

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were John Housden, Tim Rieb, Avis Erickson, Jan May and Emmanuel Hurtado. Also present were City Clerk Treasurer Misty Ruiz, Public Works Director Lee Webster and Police Chief Nattalie Cariker and Administrative Assistant Sandra Miranda.

❖ PLEDGE OF ALLEGIANCE

**ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:**

The minutes from the 01/10/2018 Council Meeting and Budget Meeting were reviewed. The final agenda for the February Regular City Council Meeting was also reviewed.

*MOTION: Council Member Tim Rieb made the motion to approve the February final agenda as well as the January Minutes. Council Member Avis Erickson seconded the motion and it passed unanimously.*

**PAYROLL AND ACCOUNTS PAYABLE APPROVAL:**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, February 14, 2018, the Council, by a majority vote, does approve for payment those vouchers included in the payment list and further described as follows:

January 2018 Manual Claim Fund vouchers 1235, 1237, 2501, 58038 – 58042, 58053 – 58055 and 58057 in the amount of \$20,794.28 as well as February 2018 Council Claim Fund vouchers 58068, 58069 and 58071 - 58163 in the total amount of \$359,146.59.

January 2018 Payroll check numbers 2459 - 2490, 57678 – 57681, 57983 – 57986 and 57988, 57990, 58043 – 58052, 58056 and 58058 – 58062 in the total amount of \$130,795.28.

Void Checks, number 58076 – 58083 were also included for approval.

*MOTION: Council Member Jan May made the motion to approve the above noted bills, void checks and payroll. Council Member Avis Erickson seconded the motion and it passed unanimously.*

**Bill Approval – Brewster Quick lube:**

**Council Member Jan May made a motion to accept and pay the bills for Brewster Quick Lube. Council Member Avis Erickson seconded the motion. Motion passed unanimously. Council Member Emmanuel Hurtado abstained from voting as he possesses an ownership interest in Brewster Quick Lube.**

**PUBLIC COMMENT:**

1. Gia Lucas – Leak adjustment  
Council Member Jan May made a motion to approve the leak adjustment.  
Council Member Emmanuel Hurtado seconded the motion. Motion passed unanimously.
2. Trevor Kelpman – Leak Adjustment  
Council Member John Housden made a motion to approve the leak adjustment.  
Council Member Emmanuel Hurtado seconded the motion. Motion passed unanimously.

**POLICE CHIEF NATTALIE CARIKER:**

**STATS AND UPDATES:**

One Officer has resigned. We have a new officer Anthony Coble. New officer was sworn in by Chief Cariker.

**CHIEF DYLAN GAMBLE – FIRE DEPARTMENT UPDATES:**

They will start a recruit class on February 20, 2018. Also, they are going to have classes in May, people are welcome to sign up. The new windshield for the fire truck should be arriving soon. This coming Friday will be the Fire Department Banquet and it will be held at the American Legion.

Public Works Director Lee Webster is considering getting new locks for the Fire Hall.

**MAYOR ART SMYTH:**

No Comments.

**CLERK TREASURER MISTY RUIZ:**

**MONTHLY FINANCE REPORT:**

Was reviewed and everything is in order.

**RESOLUTION No. 2018 – 01 – Conflicts of Interest Policy.**

Council Member Jan May made a motion to accept the Resolution. Council Member Tim Rieb seconded the motion. Motion passed unanimously.

**RESOLUTION No. 2018 – 02 – Appointment of Tim Rieb to Okanogan Transit Board and Jan May as alternate.**

Council Member John Housden made a motion to accept the Resolution. Council Member Avis Erickson seconded the motion. Motion passed unanimously.

**LEE WEBSTER – PUBLIC WORKS DEPARTMENT:**

**PUBLIC WORKS UPDATES:**

Okanogan County is doing chip sealing for the towns. We have an agreement with them to get our streets done.

Dave Reynolds has been using the sweeper and it has been working good.

Reservoir: They need to work on gravel after the snow is gone and change orders are approved.

**Council Member Avis Erickson made a motion to accept the change orders. Council Member Tim Rieb seconded the motion. Motion passed unanimously.**

Airport: Senator Erickson flew in last year and he did not like that we did not have a weather station at the airport.

Douglas County PUD: We have received a letter regarding the bathroom updates and playground equipment. They will try to get it done by Memorial Day weekend, if not it will have to be done in the fall. They do not want to interfere with summer.

Parking Lot Lease: The lease was reviewed. It is a thirty (30) year lease. Council Member John Housden made a motion to approve the lease and authorize Mayor Art Smyth to move forward and sign the documents. Council Member Avis Erickson seconded the motion. Motion passed unanimously.

EXECUTIVE SESSION: Collective bargaining related discussion for 15 minutes at 6:45 p.m. Extended for 15 minutes twice. Back to regular session at 7:30 p.m.

**Council Member Avis Erickson made a motion to authorize the Mayor to send a letter to the Union and police department employees that the City will follow the Collective Bargaining Agreement language for calculation of holiday pay effective immediately. Council Member John Housden seconded the motion. Motion passed unanimously.**

**Council Member Avis Erickson made a motion to authorize the Mayor to sign a Memorandum of Agreement with the Union concerning the position held by City employee Darryl Shenyer making the position a bargaining unit position effective as of January 1, 2018. Council Member Tim Rieb seconded the Motion. Motion passed unanimously.**

**ADJOURNMENT:** With there being no further business to come before the Council, the meeting was adjourned at 7:30 p.m.

\_\_\_\_\_  
Mayor Art Smyth

ATTEST: \_\_\_\_\_  
City Clerk/Treasurer, Misty Ruiz