

Mayor Art Smyth called the special meeting to order at 6:00 p.m. Council Members present were Avis Erickson, Emmanuel Hurtado, Tim Rieb, Jan May and John Housden. Also present were Public Works Director Lee Webster, Fire Chief Dylan Gamble, Chief of Police Lieutenant Kelly Hook, Finance Director Misty Ruiz, Deputy Clerk Desha Rupeiks and City Attorney Chuck Zimmerman.

PLEDGE OF ALLEGIANCE

The Regular Council meeting minutes from April 17th were reviewed. The final agenda for the May City Council meeting were also reviewed.

MOTION: *Council Member Housden made the motion to approve the April Council meeting minutes with correction to page 4 (add Hurtado as the second on Circus motion). Council Member Hurtado seconded the motion and it passed unanimously.*

MOTION: *Council Member Housden made the motion to approve May Final Agenda with the addition of Brewster Chamber Cherries Jubilee application and Mutual Irrigation discussion. Council Member Hurtado seconded the motion and it passed unanimously.*

PAYROLL AND ACCOUNTS PAYABLE:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date May 8, 2019, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

April 2019 Manual Claim Fund vouchers numbers 2988, 59585, 59593, 59595, 59596, 59607, 59608, 59609, 59611 and 59612 in the amount of \$7,630.15 as well as May Council 2019 Claim Fund vouchers numbers 1269, 1270, 3010, 59620-59622, 59625-59688 in the total amount of \$378,492.29.

April 2019 Payroll checks numbers 2978-2987, 2989-3009, 59531, 59534-59536, 59594, 59597-59606, 59610 and 59613-59618 in the total amount of \$137,957.90.

MOTION: *Council Member Erickson made the motion to approve the above noted bills and payroll. Council Member May seconded the motion and it passed unanimously.*

PUBLIC COMMENT

OCSO EMERGENCY COMMUNICATIONS UPDATE:

City Finance Director Misty Ruiz reviewed the Public Safety Emergency Communications Infrastructure Improvement Initiative (E-911 Tax) with the Council members.

LA MILPA MOTHERS DAY EVENT APPLICATION:

Council reviewed the La Milpa Mother's Day event application. The City has yet to receive the certificate of insurance coverage, however, it is on it's way. One other request was to be sure that the music was kept to the 2-block maximum, as required in the application.

MOTION: Council Member Hurtado made the motion to approve the La Milpa Mother's Day event application as submitted. Council Member Erickson seconded the motion and it passed unanimously.

BREWSTER CHAMBER – CHERRIES JUBILEE EVENT APPLICATION:

MOTION: Council Member Erickson made the motion to authorize the Mayor to sign the Cherries Jubilee Event Application after review of all departments, and only if there are no objections by the department heads. Council Member Hurtado seconded the motion and it passed unanimously.

LIEUTENANT KELLY HOOK:

DEPARTMENT UPDATES AND STATS:

Lieutenant Kelly Hook reviewed the department stats and updates. There has been a rash of graffiti tagging lately, however, an arrest was made on one incident. A burglary from 2018 was recently solved with the assistance of DNA lab results. There were 77 calls for the month of April. Otherwise, things have been going well. The radar trailer has been set in various locations throughout the town and seems to be helping keep the speeders in check.

FIRE CHIEF DYLAN GAMBLE:

DEPARTMENT UPDATES:

Fire Chief Gamble reviewed the department updates and happenings. He stated the new recruits continue to train and are doing well. There have been good turn outs for practice. Recent alley fires behind Napa and Barnes Chapel as well as near the old Pharmacy on 6th are being reviewed as arson.

Gamble also stated that the department will be sending the first installment payment for the fire works show, as 25% down is needed by May 15th. Gamble asked if the City would be willing to pay for 1/3 of costs of the fireworks display. Gamble believes the department can raise the rest by the July 14th due date, but having the City help with the costs will ensure that the display will go forward.

