

Mayor Art Smyth called the meeting to order at 6:02 p.m. The Council meeting was conducted via telephone conference call (GoToMeeting) pursuant to Governor Inslee's Proclamation No. 20-28. A roll call was taken to document those in attendance.

Council Members present by phone were Avis Christensen, Emmanuel Hurtado, Tim Rieb, Jan May and John Housden. Also present were Public Works Director Lee Webster, Chief of Police Marcos Ruiz, Finance Director Misty Ruiz, City Attorney Chuck Zimmerman, Michelle Johnson of JUB and Deputy Clerk Desha Rupeiks. Martin Hurtado was present as a member of the general public.

The Regular Council meeting minutes from 6/10/2020 were reviewed. The final agenda for the July City Council meeting was also reviewed. Mayor Smyth asked for agenda item c.3 to be stricken (MOU for Office of Minority & Women's Business Enterprises), and asked for ratification of signatures on the CARES Project Grant be added.

**MOTION:** *Council Member Hurtado made the motion to approve the above noted Council meeting minutes. Council Member Rieb seconded the motion and it passed with a vote of 4-0 (Council Member Christensen unable to vote due to technical difficulties).*

**MOTION:** *Council Member Rieb made the motion to approve the June final agenda with the above noted items. Council Member May seconded the motion and it passed with a vote of 4-0 (Council Member Christensen unable to vote due to technical difficulties).*

#### **PAYROLL AND ACCOUNTS PAYABLE:**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date July 8, 2020, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

June 2020 Manual Claim Fund vouchers, July Council 2020 Claim Fund vouchers and June 2020 Payroll checks, numbers 1297-1300, 3446, 60970-60973, 61028-61055, 61059-61103 in the total amount of \$785,731.70.

**MOTION:** *Council Member Rieb made the motion to approve the above noted bills and payroll. Council Member Housden seconded the motion and it passed with a vote of 4-0 (Council Member Christensen unable to vote due to technical difficulties).*

**PUBLIC COMMENT**

Martin Hurtado asked Council if there were any plans in the near future for putting in a walk/bike trailer that runs the shorelines of the Columbia River between Pateros and Brewster? PWD Webster stated that there have been plans in the making for several years by the DCPUD, but this will be in the works for many years. Webster encouraged Hurtado to contact City Hall and the Park & Rec members of the City Council to discuss this further. Hurtado stated he would do so.

**CHIEF OF POLICE MARCOS RUIZ:**

**DEPARTMENT UPDATES:**

Police Chief Marcos Ruiz reviewed the department updates. He noted that he has one officer out due to a COVID related illness. It is unknown how long the officer will be off of work, but he is doing well and will return as soon as it is safe to do so.

Council Member Hurtado thanked Chief Ruiz for stepping in to cover the shifts of the officer who is unable to work at this time. Council Member Housden thanked the department for their handling of all the activities over the 4<sup>th</sup> of July, as it was quite busy.

**FIRE CHIEF DYLAN GAMBLE:**

***MOTION: Council Member May made the motion to excuse Fire Chief Dylan Gamble from the July Council meeting. Council Member Hurtado seconded the motion and it passed unanimously.***

**BURN BAN ANNOUNCEMENT:**

On July 3<sup>rd</sup>, Okanogan County placed a burn ban in effect for the entire County.

**MAYOR ART SMYTH:**

**MUTUAL AID & ASSISTANCE AGREEMENT FOR WA STATE FOR INTERSTATE WATER/WASTEWATER AGENCY RESPONSE NETWORK (WARN):**

***MOTION: Council Member Rieb made the motion to approve the Mutual Aid & Assistance Agreement for WA State for Interstate Water/Wastewater Agency Response Network (WARN). Council Member Housden seconded the motion and it passed unanimously.***

LAND USE PERMIT 622-01, PUD WELLS PROJECT LANDS:

**MOTION:** *Council Member Housden made the motion to approve the Permit for Use of Wells Reservoir Area (WWTP) Permit No. 622-01. Council Member Christensen seconded the motion and it passed unanimously.*

RATIFICATION OF SIGNATURES, CARES PROJECT GRANT:

**MOTION:** *Council Member Hurtado made the motion to authorize the ratification of the Mayors signature on the CARES Project Grant (Airport). Council Member Rieb seconded the motion and it passed unanimously.*

SPECIAL INSPECTION SERVICES CONTRACT- WELL HOUSE PROJECT:

Michelle Johnson of JUB reviewed the Well House and Waterline Work projects. The waterline project has the notice to proceed issues June 29<sup>th</sup> with work set to begin later this week or next week on Bridge Street.

Apollo is working on the Well House Project, including the contract, bonds and insurance. This will require special inspection services by an independent third party for compliance with International Building Code requirements. There are two proposals for the services: 1) STRATA, estimated fee of \$48,994.60 and 2) CSINW, estimated fee of \$27,075.00. After review and recommendations, Council made the following motion:

**MOTION:** *Council Member Housden made the motion to delegate the selection of the Special Inspection Services Company, as well as the authorization to enter into an agreement with the selected company to the discretion of the Mayor, Public Works Director and Finance Director in consultation with JUB Engineering. Council Member Christensen seconded the motion and it passed unanimously.*

ARCHEAOLOGICAL MONITORING CONTRACT – PLATEAU:

**MOTION:** *Council Member Christensen made the motion to approve Plateau Archeological Investigations, LLC for cultural services monitoring and authorize the agreement for those services. Council Member May seconded the motion and it passed unanimously.*

CHANGE ORDER APPROVAL LIMIT FOR WATER PROJECTS RES. NO. 2020-07:

**MOTION:** *Council Member May made the motion to approve Resolution No. 2020-07, Change Order Approval Limit for Water Projects. Council Member Rieb seconded the motion and it passed unanimously.*

**FINANCE DIRECTOR MISTY RUIZ:**

**MONTHLY FINANCE REPORT/QUARTERLY REVIEW:**

Finance Director Ruiz reviewed the monthly finance report as well as the quarterly finance report review. The money for the Vac Truck will be paid out in August. Ruiz encouraged Council to contact her at any time if they have questions or concerns.

**PUBLIC WORKS DIRECTOR LEE WEBSTER:**

**PROJECT UPDATES:** Public Works Director Lee Webster reviewed the following:

- Okanogan County will begin the chip seal project starting 7/21 or 7/22. Notices to residents went out with the billing. Bridge Street traffic flow will be disrupted in late July, early August due to water line work.
- Fog seal (of the chip sealed roads) will be done in August/September of this year.

**ADJOURNMENT**

With there being no further business to come before the Council, the meeting was adjourned at 7:00 p.m.

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Mayor Art Smyth

ATTEST:

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Finance Director, Misty Ruiz

cz/dr