

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were Avis Christensen, Emmanuel Hurtado, Tim Rieb, Jan May and John Housden. Also present were Public Works Director Lee Webster, Chief of Police Marcos Ruiz, Finance Director Misty Ruiz and Deputy Clerk Desha Rupeiks.

PLEDGE OF ALLEGIANCE

The Regular Council meeting minutes from January 8, 2020, and Special meeting minutes from January 17, 2020 were reviewed. The final agenda for the February City Council meeting was also reviewed.

MOTION: *Council Member May made the motion to approve the January Council and Special meeting minutes. Council Member Hurtado seconded the motion and it passed unanimously.*

MOTION: *Council Member Hurtado made the motion to approve February final agenda. Council Member Christensen seconded the motion and it passed unanimously.*

PAYROLL AND ACCOUNTS PAYABLE:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, February 12th, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

December 2019 Manual A/P, January 2020 Manual A/P, February 2020 Council A/P and January 2020 Payroll checks numbers 3313-3352, 60531, 60532, 60576-60617, 60619-60623 and 60625-60693 in the total amount of \$355,504.90.

Void check numbers 59728, 60582, 60597 and 60618 were also approved.

MOTION: *Council Member May made the motion to approve the above noted bills and payroll. Council Member Rieb seconded the motion and it passed unanimously.*

JUB UPDATES:

Michelle Johnson from JUB was present to give updates with respect to the manganese removal project. She reviewed the well houses and waterline work, stating that the third well site has been determined to be the State Way site. The waterline work will remain on schedule for bidding in the spring of 2020.

She asked Council to authorize the final quantity adjustment change order for O'Connell, which is a contract deduction for \$8,464.49. This adjusts the final price and contract days for finalizing the production well. It is also requested that Council consider issuing the Certificate of Substantial Completion to O'Connell Drilling for November 15, 2019 for the 2019 Test Well Drilling Project.

MOTION: Council Member May made the motion to authorize Change Order No. 003 in the amount of -\$8,464.49 as well as to authorize issuance of a Certification of Substantial Completion to O'Connell Drilling for Nov. 15, 2019 for the Test Well Project. Council Member Christensen seconded the motion and it passed unanimously.

The General Sewer Plan is moving along as expected. The Plan was submitted to the DOE the first week of January and JUB is working with Finance Director Ruiz on preparing the reimbursement request.

PEDRO DELACERDA – UTILITY ACCOUNTS DISCUSSION:

Pedro DelaCerde is here to discuss changes that he has made to the trailer courts he owns. He has been pulling out some of the older trailers, and wants to discuss options for water and sewer services as well as what options he has for the properties in the future. He will meet with City staff to discuss in more detail with respect to zoning allowances, etc.

He also asked for a credit on an account that he removed 2 of 7 trailers, as he only has 5 on the lot at this time that are using water/sewer.

MOTION: Council Member Hurtado made the motion to authorize a credit for the 2 removed trailers on account #42, 719 So. Bridge Street, for water/sewer services only. Council Member Christensen seconded the motion and it passed unanimously.

CHIEF OF POLICE MARCOS RUIZ:

DEPARTMENT UPDATES:

Chief Ruiz reviewed the department stats and updates. He presented a slide show from the bad wind storm we had showing a car port blown onto a roof, and then explained how it ended up hitting one of our patrol cars on scene. No major damage. He stated that new hire, Officer CJ Harmier, is on patrol and doing well. Officer Michael Robbins has accepted a position with the DCSO, with his last day being February 16th. Chief Ruiz is confident that he will be able to replace Robbins with a qualified lateral officer very soon.

He did not purchase the used patrol vehicle as he had originally planned due to the fact that the vehicle did not pass inspection, twice. It was later discovered that the vehicle had been damaged pretty extensively and more than likely had to do with it not passing inspection. Ruiz would like to meet with the LE Committee to set up a replacement schedule for vehicle replacement for the future.

