

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were Avis Erickson, Emmanuel Hurtado, Tim Rieb, Jan May and John Housden. Also present were Public Works Director Lee Webster, Fire Chief Dylan Gamble, Finance Director Misty Ruiz, City Attorney Chuck Zimmerman and Deputy Clerk Desha Rupeiks. Police Chief Nattalie Cariker was absent.

PLEDGE OF ALLEGIANCE

MOTION: *Council Member May made the motion to excuse Chief of Police Nattalie Cariker from the meeting. Council Member Rieb seconded the motion and it passed unanimously.*

The Regular Council meeting minutes from October 10, 2018 as well as the Budget Meeting minutes from October 10, 2018 were reviewed. The final agenda for the November 14th City Council meeting was also reviewed. It was requested that the Rec Center/Boys and Girls Club be added to the Regular Agenda for discussion from now on with Heather Carrington giving the report.

City Attorney Chuck Zimmerman noted that there would be a closed private discussion at the end of the Council meeting to discuss collective bargaining. No action will be taken at the conclusion of this discussion.

MOTION: *Council Member Hurtado made the motion to approve both sets of the October Council meeting minutes as well as the final agenda with additions noted above. Council Member May seconded the motion and it*

PAYROLL AND ACCOUNTS PAYABLE:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date 11/14/2018, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

October 2018 Manual Claim Fund vouchers numbers 1255, 1256, 2796, 2797, 59005-59008 and 59021-59030 in the amount of 49,606.25 as well as November 2018 Claim Fund vouchers numbers 1257, 1258, 2804, 59037, 59040-59084 and 59086-59098 in the total amount of 256,898.57.

October 2018 Payroll checks numbers 2770-2795, 2798-2803, 58938, 58940-58943, 59009-59020 and 59031-59035 in the total amount of \$138,717.70.

MOTION: *Council Member May made the motion to approve the above noted bills and payroll. Council Member Erickson seconded the motion and it passed unanimously.*

As of this date, November 14, 2018, the Council, by majority vote, does approve for payment check number 59085 in the amount of \$343.29 for the Armory Quick Lube.

MOTION: *Council Member Rieb made the motion to approve the above noted bill. Council Member Erickson seconded the motion and it passed with a vote of 4-0-1 (Council Member Emmanuel Hurtado stated he has an ownership interest in the Armory Quick Lube and therefore, he abstained).*

PUBLIC COMMENT:

BREWSTER CHAMBER OF COMMERCE – EVENT APPLICATION:

Anna Marie Dalbey of the Brewster Chamber reviewed the Las Posadas event application and explained the details of the event, which will be held on Saturday December 8th.

MOTION: Council Member Erickson made the motion to approve Brewster Chamber Las Posadas event application. Council Member Hurtado seconded the motion and it passed unanimously.

BREWSTER CHAMBER OF COMMERCE – HOTEL/MOTEL TAX REQUEST:

Anna Marie Dalbey discussed the Chambers request of \$2,000.00 of hotel/motel tax monies from the City for advertising for tourism and new signage. They would like to use the money for advertising for Brewster events such as the Salmon Derby, Cherries Jubilee, the car show and possibly the recently approved Las Posadas. City Attorney Chuck Zimmerman stated that there are requirements regarding the use of the moneys for lawfully authorized purposes.

MOTION: Council Member May made the motion to authorize the Mayor to execute an agreement with the Chamber of Commerce for the reimbursement of up to \$2,000.00 in hotel/motel tax money for tourism promotion and events advertising. Council Member Hurtado seconded the motion and it passed unanimously.

CHIEF OF POLICE NATTALIE CARIKER: Not present, excused.

FIRE CHIEF DYLAN GAMBLE:

Fire Chief Dylan Gamble stated that the department is doing well. The heating system is currently broken down, but will be repaired and back in service soon.

BOYS & GIRLS CLUB UPDATES – HEATHER CARRINGTON:

Heather Carrington of the Boys & Girls Club reported on upcoming activities, as well as current Club status. She also noted that the Unit Director position is set to be filled by December 20th. The Cops-n-Kids Christmas Shoppe will be on Saturday December 15th from 1-4pm and she encouraged Council to participate if they can.

