

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were Avis Erickson, Emmanuel Hurtado, Tim Rieb, Jan May and John Housden. Also present were Public Works Director Lee Webster, Fire Chief Dylan Gamble, Chief of Police Nattalie Cariker, Finance Director Misty Ruiz, Deputy Clerk Desha Rupeiks and City Attorney Chuck Zimmerman.

PLEDGE OF ALLEGIANCE

The Regular Council meeting minutes from February 13th were reviewed. The final agenda for the March 13th City Council meeting were also reviewed.

MOTION: Council Member May made the motion to approve the February Council meeting minutes as well as the March final agenda. Council Member Erickson seconded the motion and it passed unanimously.

PAYROLL AND ACCOUNTS PAYABLE:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date 3/13/2019, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

February 2019 Manual Claim Fund vouchers numbers 2933, 2940, 59347, 59418 and 59420-59424 in the amount of \$13,919.32 as well as March Council 2019 Claim Fund vouchers numbers 2941, 2942, 59430, 59432, 59433, and 59436-59498 in the total amount of \$184,213.97.

February 2019 Payroll checks numbers 2905-2932, 2934-2939, 59321, 59323-59325, 59335-58346, 59419 and 59425-59428 in the total amount of \$132,229.32.

MOTION: Council Member May made the motion to approve the above noted bills and payroll. Council Member Erickson seconded the motion and it passed unanimously.

(There were no Brewster Quick-Lube/Armery vouchers presented for approval)

LAEL DUNCAN – COMMUNITY ACTION:

Executive Director Lael Duncan presented to speak on behalf of the Okanogan County Community Action. She outlined the history of the program, the services as well as current and proposed programs. She encouraged any members of the community or the Council to contact her with any questions or concerns. She intends to continue updating the communities with events and services in the future.

DAN SMITH – ANDERSON FIELD AIRPORT:

Dan Smith present on behalf of his father, Dave Smith Sr., to request an extension of their airport lease and removal of the mobile home located on the property until September of 2019. There is a possible sale pending.

MOTION: *Council Member Rieb made the motion to approve the extension of the Smith Airport Lot lease and removal of the buildings until September 30, 2019. Council Member Hurtado seconded the motion and it passed unanimously.*

DISCUSSION AND ACTION REQUEST REGARDING CERTAIN EXISTING SMITH LEASED PROPERTIES AT THE AIRPORT (with City Attorney Chuck Zimmerman):

City Attorney Chuck Zimmerman stated that Chamberlin Distribution Company is interested in leasing lots 72, 73, 74, 76 and 77 located at the Anderson Field Airport, and O'Connell Drilling may be interested in leasing lot 78. These lots are currently leased by Golden Wings Aviation, (Dave Smith Sr) and is the pending sale referred to above. Lot sizes will need to be set to scale, as there are some minor discrepancies in the actual lot sizes. Chamberlin would also like to have the current lease rates changed as well as negotiating a long-term lease.

MOTION: *Council Member May made the motion to authorize the Mayor to execute a lease agreement with a limited liability company owned by Chamberlin for a lease of lots 72, 73, 74, 76 and 77 at the Anderson Field Airport and to terminate the Smith lease (Golden Wings Aviation) of those lots. Council Member Rieb seconded the motion and it passed unanimously.*

MOTION: *Council Member May made the motion to authorize the Mayor to execute a lease agreement with O'Connell Drilling for Lot 78 at the Anderson Field Airport and to terminate the Smith lease (Golden Wings Aviation) of that lot. Council Member Rieb seconded the motion and it passed unanimously.*

BREWSTER CHAMBER – CHERRIES JUBILEE EVENT APPLICATION:

The Cherries Jubilee Event Application, received 3/12/19, was presented. Considering it was just received yesterday, Mayor Smyth recommended that the Council defer taking any action until all of the department heads have had a chance to review the application.

CHIEF OF POLICE NATTALIE CARIKER:

DEPARTMENT UPDATES AND STATS:

Chief Cariker reviewed the department happenings and stats. The department has been dealing with a handful of graffiti issues, as well as dealing with dog complaints and general traffic issues. The department will be participating in mandatory defense tactics training soon.

