

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were Avis Erickson, Emmanuel Hurtado, Tim Rieb, Jan May and John Housden. Also present were Public Works Director Lee Webster, Fire Chief Dylan Gamble, Chief of Police Marcos Ruiz, Finance Director Misty Ruiz, City Attorney Chuck Zimmerman, City Contract Planner Kurt Danison and Administrative Assistant Sandra Miranda.

### PLEDGE OF ALLEGIANCE

The Regular Council meeting minutes as well as the 2020 Budget Meeting minutes from October 9, 2019 were reviewed. The final agenda for the November City Council meeting were also reviewed with the addition of the Okanogan County PUD Easement requested by Public Works Director Lee Webster.

**MOTION:** *Council Member May made the motion to approve the 10/9/2019 Regular Council meeting minutes as well as the 10/9/2019 2020 Budget meeting minutes as submitted. Council Member Hurtado seconded the motion and it passed unanimously. Council Member Hurtado made a motion to approve the final agenda. Council Member Erickson seconded the motion and it passed unanimously.*

### PAYROLL AND ACCOUNTS PAYABLE:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date November 13, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

October 2019 Manual Claim Fund vouchers numbers 3205, 3230-3231, 60248, 60250-60254, 60256, 60267, 60273-60276, 60278, 60281-60283 in the amount of \$25,912.18 as well as November Council 2019 Claim Fund vouchers numbers 3233, 60284, 60286-60288, 60291-60370 and 1281-1282 in the total amount of \$390,315.00.

October 2019 Payroll checks numbers 3192-3229 and 60177-60280 in the total amount of \$142,289.38.

**MOTION:** *Council Member Rieb made the motion to approve the above noted bills and payroll. Council Member Hurtado seconded the motion and it passed unanimously.*

As of this date, November 13, 2019, the Council by a majority vote, does approve check number 60355 in the amount of \$398.65 for the Armory Quick Lube.

**MOTION:** *Council Member Rieb made the motion to approve the above noted bill. Council Member Erickson seconded the motion and it passed with a vote of 4-0-1 (Council Member Emmanuel Hurtado stated he has an ownership interest in the Armory Quick Lube and therefore he abstained)*

**PUBLIC COMMENT**

**FCS GROUP PRESENTATION – RATES:**

Tage Aaker Project Manager is here representing the FCS group. He reviewed their recommendation for the water and sewer rate increase.

**MOTION:** *Council Member Housden made a motion to correct the Brewster Municipal Code (BMC) to show the exact taxing amount. Council Member Erickson seconded the motion and it passed unanimously.*

*Council Member May made a motion to accept the rates increases with a \$6.00 Dollar administrative fee increases for eight (8) year period. Council Member Erickson seconded the motion. There were four votes yes and one no (Council Member Housden opposed).*

**JUB UPDATE:**

Michelle Johnson from JUB gave on update on the new well and mentioned that the water quality is good and everything else is as planned.

**CHIEF OF POLICE MARCOS RUIZ:**

**SWEARING IN OF POLICE OFFICER CURTIS FLATRAY:**

Officer Curtis Flatray was sworn in to duty by Chief of Police Marcos Ruiz.

**DEPARTMENT UPDATES:**

Halloween was successful do to having an extra officer for patrolling. Also, Chief Ruiz did go to the school to talk to the students about safety and passed out bags for candies.

**202 NCWNTF AGREEMENT**

***MOTION: Council Member Housden made a motion to approve the agreement. Council Member Rieb seconded the motion and it passed unanimously.***

**FIRE CHIEF DYLAN GAMBLE:**

Halloween night was a success.  
No other updates.

**MAYOR ART SMYTH:**

**EMS LEVY – RESOLUTION 2019-06**

Public Hearing open at 7:30 pm and it closed at 7:32. No public comment.  
Mayor Smith confirmed he was not making a recommendation on this matter because he works for the emergency services provider.

***MOTION: Councilmember May made a motion to approve the EMS Levy. Councilmember Erickson seconded the motion and it passed unanimously.***

**PROPERTY – TAX LEVY 2019-07**

Public Hearing open at 7:33 pm and it closed at 7:34 pm. No public comment.

***MOTION: Councilmember Hurtado made a motion to approve the Property Tax Levy. Councilmember Erickson seconded the motion and it passed unanimously.***

**2019 BUDGET AMENDMENT ORD. #921**

Public Hearing open at 7:35 pm and it closed at 7:36 pm. No public comment.

***MOTION: Councilmember Rieb made a motion to approve the 2019 Budget Amendment. Councilmember Housden seconded the motion and it passed unanimously.***

**2020 PRELIMINARY BUDGET ORD. #922**

Will be reviewed at next council meeting in December.

PLANNING AGENCY ORD. #923

It was reviewed by the Council. It will consist of a City Planner, Clerk and Public Works Director. They would review the application, have the public hearing and then make a recommendation to City Council.

**MOTION:** *Councilmember Hurtado made a motion to approve Ordinance No. 923. Councilmember Rieb seconded the motion and it passed unanimously.*

FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

L&I claims for this year are lower.  
The Police Department L&I claims are also lower this year.  
Rate schedule will be reviewed at next council meeting.

PUBLIC WORKS DIRECTOR LEE WEBSTER:

PROJECT UPDATES: Public Works Director Lee Webster reviewed the following:

Happy about the well.  
Sanitary Survey was good.  
He has met with Douglas County PUD regarding the playground and still being reviewed.  
He has applied for CDL training of new employees.

After looking at all the vac trucks, it was decided that the first vac truck was the best and simple to use. The cost of the vac truck will be \$500,000.00 and it will be ready by the next summer.

**MOTION:** *Councilmember May made a motion to approve the purchase of the vac truck. Councilmember Rieb seconded the motion and it passed unanimously*

Public Utility District No. 1 of Okanogan County Right-of-Way Easement.

***MOTION: Councilmember Rieb made a motion to authorize the mayor to work with City staff and legal council to negotiate and execute an easement in favor of the Okanogan County PUD encumbering City property for electrical services to the Horizon Cell Tower.  
Councilmember Erickson seconded the motion and it passed unanimously.***

The Cell phone tower will be up this coming Friday. AT&T will be on it in December and Verizon will be added in January of 2020.

**ADJOURNMENT**

With there being no further business to come before the Council, the meeting was adjourned at 8:10 pm.

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Mayor Art Smyth

ATTEST:

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Finance Director, Misty Ruiz