

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were John Housden, Tim Rieb, Avis Erickson, Jan May and Ramiro Villagrana. Also present were City Clerk Treasurer Misty Ruiz, Public Works Director Lee Webster Deputy Clerk Desha Rupeiks and Police Chief Nattalie Cariker.

❖ PLEDGE OF ALLEGIANCE

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

The minutes from the 7/12/2017 City Council Meeting and the 7/20/2017 Special Meeting Minutes were reviewed. The final agenda for the August Regular City Council Meeting was also reviewed.

MOTION: *Council Member May made the motion to approve the August final agenda, with additions, as well as the July Minutes. Council Member Erickson seconded the motion and it passed unanimously.*

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, August 9th, 2017, the Council, by a majority vote, does approve for payment those vouchers included in the payment list and further described as follows:

July 2017 Manual Claim Fund vouchers 2241, 2242, 57239-57253, 57272-57276 and 57293 in the amount of \$21,885.05 as well as August 2017 Council Claim Fund 57299-57301 and 57306-57379 in the total amount of \$388,606.46.

July 2017 Payroll check numbers 2208-2240, 57163-57165, 57238, 57260-57271 and 57277-57298 in the total amount of \$136,153.82.

Void Checks, number 57157, 57254-57259 were also included for approval.

MOTION: *Council Member May made the motion to approve the above noted bills, void checks and payroll. Council Member Rieb seconded the motion and it passed unanimously.*

PUBLIC COMMENT:

CONDITIONAL USE PERMIT 2017-02. - JW CONGREGATIONAL:

The Public Hearing was opened and closed as there were no members of the public present to oppose the CUP as presented. The representatives of the project proponents made a presentation. The City Council changed the substantial completion condition to two (2) years from the Council approval date in the condition.

MOTION: *Council Member May made the motion to approve the above noted JW Congregational Conditional Use Permit, changing the substantial completion condition to two (2) years from this approval date. Council Member Rieb seconded the motion and it passed unanimously.*

RICHARD MARKLAY – DOE AWARDS FOR 2015-2016:

Mr. Richard Marklay of the Department of Ecology presented Dale Parks and Kerry Heen, City of Brewster Waste Water Treatment Plant Operators, with an Outstanding Compliance Award for the years 2015 and 2016. He commended the City of Brewster and the WWTP Operators for their great efforts and also noted that this award is not easy to achieve. Our crew is doing an outstanding job!

REPRESENTATIVE MIKE STEELE:

State Representative Mike Steele was present to introduce himself to the Council. He commended the City of Brewster and their staff on securing the funds through the USDA for the treatment of our manganese issue and hopes that the citizens recognize the amount of effort that went into obtaining these funds. He noted he will continue to meet with small cities regarding legislative policies and encourages the Mayor and Council to contact him concerning any issues they feel need addressed.

KARL WORD – VOLLEYBALL COURT AGREEMENT:

MOTION: *Council Member Rieb made the motion to approve the Contract for Sand Volleyball Court Construction between the City of Brewster and Karl Word or the Boys and Girls Club of Brewster. Included in the motion was authorization for the Mayor to sign the agreement on behalf of the City once the other party to be named as representative of the contract is designated. Council Member May seconded the motion and it passed unanimously.*

BREWSTER POLICE CHIEF NATALIE CARIKER:STATS AND UPDATES:

Chief Cariker presented updates and statistics regarding the BPD. She stated that the Vista Park Homes fire is being investigated, and at this time it has been determined that young children playing with fireworks started the blaze. They are more than likely too young to be charged. The National Night Out was held and was very successful. The department is currently working on various ordinances. A car seat clinic will be held next month. The agency assists are high, and she noted the department is looking at ways to make sure we are only responding to agency assists in emergency situations. The overtime is up, most is contractual and they are always looking for ways to resolve the high overtime.

CHIEF MIKE WEBSTER – FIRE DEPARTMENT UPDATES:

Chief Mike Webster was present to give updates regarding the Brewster Volunteer Fire Department. He stated that they do need more adult volunteers, but otherwise, they are doing well. He thanked the City for the pizza/cake/ice cream for the crew recently. He also noted that the City pump truck was tested and passed inspection. He said all necessary repairs have been made to the truck and it is running well.

MAYOR ART SMYTH:2017 OKANOGAN COUNTY MUTUAL AID AGREEMENT:

MOTION: *Council Member Rieb made the motion to approve the 2017 Okanogan County Mutual Aid Agreement. Council Member May seconded the motion and it passed unanimously.*

WA STATE OMWBE MEMORANDUM OF UNDERSTANDING:

MOTION: *Council Member May made the motion to approve the Washington State OMWBE Memorandum of Understanding. Council Member Erickson seconded the motion and it passed unanimously.*

ORDINANCE NO. 893 – STREET VACATION APPLICATION DELAY:

MOTION: *Council Member May made the motion to adopt Ordinance No. 893, amending section 12.28.040 of the BMC, delaying the time for submission to the City of a completed appraisal associated with an application for a street vacation and setting an effective date. Council Member Erickson seconded the motion and it passed unanimously.*

