

Mayor Art Smyth called the meeting to order at 6:05 p.m. The Council meeting was conducted via telephone conference call (GoToMeeting) pursuant to Governor Inslee's Proclamation No. 20-28. A roll call was taken to document those in attendance.

Council Members present by phone were Avis Christensen, Tim Rieb, Jan May and John Housden. Council Member Hurtado was absent. Also present were Public Works Director Lee Webster, Chief of Police Marcos Ruiz, Finance Director Misty Ruiz, City Attorney Chuck Zimmerman and Deputy Clerk Desha Rupeiks.

MOTION: *Council Member Housden made the motion to excuse Council Member Emmanuel Hurtado from the August City Council Meeting. Council Member Christensen seconded the motion and it passed unanimously.*

MOTION: *Council Member Christensen made the motion to excuse Fire Chief Dylan Gamble from the August City Council Meeting. Council Member May seconded the motion and it passed unanimously.*

The Regular Council meeting minutes from 7/8/2020 were reviewed. The final agenda for the August City Council meeting was also reviewed.

MOTION: *Council Member Christensen made the motion to approve the above noted Council meeting minutes. Council Member May seconded the motion and it passed unanimously.*

MOTION: *Council Member May made the motion to approve the August final agenda. Council Member Rieb seconded the motion and it passed unanimously.*

PAYROLL AND ACCOUNTS PAYABLE:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date August 12, 2020, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

July 2020 Manual Claim Fund vouchers, August Council 2020 Claim Fund vouchers and July 2020 Payroll checks, numbers 1302-1305, 3543-3579, 61056-61058, 61104-61140 and 61145-61204 in the total amount of \$991,908.03.

Also approved were void check 1302 (wrong amount), 61063 (wrong vendor) and 61097 (wrong amount).

MOTION: *Council Member Rieb made the motion to approve the above noted bills and payroll. Council Member Housden seconded the motion and it passed unanimously.*

PUBLIC COMMENT: None.

CHIEF OF POLICE MARCOS RUIZ:

DEPARTMENT UPDATES:

Chief Marcos Ruiz reviewed the department updates and stats including that he will be posting the opening of the vacant patrol officer position. He will be opening this position to both lateral and entry level applicants.

FIRE CHIEF DYLAN GAMBLE: EXCUSED.

MAYOR ART SMYTH:

AIRPORT PROGRAM PLAN, MOU & POLICY STATEMENT:

MOTION: *Council Member Rieb made the motion to approve the Airport Program Plan, MOU and Policy Statement. Council Member Housden seconded the motion and it passed unanimously.*

SEVERANCE AND RELEASE AGREEMENT:

MOTION: *Council Member Rieb made the motion to approve the Severance and Release Agreement. Council Member Housden seconded the motion and it passed unanimously.*

FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

Finance Director Misty Ruiz reviewed the monthly finance report. She stated that the sales tax revenues are down, however, the business license revenues are in excess of budgeted due to the State's new business licensing requirements.

BUDGET AMENDMENTS, ORDINANCE NO. 933:

MOTION: *Council Member Christensen made the motion to adopt Ordinance No. 933, amending Ordinance No. 931, the City of Brewster 2020 adopted budget Ordinance. Council Member Rieb seconded the motion and it passed unanimously.*

PUBLIC WORKS DIRECTOR LEE WEBSTER:

PROJECT UPDATES: Public Works Director Lee Webster reviewed the following:

- JUB updates are as follows: The Well House and water line work has had the 30-day review period extended by the DOE, which may run into September. The drill permit cannot be issued until the review is complete however, the driller may not be available until September so this is not expected to hold the project up in any way. The water line project is scheduled to start this week. The notice to proceed for the well house project was issued on August 10th. With regard to the General Sewer Plan, JUB is working with PWD Webster and Finance Director Ruiz to update the Capital Improvement Plan and treatment plant chapter of the General Sewer Plan.
- The chip seal project is complete. Old Highway 97 required a little more work due to the heat at the time the chip seal was done.
- Fog seal will be done on August 14th.
- Met with Eric Driessen and the PUD regarding the river trail plan. The current trail has recently had trees removed.
- WWTP is moving along nicely. He thanked Lynn Lawson for his help during the transition.
- National Guard will be here on August 15th at the High School parking lot to perform drive through COVID testing. This is free of charge and will be available from 7am to noon that day.

SET PUBLIC HEARING DATE FOR SIX-YEAR STREET PLAN:

MOTION: *Council Member Rieb made the motion to set the Public Hearing date of Wednesday, September 9th at 6pm for the City of Brewster Six-Year Street Plan. Council Member Housden seconded the motion and it passed unanimously.*

DELACERDA WATER AGREEMENT:

MOTION: *Council Member Housden made the motion to delegate authority to the Mayor to sign a water service and non-conforming use agreement with Pedro DeLaCerde for the three properties identified in the agreement in the Council packet containing revised provisions approved and recommended by the City Public Works Director. Council Member Christensen seconded the motion and it passed unanimously.*

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 6:40 p.m.

Mayor Art Smyth

ATTEST:

Finance Director, Misty Ruiz