC WORKS DIRECTOR LEE WEBSTER:

PROJECT UPDATES: Public Works Director Lee Webster reviewed the following:

- Webster reviewed the JUB Updates. The production well at the lower reservoir site is moving forward and a workshop is planned with City staff to review the project plan, budget and schedule.
- The General Sewer Plan is also moving forward. The preliminary condition assessment has been completed and will be combined with the hydraulic modeling for recommendations of system improvements. Again, a workshop is scheduled with City staff to establish a preliminary capital improvement plan for Council review.
- WWTP Operator Dale Parks is set to retire on September 1, 2019.
- Krys McHugo has been hired as a part-time seasonal park employee.
- The road patch for the Hospital meter will take place once the new church being constructed on Hospital Way is done to help save on paving mobilization costs.
- The TIB project application has a section that is incomplete for the Main Street Chip Seal. It did not include the thermoplastic for curbs and light posts. It will be resubmitted.
- There was a sewer back up on Hospital Way, with affected one home with a finished basement. There were apparently two duplexes that had a sewer line that was tied together. Because of the extent of the damage, the tenants were placed in a hotel and provided meals while the remediation cleaning company performed thorough cleaning. We are working with our insurance company and the families involved to assist in the cleanup and property damage.

PUD/CEMETERY LINE EASEMENT:

MOTION: *Council Member Erickson made the motion to authorize the Mayor to execute the PUD Easement once it has been approved by the Public Works Director. Council Member May seconded the motion and it passed unanimously.*

RAILROAD UPGRADE AGREEMENT:

MOTION: *Council Member May made the motion to authorize the Mayor to execute the 7th Street crossing Rail Road Upgrade Agreement. Council Member Erickson seconded the motion and it passed unanimously.*

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 7:20 p.m.

Mayor Art Smyth

ATTEST:

Finance Director, Misty Ruiz