

**CITY OF BREWSTER  
AIRPORT COMMISSION MEETING  
JUNE 25, 2008**

Commissioners present were Public Works Director JD Smith, Jeff Spurgeon, Kris Dawson, Jerry Tretwold, Chairperson Dan Smith and Airport Manager Dave Smith.  
Also present Secretary Sandra Miranda.

Meeting called to order.

The minutes for May 28<sup>th</sup> regular meeting and June 17<sup>th</sup> special meeting minutes were approved with corrections.

**OLD BUSINESS**

- a. Dan Smith researched the internet for regulations regarding small airports standard rules. JD Smith would like a copy of the regulations to review them.  
Jerry Tretwold believes that the Airport Manager should be the one to make a decision and he also suggested that after reviewing the regulations and making the necessary changes if any needed to be done should be turned into council for an ordinance approval.  
Jerry Tretwold motioned to send a draft of the airport rules for ordinance to council, Kris Dawson seconded the motion. Motion passed unanimously.
- b. JD Smith called Kenny Spain of CTED to discuss funding for taxiway, papi lights and 3 phase power and left a message. He is still waiting for a call back.
- c. JD Smith has talked to George Howe regarding the installation of main power to the hanger line.

**NEW BUSINESS**

- a. Kelly Chapman is here representing Mike Chapman; she was not aware of the conditions of the airport lagoon lease and would like to keep the lease at the airport. She mentioned that some of the companies that are doing the extra dumping at the lagoon are A.C. Morgan and Pumpco. JD Smith requested a list with the names of all the companies that are dumping sewer at the lagoon. Regarding the aerator it only requires single phase power line, not (3) three phase.  
They have checked with DOE (Department of Ecology) Peter, and he said that the first time they use the aerator the lagoon will smell. Randy Loucks said that Peter with the DOE would like to meet with every member of the airport commission to

discuss this. It was suggested by the commission members that he is invited to come to our next meeting on July 30, 2008.

- b. The rotating beacon light is not working and it will be repaired if possible.
  - c. Airport layout is outdated. The airport has been growing a lot. Dan Smith would like to know what would be the next step to update it and also we would need extra funding. Dave Smith suggested that before we take the plans to the engineers they are reviewed by the commission. The layout of the previous plan cost was \$75,000.00 dollars.
4. Development of temporary helicopter area. JD Smith presented a plan for a temporary solution for the problem that we are having at the airport. He would like to go to the city council and present the following to create a buffer zone 50 feet adjacent to ramp on east and north side add 4 inch deep layer of gravel rock to help with dust abatement. The total cost would be between \$3000.00 and \$4000.00 dollars.

#### **AIRPORT CAR**

Details are off and they are working on adding the new ones.

#### **GOALS:**

- d. JD Smith has talked to Peter Fraley regarding the old well transfer. Peter will review the water rights and will let us know.
- e. We are looking for funding.

#### **PUBLIC COMMENT**

Ken Orford hopes to start building in one year.

There being no further business to come to the Commission the meeting was adjourned.

---

Chairperson Dan Smith

ATTEST:

---

Secretary Sandra Miranda

