

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were John Housden, Tim Rieb, Avis Erickson and Emmanuel Hurtado. Council Member Jan May was present via speaker phone. Also present were City Clerk Treasurer Misty Ruiz, Public Works Director Lee Webster and Police Lieutenant Kelly Hook, Deputy Clerk Desha Rupeiks and City Attorney Chuck Zimmerman.

❖ PLEDGE OF ALLEGIANCE

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

The minutes from the 6/13/2018 Council Meeting. The final agenda for the July Regular City Council Meeting was also reviewed. Tammy Ottinger is here to discuss Mutual Irrigation, and Dave Grover asked to discuss public right of way behind their business and they will be added to public comment. WSDOT is here to discuss the Grange Road & Hwy 97 turn lane project. City Attorney Chuck Zimmerman asked for the addition of a 15-minute Executive Session to discuss potential litigation.

MOTION: *Council Member Erickson made the motion to approve the June 13, 2018 minutes. Council Member Rieb seconded the motion and it passed unanimously.*

MOTION: *Council Member Erickson made the motion to approve the July final agenda with the additions noted above. Council Member Hurtado seconded the motion and it passed unanimously.*

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, July 11, 2018, the Council, by a majority vote, does approve for payment those vouchers included in the payment list and further described as follows:

June 2018 Manual Claim Fund vouchers 2596, 2597, 2631, 58456-58465 and 58478-58480 in the amount of \$65,259.88 as well as July 2018 Council Claim Fund vouchers 1246, 1247, 2632, 58481, 58488-58490, 58494-58544, 58546-58557 in the total amount of \$627,228.86.

Also included in July Council is the void check for Lee Webster, voucher 58496 in the amount of \$39.78, (check was not cashed as it was torn).

June 2018 Payroll check numbers 2598-2630, 58386, 58391-58393, 58466-58477 and 58482-58486 in the total amount of \$134,022.74.

MOTION: *Council Member Housden made the motion to approve the above noted bills, voided checks and payroll. Council Member Rieb seconded the motion and it passed unanimously.*

PUBLIC COMMENT:

WSDOT:

Representatives from the WSDOT were present to discuss the US 97 proposed speed limit reduction and the US 97 and Grange Road turn lane project. There will be dedicated left turn lanes going in for the Grange Road intersection, as well as the South intersection into the Starr Ranch Shipping yard. This will be a re-striping project only

with no proposed road work or widening to be performed. Part of this proposal is to lower the speed limit to 50 mph for this stretch of the highway as well. The crews are expected to start work in mid-August, lasting 1-2 weeks with minimal impact to the flow of traffic.

TAMMY OTTINGER – MUTUAL IRRIGATION:

Tammy Ottinger asked what, if anything can be done with respect to the Mutual Irrigation water situation. She has irrigation water at her home. She was told to contact Bob Foyle or Eric Foyle as they may have information as to who is in charge of the system at this time. The Mayor advised Ms. Ottinger that the City is not responsible, nor is it in charge of this irrigation system.

DAVID GROVER – PUBLIC RIGHT OF WAY QUESTION:

David Grover, owner of Grover's Building Supply, asked about the placement of a fence on Keller Avenue that has now blocked alley access behind their business on Jay Avenue. He believes this fence is on City right of way. The Mayor has requested the Public Works Director to look into this further.

POLICE LIEUTENANT KELLY HOOK:

STATS AND UPDATES:

Lieutenant Kelly Hook presented the Department updates. He stated that the department continues to work on ordinance enforcement. He noted that staff has recently completed various training. This year, the department will have the National Night Out on August 7th from 5-7pm at the Boys & Girls Club with many activities. He encouraged members of Council to attend as well. Lt. Hook reviewed the department stats. Mayor Smyth asked for the breakdown of the complaints to be included in the Council packets like in years past. Hook said he will pass this information on to Chief Cariker. Lastly, he stated that the speed check trailer that was previously approved and ordered is on its way and he is awaiting a response from the company.

CHIEF DYLAN GAMBLE – FIRE DEPARTMENT UPDATES:

MOTION: Council Member Hurtado made the motion to excuse Fire Chief Dylan Gamble from the meeting. Council Member Erickson seconded the motion and it passed unanimously.

MAYOR ART SMYTH:

PUBLIC HEARING – CUP/VARIANCE REQUEST 314 So. BRIDGE STREET:

The Public Hearing for the CUP/Variance Request will occur at the August 8th, 2018 City Council Meeting.