FIRE CHIEF DYLAN GAMBLE:

Fire Chief Gamble stated that the awards banquet was held and went very well. Currently, there are five new recruits for the department that are going through the training program. The new air packs that the department received through grant monies have been received. A new generator has been ordered for the department, and the air leak on the City truck has been fixed.

MAYOR ART SMYTH:

SUPPORT OF EMERGENCY COMMUNICATIONS SALES TAX:

MOTION: Council Member Erickson made the motion to authorize the Mayor to sign the letter of support for the Emergency Communications Sales Tax. Council Member Hurtado seconded the motion and it passed unanimously.

CHANGE ORDER APPROVAL FOR MANGANESE ABATEMENT PROJECT:

MOTION: Council Member Erickson made the motion to authorize the Mayor, or in his absence, the Mayor Pro Tem, to approve and sign change orders for the City Manganese Abatement Project Contract for change orders up to \$30,000.00 if the City Public Works Director, Finance Director and JUB Engineering all recommend approval of the change order and the Mayor, or Mayor Pro Tem shall report to the Council at the next Council Meeting on any such approved change orders. Council Member May seconded the motion and it passed unanimously.

MONTHLY FINANCE REPORT:

Finance Director Misty Ruiz reviewed the monthly finance report. Council had no questions or concerns.

FCS GROUP – SCOPE OF WORK AND BUDGET, WATER & SEWER REVENUE REQUIREMENTS:

MOTION: *Council Member Hurtado made the motion to approve the FCS Group Scope of Work and Budget Agreement for development of Revenue Requirements for the City water and sewer utilities. Council Member Erickson seconded the motion and it passed unanimously.*

FINANCIAL INTELLIGENCE TOOL REVIEW:

Ruiz reviewed the City of Brewster FIT (Financial Intelligence Tool) data from The Office of Washington State Governor with the Council. Of note, our Annual Report has been filed on time for the last eight years! Our financial health indicators are all well above normal.

ORDINANCE NO. 912 – NCNB/USDA WATER REVENUE BOND ANTICIPATION NOTE:

MOTION: *Council Member Hurtado made the motion to adopt Ordinance No. 912, authorizing the acceptance of the Note Purchase Agreement and authorizing the Mayor to sign the agreement. Council Member Erickson seconded the motion and it passed unanimously.*

ORDINANCE NO. 913 – 2019 BUDGET AMENDMENT:

MOTION: *Council Member Housden made the motion to adopt Ordinance No. 913 approving the 2019 Budget Amendment. Council Member Hurtado seconded the motion and it passed unanimously.*

PUBLIC WORKS DIRECTOR LEE WEBSTER:

PROJECT UPDATES: Public Works Director Lee Webster reviewed the following:

- Snow plowing has continued through yesterday. The department now has three pieces of snow removal equipment broken down, so he is hopeful this is the last of it.

- Graffiti has been noted on City property recently, and this is being dealt with on a case by case basis.
- We have had several applicants for the full and part-time park positions. Interviews will be held soon.
- There may be an opening in the water department in the near future. We have several applications on file for this position, and may advertise for more.

JUB UPDATES:

The pre-construction meeting was held on March 12th, with the start date set for March 25th. Out of the five proposed test well sites, O'Connell Drilling will start drilling on the upper site first. The funding paperwork is completed and both the State Appropriation and RD funds are available.

The CCTV work has been compiled with the GIS data and once the remainder of the line has been videoed, they will begin condition assessment.

NOXIOUS WEED CONTROL BOARD AGREEMENT:

MOTION: *Council Member Hurtado made the motion to authorize the Mayor to sign the Noxious Weed Control Board agreement after Public Works Director Webster obtains more information on the cost and how much of the City property will be included in this Agreement, and if the PWD deems this to be a reasonable service. Council Member May seconded the motion and it passed unanimously.*

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 7:45 p.m.

Mayor Art Smyth

ATTEST:

Finance Director, Misty Ruiz