

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were John Housden, Tim Rieb, Avis Erickson and Jan May. Council Member Villagrana was unexcused. Also present were City Clerk Treasurer Misty Ruiz, Public Works Director Lee Webster Deputy Clerk Desha Rupeiks, Police Chief Nattalie Cariker and City Attorney Chuck Zimmerman.

❖ PLEDGE OF ALLEGIANCE

**ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:**

The minutes from the 3/8/2017 City Council Meeting were reviewed. The final agenda for the April Regular City Council Meeting was also reviewed.

**MOTION:** *Council Member Erickson made the motion to approve the April final agenda with the addition of the JUB Contract, Ratification of Signatures on the RD Application and Quarterly Review. It was also noted that there will be a 15-minute Executive Session at the end of the meeting to discuss Potential Litigation and possible land purchase. Council Member Rieb seconded the motion and it passed unanimously.*

**MOTION:** *Council Member Housden made the motion to approve the March City Council Minutes. Council Member May seconded the motion and it passed unanimously.*

**PAYROLL AND ACCOUNTS PAYABLE APPROVAL:**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, April 12, 2017, the Council, by a majority vote, does approve for payment those vouchers included in the payment list and further described as follows:

March 2017 Manual Claim Fund vouchers 2130-2132, 56905-56915 and 56927-56934 in the amount of \$48,469.08 as well as April 2017 Council Claim Fund vouchers 1123, 1124, 56935, 56944-56948, 56953-57016 in the total amount of \$124,769.39.

March 2017 Payroll check numbers 2098-2129, 56837-56839, 56904, 56916-56926 and 56936-56942 in the total amount of \$120,247.28.

**MOTION:** *Council Member May made the motion to approve the above noted bills, void checks and payroll. Council Member Rieb seconded the motion and it passed unanimously.*

**PUBLIC COMMENT:**

**SUNRISE DISPOSAL – DICK HOWE:**

Dick Howe of Sunrise Disposal presented to discuss litter issues in the City. He said he and his crew did follow-up after having a conversation with Public Works Director Lee Webster. He said the issues have been addressed, and there do not seem to be any further issues. He is changing some of the company policies regarding notification of problem areas and addressing getting containers changed out to accommodate the amount of garbage and pick up schedules.

**MANNY HURTADO:**

Manny Hurtado, of the Armory, presented to Council to share and update them on the plans for the Annex building on Main Street. He went over the plans for the Farmer's Market, including the types of vendors they are hoping to attract. Both Manny and his brother Martin are looking forward to expanding services at the Armory and are hopeful to be open for business as soon as all the permits and City/State/County requirements have been met. They also hope that the current list of allowed farmer's market items can be re-addressed at a later date, depending on the community response.

Manny also shared with Council pictures of his family, and his brother's family. He wants Council to see that this is not just about he and his brother, but this is a family effort and every one of them is committed to bringing good things to the community and want to be a productive and quality part of the town they grew up in. They look forward to being business owners as well raising their families here.

**CHIEF NATTALIE CARIKER:****STATS AND UPDATES:**

Chief Cariker noted that on March 27<sup>th</sup>, they held the multi-agency drill at the school. All went well and there was great support from local and State law enforcement, local EMT and Fire as well as the school, City and hospital. The new patrol car is here and will be out for use as soon as the rest of the equipment is installed. August 1<sup>st</sup> will be the National Night Out. Bikes have been donated for prizes. She asked for the roadway in front of the Boys & Girls Club to be closed from 4-9 pm, as the activities will be held in the City Park across the street as well. Council stated that this would not be an issue.

Cariker then reviewed the complaints, including Code violations, and animal complaints. Officers are addressing unlicensed dogs. Overtime for the month was 36.5 hours total.

**NCWNTF 2017 AGREEMENT FOR SERVICES:**

***MOTION: Council Member May made the motion to approve the North Central Washington Narcotics Task Force Agreement for 2017, as well as the \$3,300.00 fee. Council Member Rieb seconded the motion and it passed unanimously.***

**FIRE CHIEF MIKE WEBSTER:**

Chief Webster presented to give department updates. He stated that the fireworks for the 4<sup>th</sup> of July Celebration have been ordered. A community Pancake feed at the Senior Center will be held as a fundraiser. He noted that the department has been undergoing extrication training and chimney fire training. He said the department will soon shift their training focus to midland fire training for the time of year. He also noted that they have been digging out and lubing all City hydrants.

**MAYOR ART SMYTH:****OLYMPIA UPDATES:**

Mayor Smyth stated that on their return to Olympia, the meetings went well. Things have progressed and our request for funds will be going to the House/Senate budget. Hopefully, we will receive funds to help address our Manganese Abatement Water Project. Council Member Erickson again thanked Clerk/Treasurer Ruiz and Public Works Director Lee Webster for their efforts towards this project.

EVENT APPLICATION - FARMERS MARKET:

It has been determined that the Farmers Market Event Application is not needed for this type of activity, and will be covered under a business license obtained through the Armory, located on Main Street.