MOTION: Council Member Hurtado made the motion to approve the payment of \$4,666.00 (one-third) of the Brewster Fire Department for Fireworks Display costs for the year 2019. Council Member May seconded the motion and it passed unanimously.

MAYOR ART SMYTH:

AMENDMENT NO. 1 TO LABOR AGREEMENT:

Mayor Smyth outlined the need to update the pay scale for the Public Works Department. If approved, the new pay scale will go into effect on June 1, 2019.

MOTION: Council Member Erickson made the motion to approve the Amendment No. 1 between the City of Brewster and Teamsters Local Union #760 representing the Public Works Department. Council Member May seconded the motion and it passed unanimously.

FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

Finance Director Misty Ruiz reviewed the monthly finance report. Council had no questions or concerns.

MUTUAL IRRIGATION LETTER REVIEW:

A handwritten letter/statement was received by the City of Brewster from Mutual Irrigation dated May 7th. It stated that the City of Brewster owes \$1,806.00 for irrigation water services for the property located at 1108 Sunset Drive, and assessments for repair costs to the irrigation line. The letter stated that the balance due was owed by the previous owner, and considering the City purchased the property, the City is now responsible for this outstanding balance.

Ruiz stated that when the City purchased this property nearly six-months ago, there were no outstanding liens or debts on the property. The City does not use Mutual Irrigation, we have no agreement with Mutual Irrigation and have no obligation of the debts owed by the previous owner. Prior to drilling a test well on the property, locates were performed and there were no water lines located on the property and there are no known service lines for Mutual Irrigation that are running through the property to our knowledge.

MOTION: Council Member Housden made the motion to request that a letter be written to the Mutual Irrigation District informing them that debt owed on this property is the responsibility of the previous owner and that the City of Brewster has no intent on becoming part of the Mutual Irrigation District as the new owner of the property located at 1108 Sunset Drive. Council Member Rieb seconded the motion and it passed unanimously.

PUBLIC WORKS DIRECTOR LEE WEBSTER:

PROJECT UPDATES: Public Works Director Lee Webster reviewed the following:

- All 5 test wells have been drilled, with final test results pending. JUB has requested a change order for one new production well. Once the final water quality data has been received for all the sites, they will work with the City to make additional recommendations for production well locations. Modeling and mapping of the sewer system is still in process.
- Crack sealing and fog sealing will be done May 20th to the 22nd. Notices to those living on the streets that are going to be repaired have been sent out. The streets being sealed are: Jay Avenue, Indian Avenue, Hanson Avenue, Bruce Avenue, 4th, 5th and 6th Streets as well as Plaza Way and all of the cul-de-sacs.
- The plaster issue at the pool has been taken care of and it is filling now. Hopefully with the weather, it will heat up a bit over the weekend.
- Rains Contracting is going to be replacing some of our larger capacity water meters.
- Webster reminded Council about filing week for the upcoming election cycle.

- The Youth Little League would like to use the City fields for some night games. Webster asked if the City feels we should charge them for the use of the field lights, as the City does have to pay a demand charge each time these lights are turned on. The suggestion was to research what the charge is for these lights when they are turned on, and verify this with the PUD billings.

Council Member Housden stated that it has been brought to his attention issues with the upper Little League baseball field when it is being used by adult players. The problem is that there are many softballs and baseballs landing in the yards of the homes who border the field. Housden stated that the dimensions of the field are not suited for adult use and he is concerned about the liability for damages and/or personal injury damages. He would like to recommend that this field be designated as a youth only field, as it was intended.

MOTION: Council Member Housden made the motion to authorize City Attorney Chuck Zimmerman to draft an Ordinance designating the Upper West Cliff Avenue Baseball Diamond as a youth only baseball and softball field for use by children ages 12 and under ONLY. Council Member Erickson seconded the motion and it passed unanimously.

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 7 p.m.

Mayor Art Smyth

ATTEST:

Finance Director, Misty Ruiz

CZ