

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were John Housden, Tim Rieb, Avis Erickson, Jan May and Council Member Elect Emmanuel Hurtado. Also present were City Clerk Treasurer Misty Ruiz, Public Works Director Lee Webster and Police Chief Nattalie Cariker, Deputy Clerk Desha Rupeiks and City Attorney Chuck Zimmerman.

❖ PLEDGE OF ALLEGIANCE

OATH OF OFFICE FOR MAYOR AND COUNCIL:

Clerk Treasurer Misty Ruiz swore in the following City of Brewster Elected Officials:

MAYOR: Art Smyth
COUNCIL POSITION NO. 1: Jan May
COUNCIL POSITOIN NO. 2: Emmanuel Hurtado
COUNCIL POSIOITN NO. 3: John Housden

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

The minutes from the 12/13/2017 Council Meeting and Budget Meeting were reviewed. The final agenda for the January Regular City Council Meeting was also reviewed and a 10-minute Executive Session has been requested at the end of the meeting to discuss a Potential Property Purchase.

MOTION: Council Member Rieb made the motion to approve the January final agenda, with the addition of the Executive Session. Council Member Erickson seconded the motion and it passed unanimously.

MOTION: Council Member May made the motion to approve the December Council Minutes. Council Member Erickson seconded the motion and it passed unanimously.

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, January 10, 2018, the Council, by a majority vote, does approve for payment those vouchers included in the payment list and further described as follows:

December 2017 Manual Claim Fund vouchers 57960, 57969-57982 in the amount of \$9,028.44 as well as January 2018 Council Claim Fund vouchers 2469 and 57987-58037 in the total amount of \$219,044.47.

December 2017 Payroll check numbers 2423-2434, 2438-2458, 57865-57867, 57870-57585, 57949-57959 and 57961-57968 in the total amount of \$143,332.31.

MOTION: Council Member May made the motion to approve the above noted bills, void checks and payroll. Council Member Rieb seconded the motion and it passed unanimously.

PUBLIC COMMENT:

APOLLO SOLUTIONS/SOLAR:

Apollo Solutions Group presented to Council to discuss their Energy Savings Performance Contracting Services. The topic of the discussion was for solar options for the City of Brewster. If the City should choose to enter into the agreement, Apollo will need a Utility Release Form signed in order to review our utilities/costs.

***MOTION:** Council Member Rieb made the motion to authorize the Mayor to enter into an agreement with the state of Washington Department of Energy Services and select Apollo Solutions Group as the Energy Services Contractor; provided no City funds are committed to be spent without future City Council approval. Council Member Erickson seconded the motion and it passed unanimously.*

POLICE CHIEF NATTALIE CARIKER:

STATS AND UPDATES:

Chief Nattalie Cariker reviewed the department stats and updates. She relayed that the Cops N Kids Christmas Shoppe went very well. There was approximately \$748 raised with the monies being donated to various entities in the community. The sledding safety day went well, with over 20 sleds given away as prizes to area children.

There were a total of 69 complaints for the month of December, and 7 agency assists. Cariker noted that there was a vehicle theft that occurred, but that subject was apprehended.

CHIEF DYLAN GAMBLE – FIRE DEPARTMENT UPDATES:

Fire Chief Dylan Gamble gave the report for the Brewster Fire Department. He stated there will be an election of Officers at the next fire practice (January 11th). He said that the previous Chief Mike Webster has returned the Chief's vehicle and has said that he may volunteer on the department in the future, but he was uncertain at this time. Fire Chief Gamble also stated that he has named Victor Vargas as his Assistant Chief.

***MOTION:** Council Member May made the motion to approve the appointment of Victor Vargas as the City of Brewster Assistant Fire Chief. Council Member Rieb seconded the motion and it passed unanimously.*

MAYOR ART SMYTH:

LODGING TAX REQUEST – BREWSTER SALMON DERBY:

The 2018 Lodging Tax Application/Funds Request submitted to the City of Brewster from the Brewster King Salmon Derby was reviewed. Council Member Jan May says she does not have any problem approving the request for \$1,500.00 and would like to challenge the City of Pateros to match monetarily what we have approved this evening.

***MOTION:** Council Member May made the motion to approve the City of Brewster Lodging Tax Funding request from the Brewster King Salmon Derby in the amount of \$1,500.00. Council Member Rieb seconded the motion and it passed unanimously.*

CLERK TREASURER MISTY RUIZ:

MONTHLY FINANCE REPORT AND QUARTERLY REVIEW:

Ruiz reviewed the beginning and ending cash balances. Clerk Ruiz also reviewed the Quarterly Report. There were no questions from Council.

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:

PUBLIC WORKS UPDATES:

Public Works Director Lee Webster spoke on the following items:

- The Rec Center HVAC unit is going out. There is extensive water damage in the men’s and women’s restrooms from a leak. These issues are being addressed. He noted that sooner than later, the Rec Center will need a new roof in the near future and speculates this to be around \$100K.
- The Library heat pump has also failed and he is trying to get this repaired through the warranty, as the unit is not even 2 years old.
- The Airport Lighting Project is ongoing, and there was an issue with some of the runway lights that had been ordered and were not the right ones. The runway closure is now extended to January 30th.
- The Cove tree carvings are complete and they turned out better than expected. He encouraged Council to take the time to go see them if they haven’t already.
- The City Hall restroom was repaired and upgraded by City Employee Tyler Stotts. There had been water damage and the walls were crumbling. This has been repaired and he did a great job.
- The JUB Project updates were reviewed. The Reservoir Replacement Project is substantially complete, under budget and we should expect a full account in February. The Manganese Abatement Project will be moving forward soon, at this time, we are only awaiting the bid packet.

Public Works Director Webster stated that there is a residence currently in a C2 Zone, and the homeowner is experiencing home lending issues due to the zoning where the home is located. The homeowner has asked the City to consider allowing the rebuilding of existing non-conforming structures/residential structures in this zone, consider passing a Resolution stating such and/or to ask the Planning Commission to review this request and consider allowance. The homeowner may also initiate the process for a request like this, and at this time the Council does not wish to take any further action.

At 7:22 pm, Mayor Smyth announced that the Council will now convene into a 10-Minute Executive Session to discuss Potential Property Purchases.

At 7:32 pm, Mayor Smyth concluded the Executive Session. No action was taken.

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 7:33 p.m.

Mayor Art Smyth

ATTEST: _____

City Clerk/Treasurer, Misty Ruiz