

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were John Housden, Tim Rieb, Avis Erickson, Jan May and Emmanuel Hurtado. Also present were City Clerk Treasurer Misty Ruiz, Public Works Director Lee Webster and Police Chief Nattalie Cariker, Deputy Clerk Desha Rupeiks and City Attorney Chuck Zimmerman.

❖ PLEDGE OF ALLEGIANCE

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

The minutes from the 7/11/2018 Council Meeting. The final agenda for the August Regular City Council Meeting was also reviewed

MOTION: Council Member Housden made the motion to approve the July 11, 2018 minutes. Council Member Rieb seconded the motion and it passed unanimously.

MOTION: Council Member May made the motion to approve the August final agenda with the addition of Blue Star Payment. Council Member Erickson seconded the motion and it passed unanimously.

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, August 8, 2018, the Council, by a majority vote, does approve for payment those vouchers included in the payment list and further described as follows:

July 2018 Manual Claim Fund vouchers 2699, 2700, 58662-58678, 58689-58702 and 58712, 58713 and 58721 in the amount of \$37,782.47 as well as August 2018 Council Claim Fund vouchers 1251, 1252, 2698, 58722-58725, 58728-58730, 58734-58779 and 58781-58787 in the total amount of \$200,506.92.

Also included in August Council is void check number 58700 for \$1,754.00 (wrong vendor) and check number 58684 for \$2827.43 (wrong amount, payroll check).

July 2018 Payroll check numbers 2667-2697, 58598-58602, 58677, 58679-58688, 58693, 58703-58711 and 58714-58720 in the total amount of \$146,349.50.

MOTION: Council Member May made the motion to approve the above noted bills, voided checks and payroll. Council Member Erickson unanimously.

As of this date, August 8, 2018, the Council, by a majority vote, does approve for payment check number 58780 in the amount of \$311.87 for the Armory Quick Lube.

MOTION: Council Member Erickson made the motion to approve the above noted bill. Council Member Rieb seconded the motion and it passed with a vote of 4-0-1 (Council Member Emmanuel Hurtado stated he has an ownership interest in the Armory Quick Lube and therefore he abstained).

PUBLIC COMMENT:

SUMMER NIGHTS EVENT APPLICATION:

Manny Hurtado presented the event details, as outlined in the event application. Council had no objections to the event, so long as public safety is exercised.

POLICE CHIEF NATTALIE CARIKER:

STATS AND UPDATES:

Chief Cariker reviewed the department happenings as well as the stats. The 4th of July went well, as well as Police Camp. The department is handling ordinance violations on a call in/complaint-based status. Lieutenant Hook has been working on private property clean up, and the City attorney is working with the department on this as well. National Night Out was a success once again with good attendance. Overtime is within normal, and complaints are down from last year.

CHIEF DYLAN GAMBLE – FIRE DEPARTMENT UPDATES:

MOTION: Council Member Erickson made the motion to excuse Fire Chief Dylan Gamble from the council meeting. Council Member Hurtado seconded the motion and it passed unanimously.

MAYOR ART SMYTH:

PUBLIC HEARING – CONDITIONAL USE PERMIT BRW CUP 018-01:

The Public Hearing for the Conditional Use Permit BRW CUP 018-01 was opened at 6:19 pm. Public comment was brought forth, and it was recorded. Pedro DelaCerde had questions regarding parking, as well as apartments deviating use designations. City Attorney Chuck Zimmerman explained that this is not a matter of a change in designation rather is addressing the setbacks for the recent conversion of the existing garage into an accessory dwelling unit that is not for private rental. Public Works Director Lee Webster reviewed the Staff Report, and a copy was given Mr. DelaCerde. It is the recommendation of the Planning Commission to approve the CUP, with the conditions listed in the Staff Report. No further public comment was presented, and the Public Hearing was declared closed at 6:24 pm.

MOTION: Council Member May made the motion to approve Conditional Use Permit BRW CUP018-01 (Shou Shia Wang, 314 So Bridge Street) subject to the conditions set forth in the Staff Report. Council Member Rieb seconded the motion and it passed unanimously.

PUBLIC HEARING – SIX-YEAR STREET PLAN, YEARS 2019-2024:

The public hearing was opened at 6:25 pm. No comment was presented by the public. The hearing was closed.

