

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were John Housden, Tim Rieb, Avis Erickson, Jan May and Emmanuel Hurtado. Also present were City Clerk Treasurer Misty Ruiz, Public Works Director Lee Webster and Police Chief Nattalie Cariker, Deputy Clerk Desha Rupeiks and City Attorney Chuck Zimmerman.

❖ PLEDGE OF ALLEGIANCE

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

The minutes from the 4/11/2018 Council Meeting. The final agenda for the May Regular City Council Meeting was also reviewed. Clerk Treasurer Ruiz and Mayor Smyth asked for the addition of the following items to the agenda:

- Set the Public Hearing Date for the CDBG/WDSRF Closeout
- Conduct Public Hearing for the Public Records Acts Amendments
- 15-Minute Executive Session to discuss Potential Litigation and Land Acquisition.

MOTION: *Council Member Rieb made the motion to approve the April Minutes and to approve the final agenda with additions noted above. Council Member May seconded the motion and it passed unanimously.*

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, May 9, 2018, the Council, by a majority vote, does approve for payment those vouchers included in the payment list and further described as follows:

April 2018 Manual Claim Fund vouchers 2560, 2593, 2594, 58357-58359, 58362 and 583375-58379 in the amount of \$16,299.17 as well as May 2018 Council Claim Fund vouchers 2595, 1244, 1245, 58387-58390, 58394-58443 and 58445-58455 in the total amount of \$223,545.97.

April 2018 Payroll check numbers 2561-2592, 58292-58295, 58361, 58363-58374 and 58380-58385 in the total amount of \$137,009.52.

Void check numbers 58069 (void/stop payment).

MOTION: *Council Member May made the motion to approve the above noted bills, void checks and payroll. Council Member Erickson seconded the motion and it passed unanimously.*

As of this date, May 9, 2018, the Council, by a majority vote, does approve for payment check number 58444 in the amount of \$792.71 for the Armory Quick Lube.

MOTION: *Council Member Rieb made the motion to approve the above noted bill. Council Member Erickson seconded the motion and it passed with a vote of 4-0-1 (Council Member Emmanuel Hurtado stated he has an ownership interest in the Armory Quick Lube and therefore he abstained).*

PUBLIC COMMENT:

BREWSTER SALMON DERBY EVENT APPLICATION:

MOTION: Council Member Housden made the motion to approve the Brewster Salmon Derby event. Council Member Rieb seconded the motion and it passed unanimously.

BREWSTER SALMON DERBY VENDORS APPLICATION:

MOTION: Council Member May made the motion to approve the Brewster Salmon Derby Vendors application. Council Member Hurtado seconded the motion and it passed unanimously.

POLICE CHIEF NATTALIE CARIKER:

STATS AND UPDATES:

Chief Cariker reviewed the stats and overtime for her department for the month. She stated the department has been working with the community for compliance on several different ordinances, including alley clean up and abandoned vehicles as well as vehicles parking in the right of way.

RESOLUTION NO. 2018-03 – DECLARING A VEHICLE SURPLUS (2005 CROWN VICTORIA INTERCEPTOR):

MOTION: Council Member May made the motion to Resolution No. 2018-03. Council Member Hurtado seconded the motion and it passed unanimously.

RESOLUTION NO. 2018-04 – DECLARING A VEHICLE SURPLUS (2003 FORD EXPLORER):

MOTION: Council Member May made the motion to approve Resolution No. 2018-04. Council Member Rieb seconded the motion and it passed unanimously.

CHIEF DYLAN GAMBLE – FIRE DEPARTMENT UPDATES:

MOTION: Council Member Rieb made the motion to excuse Fire Chief Dylan Gamble from the City Council Meeting. Council Member Hurtado seconded the motion and it passed unanimously.

MAYOR ART SMYTH:

ENGINEER SELECTION:

MOTION: Council Member May made the motion to authorize City Attorney, Chuck Zimmerman to prepare the agreement between the City of Brewster and JUB Engineering for General and Airport Engineering Services and authorize the Mayor's signature on said agreement. The agreement will be effective through 5/31/2022, with one option for a 3-year extension of the contract. Council Member Hurtado seconded the motion and it passed unanimously.

