

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were John Housden, Tim Rieb, Avis Erickson and Jan May. Council Member Villagrana was absent. Also present were City Clerk Treasurer Misty Ruiz, Public Works Director Lee Webster Deputy Clerk Desha Rupeiks and Police Chief Nattalie Cariker.

Mayor Smyth entertained the motion to excuse Ramiro Villagrana from the Council meeting. No member of the Council moved forward with the motion, and the motion died. Council Member Villagrana was unexcused.

❖ PLEDGE OF ALLEGIANCE

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

The minutes from the 5/10/2017 City Council Meeting were reviewed. The final agenda for the June Regular City Council Meeting was also reviewed. The addition of the Salmon Derby Vendors as well as the Audit Entrance Meeting was requested.

MOTION: Council Member May made the motion to approve the June final agenda with additions above as well as the May Minutes. Council Member Rieb seconded the motion and it passed unanimously.

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, June 14th, 2017, the Council, by a majority vote, does approve for payment those vouchers included in the payment list and further described as follows:

May 2017 Manual Claim Fund vouchers 2195-2199, 2205, 2206, 57122-57134, 57148 and 57149 in the amount of \$92,967.21 as well as June 2017 Council Claim Fund 2207, 57156-57237 in the total amount of \$289,807.63.

May 2017 Payroll check numbers 2168-2194, 2200-2204, 57051-57054, 57133, 57135, 57137-57147 and 57150-57155 in the total amount of \$128,249.80.

Void Check 57136 in the total amount of \$645.46 was also approved.

MOTION: Council Member May made the motion to approve the above noted bills, void checks and payroll. Council Member Erickson seconded the motion and it passed unanimously.

PUBLIC COMMENT:

LEAK ADJUSTMENT REQUEST – GIA LUCAS:

MOTION: Council Member May made the motion to approve the above noted leak adjustment request for Gia Lucas, Account 20.2, in the amount of \$531.13. Council Member Rieb seconded the motion and it passed unanimously.

KARL WORD:

Karl Word, and many members of the community as well as friends and family of the late Gary Knowlton were present to discuss the construction of the Gary Knowlton Memorial Volleyball Court. There was much discussion about the location, the materials, the lighting, maintenance and need for fencing. There are concerns with stray cats entering the sand court, as well as safety of those using both the volleyball court and the basketball court as they are in very close proximity. Word stated that if he had to install a fence, he would not be able to afford to do that, as most of the materials are donated and the labor is volunteer. City Clerk Treasurer Misty Ruiz stated that the City could cover the cost of the fence as it is going to be on City property.

MOTION: *Council Member Housden made the motion to move forward with drawing up and agreement between Karl Word and the City of Brewster for the Gary Knowlton Memorial Volleyball Court, to meet with Mr. Word to go over the details of the agreement, and authorize the Mayor to execute the agreement once it is agreed upon by both parties. Council Member Erickson seconded the motion and it passed unanimously.*

CHIEF NATTALIE CARIKER:

New hire Frank Koutelieris was introduced to the City Council. Officer Koutelieris then recited the Oath of Office, and was sworn in to duty for the City of Brewster Police Department.

STATS AND UPDATES:

Chief Cariker reviewed the stats and gave the department updates for the month May. She noted that the DARE Program was completed for the year. The National Night Out is progressing well and looks to be a great event. The sidewalk parking issues and junk vehicles/property issues are consistently being addressed. There will be a child car seat clinic on June 24th at the Columbia Cove Community Center. She reviewed the stats and the overtime, noting that some of the OT would be reimbursed.

CHIEF MIKE WEBSTER – FIRE DEPARTMENT UPDATES:

Chief Mike Webster presented with department updates. He stated that the City Fire Engine is being repaired, and the parts have been ordered. The fireworks are on schedule. They have been ordered. There will be a pancake feed at the firehall on July 4th from 7-10 am. On June 24th, there will be a fundraiser car wash at Brewster Market Place. Webster stated that the clean up on the back lot of the firehall has started and is moving along nicely. Council Member Housden asked Chief Webster for his input and involvement with the BPD on addressing problem homes/lots with fire hazards, such as excess brush and debris. Chief Webster said he and his department would be more than happy to help in any way they can.

MAYOR ART SMYTH:AMENDMENT NO. 1 - GEBBERS AGREEMENT:

MOTION: *Council Member Housden made the motion to authorize the Mayor to sign the Amendment No. 1, Gebbers Agreement. Council Member Rieb seconded the motion and it passed unanimously.*

PUD RIGHT OF WAY EASEMENT:

MOTION: Council Member May made the motion to authorize the Mayor to sign the PUD Right of Way Easement. Council Member Rieb seconded the motion and it passed unanimously.

