

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were Avis Erickson, Emmanuel Hurtado, Tim Rieb, Jan May and John Housden. Also present were Public Works Director Lee Webster, Fire Chief Dylan Gamble, Chief of Police Nattalie Cariker, Finance Director Misty Ruiz, Deputy Clerk Desha Rupeiks and City Attorney Chuck Zimmerman.

PLEDGE OF ALLEGIANCE

The Regular Council meeting minutes from June 12, 2019 were reviewed. The final agenda for the July 10, 2019 City Council meeting were also reviewed. Public Works Director Lee Webster asked for the addition of JUB Updates/O'Connell change order to be added at the top of the Public Comment.

MOTION: *Council Member May made the motion to approve the June Council meeting minutes. Council Member Rieb seconded the motion and it passed unanimously.*

MOTION: *Council Member Rieb made the motion to approve the July final agenda, with the addition noted above. Council Member Hurtado seconded the motion and it passed unanimously.*

PAYROLL AND ACCOUNTS PAYABLE:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date July 10, 2019, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

June 2019 Manual Claim Fund vouchers numbers 3070, 3071, 59790-59792, 59807-59809 and 59694-1 in the amount of \$7,608.36 as well as July Council 2019 Claim Fund vouchers numbers 3078, 59829-59836, 59839 and 59841-59891 in the total amount of \$162,781.39.

June 2019 Payroll checks numbers 3047-3069, 3072-3077, 59721, 59729-59731 and 59793-59827 in the total amount of \$ 135,695.42.

MOTION: *Council Member May made the motion to approve the above noted bills and payroll. Council Member Rieb seconded the motion and it passed unanimously.*

PUBLIC COMMENT**JUB UPDATES:**

Michelle Johnson of JUB Engineering presented updates on the water system and general sewer plan. She noted there are three source well sites and after testing, there are good results noted for all three. Also presented was a change order proposal from O'Connell Drilling to construct a production well at the lower reservoir site.

MOTION: Council Member May made the motion to approve the change order for O'Connell Drilling to drill the lower reservoir production well at a cost of \$154,604.81 contingent on approval from the funding agency. Council Member Rieb seconded the motion and it passed unanimously.

The CCTV data is now on the GIS system. Preliminary data is in, hydraulic model monitoring is nearly complete. This will be readdressed with Council in August. Preliminary condition assessment shows our WWTP is sufficient, based on data.

SARANJIT BASSI – RETAIL MARIJUANA STORE DISCUSSION:

Mr. Saranjit Bassi was again present to discuss the possibility of a retail marijuana store in the City limits of Brewster. He gave two separate locations for the possible business with one being the old Land Company Building on Bridge Street and the other one being just outside City limits on Hwy 97, heading south.

After a lengthy discussion, there were still questions that were unanswered. Council did not feel that there was enough information to make an informed decision at this meeting and would like to continue researching the legalities of such a business and its direct effect on our community. City Attorney Zimmerman also recommended more detailed research including checking with other communities who have allowed them, the impact and the financial aspects of as well as what type of licenses the City would allow if approved. At the end of the discussion, the following motion was made:

MOTION: Council Member Erickson made the motion directing legal counsel and City staff to continue to research information on allowing, or prohibiting, a marijuana retail store in the City limits of Brewster, or in the urban growth area of Brewster. Council Member Hurtado seconded the motion and it passed with a vote of three in favor (Erickson, Rieb, Hurtado) and two opposed (Housden and May).

MIKE KNOX – BRIDGE STREET PARKING QUESTION:

Mike Knox and his wife, the owners of the Rustic Relic antique store located at 400 W. Indian Ave, presented to discuss issues with parking. They have requested that a section of the parking curb located in front of their store be designated as 15-minute parking like it is across the street at the old liquor store. Considering the liquor store is no longer located there, they would like to know if this sign/parking limit can be moved over to their side of the street. After discussion, the following motions were made:

MOTION: *Council Member Erickson made the motion to repeal the 15-minute parking restrictions on the east side of South Bridge Street (old Liquor Store). Council Member Hurtado seconded the motion and it passed unanimously.*

MOTION: *Council Member May made the motion to add a new section to the BMC titled 30-minute parking restrictions and designating one parking space on Bridge Street Between Main Street and Indian Avenue as a 30-minute parking space. Council Member Hurtado seconded the motion and it passed unanimously.*

SENIOR CENTER:

Kathy Lowry, Senior Center Director, was present to discuss the Senior Center Finances and to continue discussions on whether the City is interested in purchasing and financially supporting the Center. A proposal letter from the Senior Center was submitted to the Mayor and Council. After much discussion, more research into whether it is feasible for the City to assume ownership and financial obligations of the building will be done. This will be performed at a staff level with further discussion after that information has been obtained.