Public Works Director Webster stated that Gloria Bennett from TIB was here and reviewed our 6-year Street Plan. She recommended adding the 3rd and 1st Street double chip seal to the plan, and Webster will rework this into the plan for review and approval at the September council meeting.

RESOLUTION NO. 2018-07 – SIX-YEAR STREET PLAN:

This Resolution has been tabled until the September 12th City Council meeting, as the Public Works Director needs to rework the 3rd and 1st Street double chip seal.

WATER USE EFFICIENCY GOALS PUBLIC FORUM:

Public Works Director Webster reviewed our goals for the future and how they will be implemented. Council Member Hurtado asked about recycled water use, and is this being explored. Webster stated that we do currently have a similar program in place, however on a larger scale the cost would not be conducive. Hurtado would like us to continue to look into ways to save and recycle water.

RESOLUTION NO. 2018-08 – DEACTIVATION OF THE BREWSTER HOUSING AUTHORITY:

MOTION: Council Member Erickson made the motion to approve the Resolution No. 2018-18, deactivating the Brewster Housing Authority. Council Member Rieb seconded the motion and it passed unanimously.

INTERLOCAL AGREEMENT FOR BUILDING INSPECTION SERVICES – OKANOGAN COUNTY & CITY OF BREWSTER:

MOTION: Council Member May made the motion to approve the Interlocal Agreement for Building Inspection Services provided by Okanogan County to the City of Brewster. Council Member Rieb seconded the motion and it passed unanimously.

FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

Ruiz presented the monthly finance report. She also presented the billing from Blue Star Well Drilling. We do not have the payment application, and Ruiz has asked for Council approval to pay the amount of \$41,095.27, when the application is received.

MOTION: Council Member Rieb made the motion to authorize payment to Blue Star Well Drilling when the Finance Director Misty Ruiz determines it is appropriate. Council Member Erickson seconded the motion and it passed unanimously.

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:

PUBLIC WORKS UPDATES:

- Webster stated that JUB has been working on our GIS/manhole mapping over the past couple of weeks and will be completing that soon.
- JUB is also completing the test well at the Canyon, and water samples from other sites will be obtained as well.
- The chip seal is complete and the crew has been sweeping the excess gravel off as the streets get used more for compaction.
- OCCDA applied for a grant to the Rec Center restroom upgrade and repair, and they have been approved for this grant.
- The Dental Bus will be here on August 31st, and the City Hall council chambers will be used for patient screening that day.

- We just had a compliance inspection at the Airport by the FAA, and this went well.
- The shoreline reinforcement project will begin on August 13th at the Columbia Cove. Rains Contracting will be performing this for the DCPUD.
- The Brewster WWTP has received an Outstanding Performance Award. Webster thanked the WWTP employees Dale Parks and Kerry Heen for their hard work.
- The PW Department would like authorization to purchase a used 2005 service body truck for the Parks Department. The cost of this vehicle will range from \$7,500-\$8,500.

MOTION: *Council Member Erickson made the motion to authorize the Public Works Department purchase of a used 2005 Ford Service Body Truck, and to spend no more than \$8,500 for said purchase. Council Member Rieb seconded the motion and it passed unanimously.*

- Public Works Director Webster also stated that he will be sending two public works crew members to look at a used International 1993 dump truck with plow, 6-yard bed, sander and single rear axle. He is sending the crew to look at it soon, and if it is deemed to be a quality used vehicle, he is requesting authorization to purchase it at a cost of no more than \$20,000.

MOTION: *Council Member May made the motion to authorize the purchase of the used 1993 International dump/plow truck at a cost of no more than \$20,000 after crew inspection at the Public Works Directors discretion. Council Member Rieb seconded the motion and it passed unanimously.*

SURPLUS EQUIPMENT REQUEST – SOMAT DEWATERING DEVICE:

MOTION: *Council Member May made the motion to approve the surplus of the Somat Dewatering Device, and to dispose of it by transfer to the City of Waitsburg for \$1.00, as it has no value to the City of Brewster. The City of Waitsburg will also dismantle it and haul it away. Council Member Rieb seconded the motion and it passed unanimously.*

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 6:42 p.m.

Mayor Art Smyth

ATTEST: _____
City Clerk/Finance Director, Misty Ruiz