The department has received the money for the white Charger patrol vehicle that was classified as totaled (engine). He would like to use that money to put towards a new patrol vehicle. He has two new vehicles that he has researched with one being priced at \$59,012.96 and the other at \$45,661.00.

MOTION: Council Member Christensen made the motion to authorize Chief Marcos Ruiz to purchase the new patrol vehicle that he determines to be best suited for the department needs to replace the totaled Charger patrol car. Council Member Hurtado seconded the motion and it passed unanimously.

FIRE CHIEF DYLAN GAMBLE:

MOTION: Council Member May made the motion to excuse Fire Chief Gamble from the February Council meeting due to a prior obligation. Council Member Christensen seconded the motion and it passed unanimously.

MAYOR ART SMYTH:

EVENT APPLICATION – BREWSTER SALMON DERBY:

MOTION: Council Member Hurtado made the motion to approve the 2020 Brewster Salmon Derby Event Application. Council Member May seconded the motion and it passed unanimously.

EVENT APPLICATION – BREWSTER CHAMBER CHERRIES JUBILEE:

MOTION: *Council Member May made the motion to approve the 2020 Brewster Chamber of Commerce Cherries Jubilee Event Application. Council Member Rieb seconded the motion and it passed unanimously.*

OKANOGAN COUNTY BUILDING INSPECTION SERVICES AGREEMENT:

MOTION: *Council Member May made the motion to approve the Okanogan County Building Inspection Services Agreement. Council Member Rieb seconded the motion and it passed unanimously.*

DISPATCH SERVICES CONTRACT:

Finance Director Ruiz outlined the terms of the contract. She noted that the contract for next year will reflect a different billing procedure for dispatch services as it will be based on a per call fee rather than based on population. Ruiz noted the City can expect a noticeable increase next year. The agreement that is being presented this evening is still being billed based on population.

MOTION: *Council Member Hurtado made the motion to approve The Okanogan County Dispatch Services Contract. Council Member May seconded the motion and it passed unanimously.*

CHELAN FIRE/RESCUE AUTOMATIC AID AGREEMENT:

MOTION: *Council Member Rieb made the motion to approve the Chelan Fire/Rescue Automatic Aid Agreement. Council Member Hurtado seconded the motion and it passed unanimously.*

FINANCE DIRECTOR MISTY RUIZ:

ORDINANCE NO. 927 – EMS LEVY:

MOTION: *Council Member May made the motion to adopt Ordinance No. 927, EMS Special Election Levy. Council Member Rieb seconded the motion and it passed unanimously. (Mayor Smyth recused himself from the motion and the calling of the vote).*

MONTHLY FINANCE REPORT:

Finance Director Misty Ruiz reviewed the monthly finance report. Council had no questions or concerns.

QUARTERLY REVIEW:

Finance Director Ruiz presented the quarterly review. Council had no questions or concerns. Ruiz stated that the discussions regarding the Senior Center would be held at the March Council.

PUBLIC WORKS DIRECTOR LEE WEBSTER:

PROJECT UPDATES: Public Works Director Lee Webster reviewed the following:

- A light pole on West Main needs replaced. He has been searching for one to match the existing, but is finding this difficult.
- DOE water rights application for the Park Well was approved, 40 acre/feet per year. The proposed addendum agreement will be presented at March council for review.
- The sewer project on Hospital Way is complete. This went very quickly and the problem has been resolved for the affected home owners.
- The roller that was approved last year has been delivered.
- The trip to Olympia went well. We have no specific needs this year, however, it was nice to meet with our representatives to touch base on future/current issues.
- The deicer has been used several times and has helped significantly with keeping the streets safe during snow days. Chief Ruiz commented that there were no weather-related collisions on the streets where the deicer had been applied.
- The Airport paving maintenance project is scheduled for this year with more information to be presented at the March council.
- Head Start had a small leak in their restroom area that has been addressed.
- Rec Center Roof project will be advertised next week, with more information to be presented at the March council.

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 7:02 p.m.

Mayor Art Smyth

ATTEST:

Finance Director, Misty Ruiz

cz/djr