DIVERSIFIED HR CONSULTING BILLING RATES AND ENGAGEMENT LETTER:

MOTION: *Council Member Rieb made the motion to approve the Diversified HR Consulting, LLP Billing Rates and Engagement Letter to cover the 2018 Contract Negotiations and miscellaneous consulting for the coming year. Council Member Erickson seconded the motion and it passed unanimously.*

OKANOGAN COUNTY SOLID WASTE INTERLOCAL AGREEMENT:

MOTION: *Council Member Rieb made the motion to approve the Okanogan County Department of Public Works Solid Waste Interlocal Agreement. Council Member Erickson seconded the motion and it passed unanimously.*

CLERK TREASURER MISTY RUIZ:

MONTHLY FINANCE REPORT:

Clerk Treasurer Misty Ruiz presented the monthly finance report. Money will start coming in for the Reservoir Projects after the Public Hearing is held for the CDBG/WDSRF closeout.

ANNUAL REPORT REVIEW:

Council has received and reviewed the 2017 City of Brewster Annual Report. No questions or concerns were brought forth.

MOTION: *Council Member Rieb made the motion to approve the 2017 City of Brewster Annual Report. Council Member Hurtado seconded the motion and it passed unanimously.*

SET PUBLIC HEARING DATE FOR CDBG/WDSRF CLOSEOUT:

MOTION: *Council Member May made the motion to set the Public Hearing date for the CDBG/WDSRF closeout for June 13, 2018, at the Regular City Council Meeting. Council Member Rieb seconded the motion and it passed unanimously.*

SET PUBLIC HEARING DATE FOR PUBLIC RECORDS REQUEST AMENDMENTS:

MOTION: *Council Member May made the motion to set the Public Hearing date for the Public Records Request amendment for June 13, 2018 at the Regular City Council Meeting. Council Member Erickson seconded the motion and it passed unanimously.*

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:

Public Works Director Lee Webster gave the following updates:

- The Water/Reservoir Project is near completion. The PRV station has been replaced.
- The Manganese Removal Project is moving along. We will begin drilling our test wells at the end of May.
- GIS Mapping continues.

- Water line cleanout/flushing will continue.
- One heat pump has been installed at the Rec Center.
- Okanogan County will perform the chip seal of Bruce Ave., awarded through TIB.
- School project fencing will be installed due to the amount of heavy equipment they are bringing in.
- Ground breaking ceremony for the Middle School Project is at 4pm at the school tomorrow.
- Apollo is still working on the solar grant, no updates at this time.
- Power poles will be removed by Gebbers due to the rotary aircraft issues at the Airport.
- Karl Word is reconsidering pursuing the Memorial Volleyball Court.
- Council reviewed the embroidery design for the Council shirts.
- The shoreline protection project update/walkthrough is still on schedule for fall. Webster stated he had asked for the NE portion of the cove to be graveled for the boats that pull up on the shore.

15-MINUTE EXECUTIVE SESSION TO DISCUSSION POTENTIAL LITIGATION & LAND ACQUISITION:

At 6:45 pm, Mayor Smyth announced that the City Council will now convene into a 15-minute Executive Session to discuss Potential Litigation and Land Acquisition. No action will be taken.

At 7:00 pm, Mayor Smyth announced the conclusion of the Executive Session. Council will now convene back into Regular Session.

PUBLIC HEARING – CASCADE HOLDINGS GROUP, LP, APPEAL OF THE WIRELESS COMMUNICATIONS FACILITIES PERMIT ISSUED BY THE CITY OF BREWSTER TO CENTERLINE SOLUTIONS FOR HORIZON TOWER, LLC.

At 7:00 pm, Mayor Smyth opened the Public Hearing. This hearing was not recorded as no members of the public, nor the appellants, were present for comment. The Public Hearing was then closed.

The City Council agreed to the continuation of the Public Hearing at the June 13th Regular City Council Meeting at 7:00pm.

MOTION: *Council Member Rieb made the motion to set the continuation of the Public Hearing Cascade Holdings Group, LP/Wireless Communications Facilities Permit Appeal for June 13, 2018 at 7:00 pm and authorize the Mayor to resolve the appeal as deemed appropriate by the Mayor following consultation with legal counsel. Council Member May seconded the motion and it passed unanimously.*

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 7:10 p.m.

Mayor Art Smyth

ATTEST: _____
City Clerk/Treasurer, Misty Ruiz