MAYOR ART SMYTH:

PUBLIC HEARING – CONWAY VARIANCE REQUEST:

The Public Hearing for the Conway Variance Request 2018-01 for a side yard setback reduction on Lot #13 in Columbia Shores, also known as 214 Ansel Avenue was opened. No public comment was brought forth. The hearing was closed. Council reviewed the Staff Report

MOTION: Council Member May made the motion to approve the Conway Variance Request 2018-01. Council Member Rieb seconded the motion and it passed unanimously.

PUBLIC HEARING – EMS LEVY, RESOLUTION NO. 2018-09:

Finance Director Misty Ruiz opened the public hearing for the EMS Levy, Resolution No. 2018-09. Mayor Smyth recused himself from the discussion. No public comment was brought forth. The hearing was closed.

MOTION: *Council Member Erickson made the motion to approve Resolution No. 2018-09. Council Member Hurtado seconded the motion and it passed unanimously.*

PUBLIC HEARING – PROPERTY TAX LEVY, RESOLUTION NO. 2018-10:

Mayor Smyth opened the public hearing for the Property Tax Levy, Resolution No. 2018-10. No public comment was brought forth. The hearing was closed.

MOTION: *Council Member Hurtado made the motion to approve Resolution No. 2018-10. Council Member May seconded the motion and it passed unanimously.*

PUBLIC HEARING - 2019 PRELIMINARY BUDGET:

Mayor Smyth opened the public hearing from the 2019 Preliminary Budget. No public comment was brought forth. The hearing was closed and not recorded.

The 2019 final budget, Ordinance No 908, will be presented for approval at the December 12th City Council Meeting.

FINANCE DIRECTOR MISTY RUIZ:

MONTHLY FINANCE REPORT:

Finance Director Ruiz reviewed the cash and investment activity reports. Council had no questions or concerns at this time.

ORDINANCE NO. 909 – BUSINESS LICENSES, AMENDMENT TO THE BMC:

Ruiz reviewed Ordinance No. 909 and explained the need for this ordinance.

MOTION: *Council Member May made the motion to adopt Ordinance No. 909, adopting State model business license language required under chapter 35.90 RCW. Council Member Rieb seconded the motion and it passed unanimously.*

PUBLIC WORKS DIRECTOR LEE WEBSTER:

PROJECT UPDATES:

- The JUB updates were reviewed. The DOH is still looking over potential well sites. The test well package includes 5 potential sites, and the test bid package will be submitted to RD for review. Several of the test sites will require additional archeological review prior to drilling, and once the evaluation is complete, advertisements for bids for the construction will take place.
- The sewer manhole data has been collected and compiled into the preliminary mapping and the water system data can begin to be collected once the CCTV sewer work is completed.

- CCTV videos and assessment of the collection system are underway, and once complete the hydraulic modeling will begin to evaluate capacity of the system.
- The DOH performed a walk-through of the reservoir project.
- The Canyon Well repair is completed and the system is working well.
- There are no scheduled projects for the Airport in 2019, however there are plans to submit to the FAA for projects in 2020.
- The restroom remodel at the Rec Center (Boys & Girls Club) started today. During the start of the project it was noted that the water damage in the gym was caused by the heat pumps and not a roof leak, as it was thought previously. The heat pumps have been resealed and this should remedy the issue.
- The PUD sent a letter stating that we exceeded our kilowatts demand threshold at the pool during the time the pool was in use. Webster stated that he will be meeting with the PUD to discuss ways to avoid this in the future.
- The alley clean-up has been completed by Nathan Brown and the church group that participated. He stated that the alleys look very nice now and thanked them for the hard work.
- Council Member Housden expressed his desire to have the cemetery debris pile open as long as it is monitored. He believes that providing this for our residents is a good way to keep the alleys clean, and potential fire hazards to a minimum. He noted that he would be willing to volunteer on certain dates to monitor and verify customers who wish to bring yard debris to the designated area.
- Webster took this time to inform Council and those present that there is an account set up at Coulee Dam Credit Union for those who wish to donate to the Hook family, who recently experienced an unfortunate tragedy in their family.

ADJOURNMENT

With there being no further business to come before the Council, the meeting was adjourned at 6:43 p.m.

After the Council Meeting was adjourned, the Mayor, Council and members of the City collective bargaining agreement negotiating team met to discuss collective bargaining matters exempt from the Open Public Meetings Act per RCW 42.30.140(4)(b).

No Action was taken following the collective bargaining discussion.

Mayor Art Smyth

ATTEST:

Finance Director, Misty Ruiz

Cz/djr