

Mayor Art Smyth called the meeting to order at 6:06 p.m. Council Members present were John Housden, Tim Rieb, Avis Erickson, Jan May and Emmanuel Hurtado. Also present were City Finance Director Misty Ruiz, Public Works Director Lee Webster and Police Chief Nattalie Cariker and Deputy Clerk Desha Rupeiks.

❖ PLEDGE OF ALLEGIANCE

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

The minutes from the 9/12/2018 Council meeting were reviewed, as was the amendment to the 6/13/2018 Council meeting minutes. The final agenda for the September Regular City Council Meeting was also reviewed. Finance Director Ruiz asked for the addition of the Senior Center for discussion under the Mayor's topics.

MOTION: Council Member May made the motion to approve the September 12, 2018 minutes. Council Member Hurtado seconded the motion and it passed unanimously.

MOTION: Council Member May made the motion to approve the amendment to the June 13, 2018 minutes. Council Member Rieb seconded the motion and it passed unanimously.

MOTION: Council Member Rieb made the motion to approve the October final agenda with addition noted above. Council Member Erickson seconded the motion and it passed unanimously.

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, October 10, 2018, the Council, by a majority vote, does approve for payment those vouchers included in the payment list and further described as follows:

September 2018 Manual Claim Fund vouchers 2761, 2762, 58899-58912, 58926 and 58928-58932 in the amount of \$16,599.06 as well as October 2018 Council Claim Fund vouchers 2769, 58937, 58939, 58944, 58946-58992 and 58994-59004 in the total amount of \$201,432.39.

Also included in October Council is the void check voucher 58945, no amount, (check paper was printed on in error).

September 2018 Payroll check 2735-2760, 2763-2768, 58842, 58847-58849, 58913-58927 and 58933-58936 in the total amount of \$138,723.19.

MOTION: Council Member May made the motion to approve the above noted bills, voided checks and payroll. Council Member Rieb seconded the motion and it passed unanimously.

As of this date, September 12, 2018, the Council, by a majority vote, does approve for payment check number 58993 in the amount of \$602.76 for the Armory Quick Lube.

MOTION: *Council Member Rieb made the motion to approve the above noted bill. Council Member May seconded the motion and it passed with a vote of 4-0-1 (Council Member Emmanuel Hurtado stated he has an ownership interest in the Armory Quick Lube and therefore he abstained).*

PUBLIC COMMENT:

SALLY BULL – OKANOGAN COUNTY COMMISSIONER CANDIDATE:

Sally Bull presented to Council and those in attendance her goals and campaign topics. She is running as an Independent for Okanogan County Commissioner. She answered questions and thanked the Council and Mayor for letting her speak at the meeting tonight.

HARVEST CARNIVAL EVENT APPLICATION:

MOTION: *Council Member Housden made the motion to approve Boys & Girls Club event application for the Harvest Carnival on Wednesday October 31st. Council Member Rieb seconded the motion and it passed unanimously.*

POLICE CHIEF NATTALIE CARIKER:

STATS AND UPDATES:

Chief Cariker presented the department stats and updates. She stated that they continue code enforcement and other law enforcement related duties. Council Member Erickson stated that she participated in a ride a long with Chief Cariker and said it was very enlightening and recommends that all of the Council Members take advantage of this opportunity to see our LE in action and what they encounter on a daily basis.

CHIEF DYLAN GAMBLE – FIRE DEPARTMENT UPDATES:

Fire Chief Dylan Gamble gave the Fire Department updates. He stated that on October 18th, the department would be hosting a Fire Prevention Open House at the Fire Hall and that they would also be participating in the annual Trunk-or-Treat. Gamble also noted that the County burn ban had been lifted.

MAYOR ART SMYTH:

AIRPORT RUNWAY LIGHTING ACCEPTANCE OF WORK:

MOTION: *Council Member May made the motion to approve the Airport Runway Lighting Project Acceptance of Work. Council Member Hurtado seconded the motion and it passed unanimously.*

ORDINANCE NO. 907 – DESIGNATED MANUFACTURED HOMES:

MOTION: *Council Member Hurtado made the motion to adopt Ordinance No. 907, repealing multiple provisions in Chapter 15.20 of the BMC, renaming the chapter "Designated Manufactured Homes" and removing "trailer coaches" and "trailer camps". Council Member Rieb seconded the motion and it passed unanimously.*

BREWSTER SENIOR CENTER:

Ruiz noted that it has come to the attention of the City of Brewster that the Senior Center is experiencing financial difficulties. After discussions between the City Staff, the Mayor, Senior Center staff and the City Attorney one suggestion was for the City of Brewster to take over the Senior Center building ownership, and lease it to the Senior Center program. This is still in the planning and discussion phase, however, the City Council as a whole is in favor of this idea and would like to move forward with discussions.

FINANCE DIRECTOR MISTY RUIZ:**MONTHLY FINANCE REPORT:**

Ruiz reviewed the cash and investment activity reports. Council had no questions or concerns at this time.

QUARTERLY REPORT:

Ruiz reviewed the quarterly report. She stated that \$385K has been spent on the Airport this year, with 5% of that being our match. Unless it is required, Ruiz recommends that the City cut down on the spending at the Airport this coming year.

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:**PUBLIC WORKS UPDATES:**

- Webster reviewed the JUB updates. There is no action requested at this time.
- The warranty walk through was performed at the new reservoir. No issues.
- The manganese abatement project is still in process and there are several potential well sites being considered.
- Sewer manhole mapping is complete.
- The City crews are working on trimming up the blocking trees in the alleys.
- The pump truck had a valve failure, and this will cost \$15K to repair. The truck is not functional without this valve and it needs to be repaired.
- The Cemetery debris pile access will be open October 25th and November 1st. Council Member Housden has volunteered to be present during the hours it is open. In the meantime, the City crews have been opening this up on a call basis.
- Horizon tower is a go ahead. It will go out to bid in the 1st quarter, with construction slated to begin in the 2nd quarter.
- The Canyon pump failure and repair issues are being addressed. It was confirmed upon inspection by O'Connell Drilling that due to the clay valve failure, the pump was damaged. This will need to be replaced.
- The total cost for the chip seal project came in less than expected for a total of \$112K for the chip seal, including all of the prep work.

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 7:05 p.m.

Mayor Art Smyth

ATTEST: _____
 City Clerk/Finance Director, Misty Ruiz

***cz 11/9**