RES. 17-10-FEE FOR PETITION METHOD FOR STREET VACATION APPLICATIONS:

MOTION: *Council Member Erickson made the motion to approve Resolution No. 2017-10, establishing the fee for the petition method for street vacation applications submitted to the City pursuant to Chapter 12.28 of the BMC. Council Member Rieb seconded the motion and it passed unanimously.*

FAA GRANT – AIP 5

MOTION: *Council Member May made the motion to approve the FAA Grant, AIP #5. Council Member Erickson seconded the motion and it passed unanimously.*

RES. NO. 17-05-SHORELINE ELEMENT FOR THE CITY OF BREWSTER COMP PLAN

MOTION: *Council Member Erickson made the motion to approve the Resolution No. 2017-05, adopting a shoreline element for the City of Brewster Comprehensive Plan. Council Member Villagrana seconded the motion and it passed unanimously.*

ORDINANCE NO. 890 – SHORELINE MASTER PROGRAM:

MOTION: *Council Member May made the motion to adopt Ordinance No. 890, adding a new Chapter 17.46 to the BMC; adopting a new Shoreline Master Program for the City and setting an effective date. Council Member Villagrana seconded the motion and it passed unanimously.*

CLERK TREASURER MISTY RUIZ:

MONTHLY FINANCE REPORT:

Clerk Treasurer Misty Ruiz gave the monthly finance report. There were no questions or concerns.

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:STEVE JAMES – JUB UPDATES:

Mr. James congratulated the City for receiving the RD Grant. This is the largest grant amount they have seen for quite a while in the State of Washington and said the City should be very proud of the hard work they put in for dealing with the manganese issue. He also stated that the water reservoirs are all on line now and the existing tank rehab is moving forward as scheduled.

MANGANESE REMOVAL PROJECT – ENGINEERING AGREEMENT:

MOTION: *Council Member May made the motion to authorize the Mayor to sign the agreement between the City and JUB Engineers for the Brewster Water Facilities Upgrades – Phase II Project following review by the City attorney and subject to revisions as requested by the USDA-Rural Development. Council Member Erickson seconded the motion and it passed unanimously.*

USDA – RURAL DEVELOPMENT LOAN RESOLUTION:

MOTION: *Council Member May made the motion to approve Resolution No. 2017-11. Council Member Erickson seconded the motion and it passed unanimously.*

USDA WATER AND WASTE SYSTEM GRANT AGREEMENT:

MOTION: *Council Member May made the motion to approve the USDA Water and Waste System Grant Agreement. Council Member Villagrana seconded the motion and it passed unanimously.*

PUBLIC WORKS UPDATES:

Public Works Director Lee Webster thanked the Council for their patience with all of the current and upcoming projects. He reported the following information:

- There are trees that need to be trimmed and/or removed at the Angle Trailer Court and at the Cove Park/boat launch area. The Brewster Chamber and Salmon Derby Committee have noted they would be willing to help monetarily for the art sculpting of the two trees at the boat launch area once they are topped and the trunks remain. Webster asked if the Council would be interested in this, and how much they would be willing to contribute.

MOTION: *Council Member Erickson made the motion to authorize up to \$5K for the tree sculpting, with the understanding that the City will match what the Chamber and Salmon Derby Committee are able to provide monetarily. Council Member May seconded the motion and it passed unanimously.*

- Webster noted that there has been no feedback regarding the cardboard recycle bins and a proposed location. The County is willing to bring them back, provided we are able to come up with a suitable location.
- Webster stated that the WSDOT traffic engineer is looking for input from the City on how to make Highway 97 safer for drivers and pedestrians and encouraged Council to give input on this.

- Webster stated that he was contacted with respect to the fall soccer league and use of the City fields and lights. The question was raised as to whether they should submit an event application, and what fees should be charged for the use of the field and the lighting.

MOTION: *Council Member Erickson made a motion to authorize the City Public Works Director to review and approve or disapprove the use of the City soccer field for an ongoing soccer league to be held no more than two days per week with the use of the City field lights – no later than 10 pm. The fee for the lighting will be \$50 per night needed and the fee will be paid in advance. Council Member May seconded the motion and it passed unanimously.*

- Webster presented and reviewed the TIB street project application and reviewed the four streets and the amounts. The streets included 4th Street from Indian to Ferry; 6th Street from Griggs to Indian; 4th Street from Ferry to Jay and Bruce Avenue.

MOTION: *Council Member Erickson made the motion to approve the TIB Street Project Application and authorize the Mayor to execute the application for the funding. Council Member May seconded the motion and it passed unanimously.*

15-MINUTE EXECUTIVE SESSION - LAND ACQUISITION:

At 7:45 pm, Mayor Smyth announced that the meeting will now convene to a 15-minute Executive Session to discuss land acquisition. NO action is anticipated.

At 8:00 pm, Mayor Smyth announced that Council will now convene back to the regular meeting.

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 8:00 p.m.

Mayor Art Smyth

ATTEST: _____
City Clerk/Treasurer, Misty Ruiz