

6/10/2020

Mayor Art Smyth called the meeting to order at 6:06 p.m. The Council meeting was conducted via telephone conference call (GoToMeeting) pursuant to Governor Inslee's Proclamation No. 20-28. A roll call was taken to document those in attendance.

Council Members present by phone were Avis Christensen, Emmanuel Hurtado, Tim Rieb, Jan May and John Housden. Also present were Public Works Director Lee Webster, Chief of Police Marcos Ruiz, Fire Chief Dylan Gamble, Finance Director Misty Ruiz, City Attorney Chuck Zimmerman, Deputy Clerk Desha Rupeiks, Michelle Johnson from JUB Engineers and Mike Mauk, Brewster Chamber President.

The Regular Council meeting minutes from 5/13/2020 were reviewed. The final agenda for the June City Council meeting was also reviewed. The addition of the Frontier bankruptcy filing and the utility billing adjustment were added to the final agenda.

MOTION: *Council Member May made the motion to approve the above noted Council meeting minutes. Council Member Hurtado seconded the motion and it passed unanimously.*

MOTION: *Council Member Christensen made the motion to approve the June final agenda with the additions noted above. Council Member May seconded the motion and it passed unanimously.*

PAYROLL AND ACCOUNTS PAYABLE:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date June 10, 2020, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

May 2020 Manual Claim Fund vouchers, June Council 2020 Claim Fund vouchers and May 2020 Payroll checks, numbers 1295, 1296, 3470-3505, 60885-60887, 60947-60969 and 60974-61027 in the total amount of \$395,271.92

MOTION: *Council Member Hurtado made the motion to approve the above noted bills and payroll. Council Member Rieb seconded the motion and it passed unanimously.*

PUBLIC COMMENT

None.

CHIEF OF POLICE MARCOS RUIZ:

DEPARTMENT UPDATES:

Police Chief Ruiz reviewed the department stats for May, including calls for service. He also noted that his officers will be participating in mandatory training, as it is very important to keep that up to date.

FIRE CHIEF DYLAN GAMBLE:

Fire Chief Dylan Gamble stated that the department has been holding regular fire practices. They have also been going through the gear, cleaning and doing general maintenance. They have been on a few calls and are doing their best to maintain social distancing.

MAYOR ART SMYTH:

TEMPORARY SIDEWALK DINING EXEMPTION:

This exemption would allow restaurants to provide outdoor seating on sidewalks and off-street parking areas in order to comply with current indoor occupancy restrictions with the current phase 2 guidelines for dining establishments. This will be a temporary amendment.

MOTION: Council Member Christensen made the motion to authorizing a temporary amendment to allow phase 2 complaint outdoor restaurant seating on the City sidewalks and/or customer owned off street parking areas. Council Member May seconded the motion and it passed unanimously.

JUB UPDATES – MICHELLE JOHNSON:

Michelle Johnson of JUB reviewed project updates. She noted the DOE has completed the review of the General Sewer Plan and they will continue to move forward.

She reviewed the bids received for the Water Facilities Improvement 2020 Well House Project. Of all bids submitted, Apollo, Inc was the lowest qualified bidder with a total bid of \$3,029,116.59. This was over the Engineers estimate, however, all bids submitted came in higher than the Engineer estimates and she believes this is due to the COVID and cost chain production fees for supplies and materials. At this time, she

recommends Council to award the project to Apollo.

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2020 WELL HOUSE PROJECT – BID AWARD:

MOTION: *Council Member Housden made the motion to award the Water Facilities Improvement 2020 Well House Project to the apparent lowest responsive bidder, Apollo, Inc, in the amount of \$3,029,116.59, which includes all applicable WA State sales tax, to complete all of the water facilities improvement well house project, pending further review by the City engineers and the funding agency. Council Member Christensen seconded the motion and it passed unanimously*

DOE SEWER AMENDMENT NO 1, RATIFICATION OF SIGNATURES:

MOTION: *Council Member May made the motion to authorize the ratification of signatures on the DOE Sewer Amendment No.1. Council Member Hurtado seconded the motion and it passed unanimously.*

DEPT. OF COMMERCE CARES ACT GRANT, INTERAGENCY AGREEMENT:

MOTION: *Council Member Rieb made the motion to approve the Department of Commerce CARES Act Grant Interagency Agreement and authorize the Mayor to sign said agreement. Council Member Housden seconded the motion and it passed unanimously.*

CARES ACT GRANTS – ECONOMIC ALLIANCE AGREEMENT:

MOTION: *Council Member May made the motion to approve the CARES Act Grant, Economic Alliance Agreement and authorize the Mayor to sign said agreement. Council Member Hurtado seconded the motion and it passed unanimously.*

BREWSTER 4TH OF JULY FIREWORKS DISPLAY:

Due to the fact that the City of Brewster, and Okanogan County, are currently still in phase 2 of the Safe Start reopening ordered by the Governor of Washington, it will not be feasible to proceed with the Annual Brewster 4th of July Celebration or to hold the annual fireworks display. The Council is saddened, but the cancellation of the events is necessary for public safety.

MOTION: *Council Member Housden made the motion to cancel the Brewster 4th of July Celebration and Fireworks display. Council Member Christensen seconded the motion and it passed unanimously.*

ORDINANCE NO. 932- BOND ANTICIPATION NOTE:

MOTION: *Council Member Christensen made the motion to adopt Ordinance No 932, authorizing the issuance of a water revenue bone anticipation note, in a the maximum principal amount of \$2,631,000.00, pending the issuance of a water revenue bond; appointing the City's designated representative, pursuant to RCW 39.46.040(2), to approve the final terms of the note providing for delivery thereof to North Cascades Bank, Chelan. Council Member May seconded the motion and it passed unanimously.*

FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

Finance Director Ruiz presented the monthly finance report. No questions or concerns were noted from Council.

FRONTIER BANKRUPTCY FILING, UTILITY BILLING ADJUSTMENT:

Ruiz requested authority to write off an unpaid balance from Frontier Communications, for a utility balance due as a result of a bankruptcy filing.

MOTION: *Council Member Rieb made the motion to authorize the Finance Director to write off the outstanding balance due for utilities from Frontier Communications, due to a bankruptcy filing. Council Member Housden seconded the motion and it passed unanimously.*

RESOLUTION NO. 2020-06, RESTRICTING USE OF CITY GENERAL FUND MONEY:
(REPEALING RES. 2007-09)

MOTION: *Council Member Hurtado made the motion to adopt Resolution No. 2020-06, repealing Resolution No. 2007-09, repealing the policy restricting the use of City General Fund money. Council Member Rieb seconded the motion and it passed unanimously.*

PUBLIC WORKS DIRECTOR LEE WEBSTER:

PROJECT UPDATES: Public Works Director Lee Webster reviewed the following:

- The Airport received grant funding through the CARES Act.
- The easement from the Brewster School has been signed and returned to the City. We are currently awaiting the signed easement from the Housing Authority.

- Chip Seal will begin on July 21st. Notices to citizens will be sent out with billing. Fog sealing is still planned, but uncertain as to when it will happen.
- The Consumer Confidence Reports are out and being delivered by mail. Of note, we are down to 5% unaccounted water loss. Leak repairs, malfunctioning meters and tracking on flushing has helped greatly.

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 6:48 p.m.

Mayor Art Smyth

ATTEST:

Finance Director, Misty Ruiz