

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were John Housden, Tim Rieb, Avis Erickson, Jan May and Emmanuel Hurtado. Also present were City Clerk Treasurer Misty Ruiz, Public Works Director Lee Webster and Police Chief Nattalie Cariker, Deputy Clerk Desha Rupeiks and City Attorney Chuck Zimmerman.

❖ PLEDGE OF ALLEGIANCE

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

Report by Legal Counsel on Withdrawal of the Cascade Holdings Appeal of the Horizon Tower Project Permit: City Attorney Chuck Zimmerman discussed the withdrawal of the appeal. He stated that the appellant withdrew the appeal. An agreement was reached by the appellant and Horizon that includes lowering of the proposed tower by 10 feet.

The minutes from the 5/9/2018 Council Meeting. The final agenda for the June Regular City Council Meeting was also reviewed

MOTION: *Council Member May made the motion to approve the May 9, 2018 minutes. Council Member Hurtado seconded the motion and it passed unanimously.*

MOTION: *Council Member May made the motion to approve the June final agenda. Council Member Erickson seconded the motion and it passed unanimously.*

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, June 13, 2018, the Council, by a majority vote, does approve for payment those vouchers included in the payment list and further described as follows:

May 2018 Manual Claim Fund vouchers 2596, 2597, 2631, 58456-58465 and 58478-58480 in the amount of \$65,259.88 as well as June 2018 Council Claim Fund vouchers 1246, 1247, 2632, 58481, 58488-58490, 58494-58544, 58546-58557 in the total amount of \$627,228.86.

Also included in May Manual are the voided Springbrook checks, voucher Number 2609-V (-\$1,460.74).

May 2018 Payroll check numbers 2598-2630, 58386, 58391-58393, 58466-58477 and 58482-58486 in the total amount of \$134,022.74.

MOTION: *Council Member May made the motion to approve the above noted bills, voided checks and payroll. Council Member Hurtado seconded the motion and it passed unanimously.*

As of this date, June 13, 2018, the Council, by a majority vote, does approve for payment check number 58545 in the amount of \$190.75 for the Armory Quick Lube.

MOTION: *Council Member May made the motion to approve the above noted bill. Council Member Rieb seconded the motion and it passed with a vote of 4-0-1 (Council Member Emmanuel Hurtado stated he has an ownership interest in the Armory Quick Lube and therefore he abstained).*

PUBLIC COMMENT: None.

JUB – PROJECT UPDATES:

The drillers are in town and plan to start drilling our first test well on Sunset Drive on June 14th.

BREWSTER 4TH OF JULY EVENT APPLICATION:

MOTION: *Council Member Housden made the motion to approve the Brewster 4TH of July Event/Parade application. Council Member May seconded the motion and it passed unanimously.*

PIT BULL ORDINANCE:

Mr. Orozco presented to ask if a variance to the Pit Bull Ordinance could be granted for his dog, Luna. She is currently registered with the City. The problem is that the current ordinance requires all Pit Bulls to have a muzzle on while out in public. He places the muzzle on Luna when he walks or runs her but has not found one that allows her to breath properly when he jogs with her and that does not cause her to get sores where the muzzle sits on her face. He is asking if she can be allowed to be out in public without her muzzle. He stated that she is a good dog, very sweet and not aggressive.

Council Member Erickson stated that while she is aware that this particular dog is a good dog, she is concerned with changing the Ordinance for one dog, and what the public perception of allowing this may be. Council Member Housden agreed.

POLICE CHIEF NATTALIE CARIKER:

STATS AND UPDATES:

Chief Cariker gave the department updates and reviewed the stats for the month. Council asked where we were on purchasing the previously approved speed sign. Cariker stated that the company had changed hands so there were some difficulties in obtaining this, but she is still working on it. Council had no further questions or concerns.

CHIEF DYLAN GAMBLE – FIRE DEPARTMENT UPDATES:

Fire Chief Dylan Gamble gave department updates and reviewed recent activities of the Fire Department. He stated that the Fire Rating Bureau recently visited and we got a score of 6, which is very good. He is pleased with the amount of turn out for fire practice, and currently has 41 volunteers on the roster.

MAYOR ART SMYTH:

PUBLIC HEARING – CDBG/DWSRF CLOSE OUT:

The Public Hearing for the CDBG DWSRF Closeout was opened at 6:08 pm. No public comment was brought forth. The Public Hearing was declared closed.

Michelle Johnson of JUB stated that the project is now complete. We have two new reservoirs and one rehabbed reservoir.

MOTION: Council Member Rieb made the motion to approve the CDBG/DWSRF Close Out and accept the Water Reservoir Project as complete. Council Member Erickson seconded the motion and it passed unanimously.

