

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were John Housden, Tim Rieb, Avis Erickson, Jan May and Emmanuel Hurtado. Also present were City Clerk Treasurer Misty Ruiz, Public Works Director Lee Webster and Police Chief Nattalie Cariker, Deputy Clerk Desha Rupeiks and City Attorney Chuck Zimmerman.

❖ PLEDGE OF ALLEGIANCE

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

The minutes from the 3/14/2018 Council Meeting and Budget Meeting were reviewed. The final agenda for the March Regular City Council Meeting was also reviewed. City Attorney Chuck Zimmerman stated there would not be an executive session. City Clerk Treasurer Ruiz asked for the addition of the Quarterly report and the Substantial Completion Agreement for the Reservoir Project.

Zimmerman also asked for the addition of a Council Motion to set the public hearing date for the Horizon/Verizon/Centerline/Black dog cell tower appeal.

MOTION: *Council Member May made the motion to set the Public Hearing date and time for the Cell Tower appeal hearing for the next Regular City Council Meeting and will be held at 7:00pm on Wednesday May 9th. Council Member Erickson seconded the motion and it passed unanimously.*

MOTION: *Council Member May made the motion to approve the April final agenda with the above changes. Council Member Rieb seconded the motion and it passed unanimously.*

MOTION: *Council Member Hurtado made the motion to approve the March Minutes. Council Member Housden seconded the motion and it passed unanimously.*

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, April 11, 2018, the Council, by a majority vote, does approve for payment those vouchers included in the payment list and further described as follows:

March 2018 Manual Claim Fund vouchers 2558, 2559, 58260-58262 and 58276-58282 in the amount of \$11,651.79 as well as April 2018 Council Claim Fund vouchers 1242, 1243, 58288-58291 and 58296-58345 and 58347-58356 in the total amount of \$174,269.11.

March 2018 Payroll check numbers 2528-2557, 58187, 58191-58194, 58263-58275 and 58283-58287 in the total amount of \$133,235.96.

Void check numbers 1236 (Municipal Court), 58092 (AWC) and 58070 (printed report on check by mistake).

MOTION: *Council Member Hurtado made the motion to approve the above noted bills, void checks and payroll. Council Member May seconded the motion and it passed unanimously.*

As of this date, April 11, 2018, the Council, by a majority vote, does approve for payment check number 58346 in the amount of \$158.93 for the Armory Quick Lube.

MOTION: *Council Member Housden made the motion to approve the above noted bill. Council Member Erickson seconded the motion and it passed with a vote of 4-0-1 (Council Member Emmanuel Hurtado stated he has an ownership interest in the Armory Quick Lube and therefore he abstained).*

PUBLIC COMMENT:

JUB UPDATE:

Steve James of JUB Engineering presented with updates. He stated that the Water Tank Replacement Project is near completion and a final punch list was submitted to Apollo. The Manganese Removal Project is moving along nicely, and bids for the test well sites were solicited and one bid was received by the City from Blue Star Enterprises for \$115,650.00. He has asked the Council to consider award of the test well project to Blue Star Enterprises upon final review of legal counsel and funding agency.

MOTION: *Council Member May made the motion to award the Test Well project to Blue Star Enterprises, as the single bid received in the amount of \$115,650.00 and authorize the Mayor to execute the agreement and Change Order #1 (insurance amount change) contingent upon USDA/RD approval. Council Member Hurtado seconded the motion and it passed unanimously.*

Mr. James noted that the test well drilling should be completed by the end of June, with production of the service wells in October.

VIP/GFO LEAK ADJUSTMENT REQUEST:

MOTION: *Council Member May made the motion to approve the above noted leak adjustment request from VIP/GFO – Brewster Triad. Council Member Rieb seconded the motion and it passed unanimously.*

CHERRIES JUBILEE EVENT APPLICATION:

MOTION: *Council Member May made the motion to approve the Cherries Jubilee event application submitted by the Brewster Chamber of Commerce. Council Member Hurtado seconded the motion and it passed unanimously.*

POLICE CHIEF NATTALIE CARIKER:

STATS AND UPDATES:

Chief Cariker noted that the DARE Program is up and running again this year and doing well. There are several students from the high school with law enforcement interests that have been job shadowing, and this has been going well. Council Member Housden asked for updates regarding progress and enforcement of properties that have code violations and health and safety hazards. He would like a report from Cariker by the next Council, or if more convenient he will come to City Hall to discuss it in more detail.