WATER USE EFFICIENCY GOALS / RE-SET PUBLIC FORUM DATE:

MOTION: Council Member May made the motion to set the public forum date for the Water Use Efficiency Goals for August 8, 2018, at the next Regular City Council Meeting. Council Member Rieb seconded the motion and it passed unanimously.

SIX-YEAR STREET PLAN – SET PUBLIC HEARING DATE:

MOTION: Council Member Erickson made the motion to set the Six-Year Street Plan Public Hearing date for the August City Council Meeting. Council Member Hurtado seconded the motion and it passed unanimously.

RESOLUTION NO. 2018-06, AUTHORIZATION FOR EXPENDITURES OF \$50K AND UNDER FOR THE RD PROJECT:

MOTION: Council Member Housden made the motion to approve Resolution No. 2018-06. Council Member Rieb seconded the motion and it passed unanimously.

CLERK TREASURER MISTY RUIZ:

MONTHLY FINANCE REPORT:

Ruiz presented the monthly finance report. She stated that we are half way through the year, and things look good. She informed Council that the slide for the newly constructed play area will be going in this weekend. She stated that she has been asked to speak about the budget process by AWC, and will be presenting at Tukwila and Leavenworth.

MID YEAR REVIEW:

Ruiz went over the mid-year review, outlining the department expenditures to date, and how much of their budget remains. Housden had questions regarding the 2019 budget and the Community Center roof. He wanted to know if the City staff are exploring ways to put this into the budget for next year. Public Works Director Webster stated that he is meeting with the OCCDA, and stated that they will be discussing the possibility of getting a grant for this. Housden also asked about reviewing our water and sewer rates going into budget time as well.

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:

JUB GENERAL SEWER PLAN, RESERVOIR PROJECT AND TEST WELL UPDATE:

Steve James of JUB Engineering presented the proposed General Sewer Plan Project for the City of Brewster, Task Order No. 2018-01. Mr. James reviewed the objectives as well as the scope of services, fees and potential funding for the project. He asked for Council approval of the project, as well authorization of the Mayor's signature on Task Order 2018-01.

MOTION: Council Member Housden made the motion to approve the City of Brewster General Sewer Plan Project, Task Order No. 2018-01 to the Master Agreement with JUB Engineering, and authorize the Mayor to sign the task order. Council Member Rieb seconded the motion and it passed unanimously.

Mr. James informed the Council that the Reservoir Project is complete and all is working as expected. He did state that the drilling of test well at the Sunset property did not go as well as hoped. They are looking at other strategies, as experience has shown that just because one area on a property is not good, another area can be great. The drilling of the test well at the Canyon had a fantastic water return, but did have some sand and gravel and the DOH may make us treat this water if we decide to use it due to its proximity to a creek. We are looking into alternative test sites, as well as continued testing at the current sites.

Mr. James also noted that we are continuing to move forward with the sewer system mapping and we are going to continue with the planned flushing and ice pigging in the fall.

PUBLIC WORKS UPDATES:

- The Riverview Heights road patch/paving project has been completed.
- City roads have been cold mix patched and prep work has started in anticipation of the chip seal project coming up, which is going to be done by the County.
- The Airport lighting and shoulder grading has been completed. A change order was placed for the addition of dust abatement material.

SURPLUS VEHICLE REQUEST:

Public Works Director Webster asked for Council authorization to surplus two (2) Public Works Vehicles – the red 2007 Dodge flat bed with the snowplow, and the gray 1996 Dodge half-ton pickup.

MOTION: Council Member Erickson made the motion to authorize the surplus of the 2007 Dodge flatbed truck with the snowplow, and the 1996 gray Dodge half-ton pickup and authorized the Public Works Director to dispose of the vehicles in the manner he deems best for the City. Council Member Hurtado seconded the motion and it passed unanimously.

RESOLUTION NO. 2018-05 – ALTERNATIVE FUEL USE EXEMPTION:

MOTION: Council Member Housden made the motion to approve Resolution No. 2018-05. Council Member Rieb seconded the motion and it passed unanimously.

EXECUTIVE SESSION TO DISCUSS POTENTIAL LITIGATION:

At 7:25, Mayor Smyth announced that the City Council will now convene into a 15-minute Executive Session to discuss potential litigation.

At 7:40, the Executive Session was extended for 10 additional minutes.

At 7:50, the Executive Session was adjourned. NO ACTION was taken.

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 7:51 p.m.

Mayor Art Smyth

ATTEST: _____

City Clerk/Treasurer, Misty Ruiz