

Mayor Pro Tem Tim Rieb called the *Special Meeting* to order at 11:00 a.m. Council Members present were John Housden, Avis Erickson and Emmanuel Hurtado. Mayor Art Smyth and Council Member Jan May were excused. A quorum was present. Also present were City Clerk Treasurer Misty Ruiz and Public Works Director Lee Webster.

**AUDIT ENTRANCE CONFERENCE:**

The Washington State Auditor's Office audit team were present to discuss the audit scope for the City of Brewster. They will be performing an accountability audit focusing on utility accounts, including billing, receipting and adjustments, as well as the City pool cash receipting and in other areas to be determined from January 1, 2016 to December 1, 2018. They also stated that a financial statement audit will be performed and that they will provide an opinion on whether the City's financial statements are presented fairly, in all material respects and in accordance with the applicable reporting framework. The financial statement audit will cover January 1, 2017 to December 1, 2018.

**DEPARTMENT OF ECOLOGY GENERAL SEWER PLAN AGREEMENT:**

**MOTION:** *Council Member Housden made the motion to approve the Water Quality Combined Financial Assistance Agreement between the State of Washington Department of Ecology and the City of Brewster, and authorize the Mayor to sign the agreement. Council Member Hurtado seconded the motion and it passed with a vote of all in favor.*

**RESOLUTION NO. 2019-01**

**MOTION:** *Council Member Hurtado made the motion to approve Resolution No. 2019-01, approving City participation in the State of Washington revolving fund and authorizing the Mayor and the Clerk/Finance Director to execute all documents necessary to commit the City to receive funds and participate in the loan program as described in the DOE, State of Washington agreement No. WQC-2018-BREWST-00217. Council Member Erickson seconded the motion and it passed with a vote of all in favor.*

**ADJOURNMENT**

With there being no further business to come before the Council, the Special Meeting was adjourned at 11:47 a.m.

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Mayor Pro Tem Tim Rieb

ATTEST:

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Finance Director/Clerk Misty Ruiz