SUPRLUS VEHICLE/EQUIPMENT PURCHASE REQUEST:

Chief Cariker stated that the 2005 Crown Vic Police vehicle is no longer in use for the City of Brewster and is not suitable for use by any other agency for patrol purposes. She would like Council authorization to surplus the vehicle to Douglas County for EVOC training, of which the Brewster PD will be included in this training at no charge.

MOTION: Council Member May made the motion to approve the surplus of the 2005 Crown Victoria vehicle to the Douglas County Sheriff Office for EVOC training. Council Member Hurtado seconded the motion and it passed unanimously.

Chief Cariker noted that she has received a \$3,500.00 Traffic Safety Grant for a mobile speed trailer. The trailer in mind for purchase for the City of Brewster will cost \$7,500.00. She is asking for Council approval to purchase the trailer, and for approval to pay the remaining balance of \$4,000.00.

MOTION: Council Member Hurtado made the motion to authorize the payment of \$4,000.00, half of the total price, for a Mobile Speed Trailer. Council Member Rieb seconded the motion and it passed unanimously.

CHIEF DYLAN GAMBLE – FIRE DEPARTMENT UPDATES:

MOTION: Council Member Erickson made the motion to excuse Fire Chief Dylan Gamble from the City Council Meeting. Council Member Rieb seconded the motion and it passed unanimously.

MAYOR ART SMYTH:

BREWSTER TRIAD/BMP PHARMACY/TRUE VALUE DRY WELL AGREEMENT:

MOTION: Council Member Housden made the motion to approve the private dry well/storm water agreement between the City of Brewster and the Brewster Triad and authorize the Mayor to execute said agreement pending the signature of the property owner. Council Member Rieb seconded the motion and it passed unanimously.

TIB FUEL TAX GRANT AGREEMENT:

MOTION: Council Member May made a motion authorizing the Mayor to execute the TIB Fuel Tax Distribution Agreement. Council Member Rieb seconded the motion and it passed unanimously.

SUBSTANTIAL COMPLETION AGREEMENT:

MOTION: Council Member Rieb made the motion to authorize the Mayor to execute the Substantial Completion Agreement for the Water Reservoir Project. Council Member Hurtado seconded the motion and it passed unanimously.

CLERK TREASURER MISTY RUIZ:

MONTHLY FINANCE REPORT:

Ruiz reviewed the monthly finance report. She stated there were no changes. We are awaiting the DOH reimbursement, and the Rural Development monies should start coming in now with the test well approval.

QUARTERLY REPORT:

Ruiz reviewed the quarterly report and noted there are no significant areas of concern.

ORDINANCE NO. 903- 2018 BUDGET AMENDMENT:

MOTION: Council Member May made the motion to adopt Ordinance No. 903-2018. Council Member Hurtado seconded the motion and it passed unanimously.

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:

Public Works Director Lee Webster gave the following updates:

- He received the event application and vendor application for the Brewster Salmon Derby. It is pending Fire Chief review and approval. The Derby Committee is asking for closure of the West Cove for the Derby for placement of vendors. The committee would like to advertise for vendors and are asking for Council approval to do so, while they await the Fire Chief’s approval. All other Department heads have reviewed and do not have issues with this closure. Council has no objections to this, as long as it follows the standards outlined in their application.
- The alley grading is completed, and in less time than years past.
- RV Park electrical upgrade is moving along nicely, and on schedule.
- The pool is currently being cleaned and filled and prepared for opening in June.
- Rec Center restrooms are in poor shape. OCCDA has grant money they can use for the repairs. They are in need of a complete renovation.
- He stated that Okanogan County Road Department has agreed to do the chip seal on the previously discussed roads. This project will cost around \$110K.
- We will be purchasing hot mix for the Riverview Road repair.
- The City will begin the updates to the General Sewer Plan. He is requesting authorization for the staff to publish and process the statement for RFQ’s.

MOTION: Council Member Rieb made the motion to authorize the City Staff to process and publish the Statement for RFQ’s for the General Sewer Plan. Council Member May seconded the motion and it passed unanimously.

Tammy Ottinger presented towards the end of the meeting and had a question regarding the Mutual Irrigation water issues, and when the irrigation water will be turned on. City Attorney Chuck Zimmerman explained that the Mutual Irrigation System is not associated with the City of Brewster and that she should contact the people associated with that water district for information regarding when it will be active. That district has been experiencing issues with inside City limits line breakage that is causing street damage and this may be why the line is not on at this time.

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 7:03 p.m.

Mayor Art Smyth

ATTEST: _____
City Clerk/Treasurer, Misty Ruiz