SET PUBLIC MEETING DATE – OIL AND LUBE CENTER (ARMORY):

**MOTION:** *Council Member Housden made the motion to set the Public Hearing date for the Armory Oil and Lube Service Conditional Use Permit for the next regularly scheduled Council Meeting to be held on May 10<sup>th</sup>. Council Member Rieb seconded the motion and it passed unanimously.*

ORDINANCE NO. 889 – AMENDMENT TO PIT BULLS:

**MOTION:** *Council Member May made the motion to adopt Ordinance No. 889, amending sections 6.10.020, 6.10.030 and 6.10.040 of the BMC to allow Pit Bulls within the City limits as licensed and designated as potentially dangerous dogs; containing a severability clause; and setting an effective date. Council Member Erickson seconded the motion the motion passed with a vote of 3 in favor, and 1 opposed. (Council Member Housden was opposed, Council Member Villagrana was absent)*

CLERK TREASURER MISTY RUIZ:

MONTHLY FINANCE REPORT AND QUARTERLY REVIEW:

Clerk Treasurer Misty Ruiz reviewed the monthly finance report, as well as the quarterly reports. She stated that all department budgets are in line for this time of year, and all funds are holding steady.

JUB MONTHLY REPORT:

**MOTION:** *Council Member Housden made the motion to approve JUB Engineers authorization for additional services, project No. 20-15-065, Manganese Removal Evaluation. Council Member Rieb seconded the motion and it passed unanimously.*

**MOTION:** *Council Member Housden made the motion to approve applying to the USDA RD for the Manganese Removal Project, and approve ratification of the Mayor's signature on the application. Council Member Erickson seconded the motion and it passed unanimously.*

The Public Meeting date for the Rural Development Water Project has been scheduled for April 25<sup>th</sup>, at noon, in the City Hall Council Chambers.

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:

PUBLIC WORKS UPDATES:

- The Brewster School and LDS Church will be assisting in spring cleanup, scheduled for April 28<sup>th</sup>.
- The Swim Team individual member fees were discussed and an amount of \$50 per person was agreed upon for the 2017 season. The members will pay the regular season City rates per person in 2018.
- Department of Health is re-evaluating the Manganese score criteria for water testing.

- The Fire Hall/Library/District 15 Office roof repair was discussed. There are three separate bids from one contractor. Council Member May would like to proceed with this repair.

**MOTION:** *Council Member Rieb made the motion to approve selection of the company to perform repairs to the Fire Hall/Library/District 15 Office and authorize the Mayor to execute the agreement to repair the entire roof structure. Council Member May seconded the motion and it passed unanimously.*

- To date, only 99 of the Wage and Income Surveys have been returned. We need at least 60 more. Manny and Martin Hurtado offered to assist in the door to door efforts to obtain these.
- The map of the water line for the Rural Development Manganese Abatement Project was reviewed. These are the lines that will be addressed, and we should know by the end of May if we will receive the State funding.
- The reservoir replacement project is moving along as scheduled.
- The yard waste pile at the cemetery will be chipped and hauled as soon as the weather and ground stability permits. This will then clear the area for use by the citizens this summer for depositing yard waste.
- Public Works Director Lee Webster stated that he has an opportunity to replace some equipment that is on his vehicle replacement schedule for Public Works. He is looking to purchase a truck and a used mini-excavator.

**MOTION:** *Council Member May made the motion to authorize moving forward with producing a draft Resolution for a Special Market Conditions purchase of a used mini-excavator, with review and pending approval to take place at the April 25<sup>th</sup> Special Meeting. Council Member Rieb seconded the motion and it passed unanimously.*

Sabrina O'Connell asked what the City is doing to deal with the influx of businesses operating without City business licenses in the City limits. She asked what steps the City has in place to ensure that business are operating with current valid business licenses. If a citizen has a complaint or questions a business and its licensure, can they expect the City follow through? She also asked what the rules are regarding businesses and residences combined. Public Works Director Lee Webster noted that there are some businesses on Main Street with residences in the back and these are grandfathered in, but any new requests for this will have to go through the proper channels for approval with the Building Department and the City Planner. City Attorney Chuck Zimmerman said that the City is actively addressing issues regarding licensure as well as verifying the buildings are safe and zoned for the specific business or businesses. Public Works Director Lee Webster stated that if there is a question or a concern regarding any of these things, someone has to be willing to make a formal complaint. Webster stated that he can't see everything that is going within the City, but it is extremely helpful when the public is willing to bring concerns to his attention. He cannot address them if he doesn't know about them.

**15-MINUTE EXECUTIVE SESSION TO DISCUSS POTENTIAL LITIGATION AND POSSIBLE LAND PURCHASE:**

At 7:15 pm, Mayor Smyth announced that the Council meeting will convene into a 15-minute executive session to discuss potential litigation and possible land purchase. No action will be taken at the conclusion of the session.

- 7:30 pm - Executive Session extended 15 minutes.
- 7:45 pm - Executive Session extended 30 minutes.
- 8:00 pm - Executive Session extended 15 minutes.
- 8:15 pm - Executive Session extended 15 minutes.

At 8:30 pm, the Mayor announced the conclusion of the Executive Session. No action was taken. The meeting will now convene to Regular Session.

**ADJOURNMENT:**

With there being no further business to come before the Council, the meeting was adjourned at 8:30 p.m.

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Mayor Art Smyth

ATTEST: \_\_\_\_\_  
City Clerk/Treasurer, Misty Ruiz