SUNRISE DISPOSAL – COST OF LIVING INCREASE:

MOTION: Council Member Housden made the motion to approve the 1.7% Sunrise Disposal Garbage Services Rate Increase, effective July 1st. Council Member May seconded the motion and it passed unanimously.

ORDINANCE NO. 891:

MOTION: Council Member May made the motion to adopt Ordinance #891, amending the prohibition on the discharge of drainage waters to the City sanitary sewer. Council Member Rieb seconded the motion and it passed unanimously.

EVENT APPLICATIONS:

4th of July Parade:

MOTION: Council Member Housden made the motion to approve the Chamber of Commerce 4th of July Parade event application. Council Member May seconded the motion and it passed unanimously.

4th of July Vendors:

MOTION: Council Member Housden made the motion to approve the Boys & Girls Club 4th of July Vendor Application, with an amendment to the location of the vendors; the vendors are to be in the West Cove cul-de-sac, as they were in 2016. Council Member Erickson seconded the motion and it passed unanimously.

Salmon Derby Event Application Amendment:

MOTION: Council Member Erickson made the motion to approve the amendment of the previously approved Brewster Salmon Derby Event Application, with the addition of no more than two (2) vendors for their event. Council Member May seconded the motion and it passed unanimously.

CLERK TREASURER MISTY RUIZ:

MONTHLY FINANCE REPORT:

Clerk Treasurer Misty Ruiz reviewed the monthly treasurers report. She stated that we are still awaiting the reimbursement from the Government for our Reservoir Project. Ruiz asked for the Finance Committee to review the mid-year financial status and hopefully start the budget process sooner. Council Member Housden would like to see the budget process begin in September.

MOTION: Council Member Housden made the motion to begin the City of Brewster Budget Process beginning September 1, 2017. Council Member Erickson seconded the motion and it passed unanimously.

Ruiz stated that the entrance audit with the State Auditor's Office is scheduled for June 19th at 10 am. Council Members Rieb and Housden will attend the meeting.

A Special Meeting date was set for Thursday, June 29th at 6pm. Agendas will be posted and sent to media regarding the topics.

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:

PUBLIC WORKS UPDATES:

- The Wage and Income Surveys are completed and we reached the required number of completed surveys in order to get complete data.
- The cardboard recycling bins have been removed by the County due to misuse. People were placing couches, TV's, toilets, etc. in the bins, and therefore the County has removed them. It is not known if and when they will be replaced.
- The roof upgrade project has been completed, as has the library and fire hall.
- PUD shoreline work at the Cove has been postponed due to permitting processes. The PUD has stated that the park restroom upgrades will take place this fall, and they will be replacing the play area equipment as well.
- The chip seal project is scheduled to be done between July 16th-19th.
- The new sign made by Bill Sachse and the park crew is up, with lighting to follow soon.
- The new reservoir tie in to the main line occurred Monday for the upper zone tank. All is going well, and the SCADA is online.
- The Mutual Irrigation leak on 7th and Indian was a huge problem. The City ordered the needed parts and fixed the leak to save the street from being undermined. We had waited several weeks for the problem to be addressed by Mutual Irrigation, and since nothing had been done and it was getting worse, the City has repaired it and will send the bill for parts and labor to the Mutual Irrigation District for payment.
- The City is addressing the storm drain behind Apple House. JUB will build a preliminary report to present to FEMA for mitigation money for the damages that have occurred.
- Public Works Director Webster asked permission to surplus an 8" meter that had been purchased and is no longer needed by the City.

MOTION: Council Member Erickson made the motion to authorize the Surplus of the 8" water meter. Council Member May seconded the motion and it passed unanimously.

- Public Works Director Webster asked permission to surplus the Ingersoll Air Compressor that no longer runs, and is of no use to the City.

MOTION: Council Member May made the motion to authorize the surplus of the Ingersoll Air Compressor. Council Member Erickson seconded the motion and it passed unanimously.

SHAN MILLER – BREWSTER COMMUNITY POOL UPDATE:

Miller stated that the opening day at the pool this year was one of the best she's ever seen since she has managed the pool for Brewster. She stated that there were 262 people who swam at the pool that day! She noted that there have been changes at the pool this year with respect to daily rates and pass changes, however, she backs her decision and feels it is in the best interest of the City and the pool patrons. She asked that any questions, concerns or complaints be directed to her.

6/14/2017

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 8:20 p.m.

Mayor Art Smyth

ATTEST: _____
City Clerk/Treasurer, Misty Ruiz