

Mayor Art Smyth called the meeting to order at 6:00 p.m. The Council meeting was conducted via telephone conference call pursuant to Governor Inslee's Proclamation No. 20-28. A roll call was taken to document those in attendance.

Council Members present by phone were Avis Christensen, Emmanuel Hurtado, Tim Rieb, Jan May and John Housden. Also present, all by phone, were Public Works Director Lee Webster, Chief of Police Marcos Ruiz, Finance Director Misty Ruiz, City Attorney Chuck Zimmerman and Deputy Clerk Desha Rupeiks.

The Regular Council meeting minutes from 3/11/2020 and Special meeting minutes from 3/16/2020 were reviewed. The final agenda for the April City Council meeting was also reviewed. The addition of the 4th of July Fireworks display was added to the agenda.

MOTION: *Council Member May made the motion to approve the above noted Council meeting minutes. Council Member Hurtado seconded the motion and it passed unanimously.*

MOTION: *Council Member Christensen made the motion to approve the April final agenda. Council Member May seconded the motion and it passed unanimously.*

PAYROLL AND ACCOUNTS PAYABLE:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date April 8, 2020, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

March 2020 Manual Claim Fund vouchers, April Council 2020 Claim Fund vouchers and March 2020 Payroll checks, numbers 1290-1293, 3395-3432, 3444, 3445, 60721, 60725, 60726, 60777-60805 and 60809-60864 in the total amount of \$\$361,780.35.

MOTION: *Council Member Hurtado made the motion to approve the above noted bills and payroll. Council Member Rieb seconded the motion and it passed unanimously.*

PUBLIC COMMENT

None.

CHIEF OF POLICE MARCOS RUIZ:

DEPARTMENT UPDATES:

Chief Ruiz had presented Council with a written department update for review prior to the meeting. The department is handling calls in a manner tailored to Covid-19. Officers are taking precautions to minimize the transmission and spread of the virus. He also noted that new hire, Vernon Reyes, has started his employment with the Brewster Police Department and his many years of service and experience will be an asset to the department and the community.

FIRE CHIEF DYLAN GAMBLE:

MOTION: Council Member Rieb made the motion to excuse Fire Chief Dylan Gamble from the April Council meeting. Council Member Housden seconded the motion and it passed unanimously.

MAYOR ART SMYTH:

RESOLUTION NO. 2020-05 – UPDATING AND REPLACING RESOLUTION NO. 2020-04, DECLARING A STATE OF EMERGENCY WITH RESPECT TO COVID-19, INVOKING THE EMERGENCY POWERS SET FORTH IN CHAPTER 38.52 RCW AND ALL OTHER APPLICABLE LAWS, AUTHORIZING THE MAYOR TO REQUEST STATE, FEDERAL OR OTHER FUNDING AS NECESSARY ON BEHALF OF THE CITY TO ADDRESS THE IMPACTS OF COVID-19 ON THE CITY, TEMPORARILY AMENDING CITY BANKING POLICIES, AND AUTHORIZING THE MAYOR TO TAKE CERTAIN ACTIONS CONCERNING UTILITY DELINQUENCIES.

MOTION: Council Member Housden made the motion to approve Resolution No. 2020-05. Council Member Christensen seconded the motion and it passed unanimously.

CITY OF BREWSTER/BREWSTER FIRE DEPT. 4TH OF JULY FIREWORKS DISPLAY:

PWD Webster was asked by Dylan Gamble, Fire Chief, to discuss the fireworks show. Gamble stated that he is concerned it may be cancelled due to the Covid-19, and is also hesitant to ask for donations from businesses at this time considering some of them are closed due to Governor's orders. He would like to know if Council would like to proceed with the display and the purchase of the fireworks for the 4th of July show, unless we are told, or decide, to cancel it due to the current health concerns? The general consensus from Council is to continue as is at this time.

FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

Finance Director Misty Ruiz reviewed the monthly finance report. Council had no questions or concerns. For the second quarter, Ruiz noted a concern regarding a decrease in retail sales tax compared to the first quarter. Council Member Christensen stated her employer (Brewster Market Place) had seen a decrease in sales in the service deli and Subway mostly due to seating, but sales at the store overall are slowly coming back up now that products are available that were temporarily out of stock.

PUBLIC WORKS DIRECTOR LEE WEBSTER:

PROJECT UPDATES: Public Works Director Lee Webster reviewed the following:

- JUB updates were reviewed. There were no questions, and no action requested from JUB at this time.
- The roof project at the CCCC has received two bids. Those bids were reviewed. After much discussion, it was agreed that repairing the roof, rather than replacing it, is a much more economically responsible alternative for the City at this time. The following motion was made:

MOTION: Council Member Housden made the motion to reject all bids received and authorize the Finance Director, the Mayor and the Public Works Director to spend the appropriate amount of money to repair the existing roof, including the fascia and painting, for up to \$20,000, including tax. Council Member Christensen seconded the motion and it passed unanimously.

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 6:40 p.m.

Mayor Art Smyth

ATTEST:

Finance Director, Misty Ruiz
cz/dr