MOTION: *Council Member Hurtado made the motion to move forward in discussions between the Senior Center and the City of Brewster concerning a possible agreement. Council Member May seconded the motion and it passed with a vote of four in favor, and one opposed (Housden).*

At 7:50 pm, Mayor Smyth announced that Council will take a 5-minute recess.

At 7:55 pm, Mayor Smyth called the Council meeting to order.

CHIEF OF POLICE NATTALIE CARIKER:

DEPARTMENT UPDATES AND STATS:

Chief Cariker reviewed the department happenings and stats. She stated that the department has interest in hiring an entry level applicant and sending him to the academy in August of this year. There was further discussion concerning the other vacant officer position and the hope to have a lateral fill that position, with further applicant requirements to be discussed between the Mayor and the Chief. A signing bonus was discussed for this lateral position.

MOTION: Council Member May made the motion to approve hiring the entry level applicant for the Brewster Police Department and send him for Academy Training in August of this year. Council Member Hurtado seconded the motion and it passed unanimously.

MOTION: Council Member Housden made the motion to delegate Council authority to the Mayor to work with Chief Cariker in order to make the decision on whether to hire a lateral officer or entry level trainee and pick the best available applicant at the Mayor's discretion. Council Member Hurtado seconded the motion and it passed unanimously.

MOTION: Council Member Hurtado made the motion to authorize a \$10,000 signing incentive to a lateral officer who has applied for, is qualified and is hired by the City of Brewster. Council Member Erickson seconded the motion and it passed unanimously.

FIRE CHIEF DYLAN GAMBLE:

Fire Chief Dylan Gamble presented department updates. He noted that the 4th of July Fireworks display went very well, however, he stated that the "boot" donations were down this year and he is hoping that they will be able to continue to raise money through donations to fund the annual event.

Of note, Gamble wanted to have it noted that he is NOT in favor of any sort of marijuana retail store in our community.

MAYOR ART SMYTH:

ORDINANCE NO. 917:

MOTION: Council Member Rieb made the motion to adopt Ordinance No. 917, establishing a policy for leak adjustments and late fee waivers and deferrals for utility payments. Council Member Erickson seconded the motion and it passed unanimously.

ORDINANCE NO. 918:

MOTION: Council Member Rieb made the motion to adopt Ordinance No. 918, amending sections in Title 13 to correct internal cross references and clarifying industrial sewer rates and charges will be established by an agreement between the City and the customer. Council Member Hurtado seconded the motion and it passed unanimously.

FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

Finance Director Misty Ruiz reviewed the monthly finance report. Council had no questions or concerns.

2019 MID YEAR REVIEW:

Ruiz reviewed the expenditures and revenues to date. She also noted that the remaining fund balance percentages are well within normal limits.

REYNOLDS SICK LEAVE:

MOTION: Council Member Hurtado made the motion to authorize the Mayor to sign an agreement settling the sick leave claim of retired employee Dave Reynolds and to pay him according to the verbiage in the Public Works Contract for the sick leave upon his retirement after 35 years of employment. Council Member May seconded the motion and it passed unanimously.

PUBLIC WORKS DIRECTOR LEE WEBSTER:

PROJECT UPDATES: Public Works Director Lee Webster reviewed the following:

- The Waste Water Treatment Plant received the Operators Award, and credited the hard work of Kerry Heen and Dale Parks for this award!
- Zac Odion was hired as an FTE for the Water Department. We are currently looking to hire a part-time, seasonal employee for the Parks Department.
- The chip seal project has been completed and the roads look great.
- Mike Steele will be in the area on July 25th, and we are hoping to meet with him to discuss future projects.
- The Three Rivers Hospital water meter has been replaced.

MOTION: *Council Member May made the motion to authorize the purchase of a double drum vibratory roller in the amount of \$20,000 for use on small street projects. Council Member Erickson seconded the motion and it passed unanimously.*

RESOLUTION NO. 2019-04 – 6-YEAR STREET PLAN FOR YEARS 2020-2025:

MOTION: *Council Member May made the motion to approve Resolution No. 2019-04, amending and updating the Six-Year Transportation Improvement Program for the City of Brewster. Council Member Erickson seconded the motion and it passed unanimously.*

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 9:20 p.m.

Mayor Art Smyth

ATTEST:

Finance Director, Misty Ruiz

CZ