PUBLIC HEARING – RECORDS REQUEST AMENDMENT:

The Public Hearing for the Records Request Amendment was opened at 6:10 pm. No public comment was brought forth. The Public Hearing was declared closed.

ORDINANCE NO. 904:

MOTION: Council Member Rieb made the motion to adopt Ordinance No. 904, regarding procedures for responding to Public Records Requests, and setting an effective date. Council Member Erickson seconded the motion and it passed unanimously.

SUNRISE DISPOSAL 2018 RATES:

Mayor Smyth reviewed the letter we received from Sunrise Disposal, which stated that they would not be raising the City garbage rates for the year 2018.

CLERK TREASURER MISTY RUIZ:

MONTHLY FINANCE REPORT:

Clerk Treasurer Ruiz reviewed the monthly finance report. There were no questions or concerns. Council Member Housden asked about doing a mid-year review, like we have in years past, and do this at the July Council Meeting. Ruiz stated she would get the report together for the next City Council Meeting.

KELLEY IMAGING COPIER REQUEST:

Clerk Ruiz requested approval to negotiate a new lease for a different copier (through same company as our current copier). The old copier does not keep up with the amount of printing we do on a monthly basis, and the quality is faltering a bit.

MOTION: Council Member Erickson made the motion authorizing City Clerk Treasurer Ruiz to negotiate a new copier lease with Kelley Imaging. Council Member Rieb seconded the motion and it passed unanimously.

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:

In Public Works Director Lee Webster's absence, Clerk Ruiz gave the following updates:

- Ruiz presented the Sensus Meter Reading agreement. This will allow for radio communication of our meter readings to City Hall from a set transmitter tower. This is the same agreement that we have for the current handheld reader, with the only difference being the frequency and a change in the legal jurisdiction.

MOTION: *Council Member May made the motion to authorize the Mayor to execute the Sensus Meter Reading Antenna agreement and to move forward with the project. Council Member Rieb seconded the motion and it passed unanimously.*

MOTION: *Council Member Hurtado made the motion to authorize the Mayor to execute the amendment for the Horizon Tower Lease Agreement and for the Sensus Meter Reading Antenna, with the antenna being set at height of 55 (fifty-five) feet at no additional cost to the City except for the actual cost of installation. Council Member Rieb seconded the motion and it passed unanimously.*

- Webster reported that the grading is near complete at the airport, and the weeds/alfalfa have been sprayed which is now causing a dust issue. Hard surfacing will be brought in on the shoulders to eliminate the dust issue which will consist of hard aggregate that will be watered in.
- The Fire District is pursuing a FEMA Grant for a portable generator which will be installed at the Fire Hall.
- The ribbon cutting ceremony at the new playground equipment area was held. There was a great turn out and it has been getting a lot of use.
- Webster noted that he was contacted by the WSDOT about possibly holding a public forum here in Brewster regarding the restriping installation of a 2 way turn lane on highway 97, just south of town at the Hwy 97 and Grange Road intersection (Starr Ranch Growers).
- There is a conditional use permit (non-conforming use at Griggs and Bridge) which will require a CUP/Variance to reduce the setbacks at the Wang property located at 314 So. Bridge. All processes are in place, and at this time a public hearing date needs to be set.

MOTION: *Council Member Erickson made the motion to set the Public Hearing date for the Conditional Use Permit for the residence at the corner of Griggs and Bridge (Wang 314 So Bridge Street) for the July City Council Meeting. Council Member Hurtado seconded the motion and it passed unanimously.*

- A public forum date needs to be set for the Water Use Efficiency Goals. Anyone can present at this meeting. The July 11th City Council Meeting date was selected.

MOTION: *Council Member Erickson made the motion to set July 11, 2018 as the date and time for the WUE Goals Public Forum. Council Member Hurtado seconded the motion and it passed unanimously.*

CRAB FORM 102 – TIB/OKANOGAN COUNTY CHIP SEAL PROJECT:

MOTION: *Council Member Hurtado made the motion to authorize ratification of the Mayor's signature on the CRAB Form 102 for the City of Brewster Chip Seal Project, with work to be done up to a maximum of \$125,000.00. Council Member Erickson seconded the motion and it passed unanimously.*

- The discussion was brought up regarding the Cemetery debris pile, and its accessibility on Thursdays. It has been noted that there is little to no use, and it is mostly contractors. Recently, there was an issue with someone driving through the cemetery itself, and this person was trespassed from the cemetery. Following a lengthy discussion:

MOTION: *Council Member Housden made the motion to delegate the setting of the hours, days and/or months of the Cemetery Debris Pile operation to the Public Works Director, in consultation with the Mayor, effective June 14, 2018. Council Member May seconded the motion and it passed unanimously.*

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 7:30 p.m.

Mayor Art Smyth

ATTEST: _____

City Clerk/Treasurer, Misty Ruiz