

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were John Housden, Tim Rieb, Avis Erickson, Ramiro Villagrana and Jan May. Also present were City Clerk Treasurer Misty Ruiz, Public Works Director Lee Webster Deputy Clerk Desha Rupeiks, Police Chief Nattalie Cariker and City Attorney Chuck Zimmerman.

❖ PLEDGE OF ALLEGIANCE

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

The minutes from the 4/12/2017 and 4/25/2017 City Council Meeting were reviewed. The final agenda for the March Regular City Council Meeting was also reviewed.

MOTION: *Council Member Rieb made the motion to approve the May final agenda as noted above as well as the April Minutes. Council Member Erickson seconded the motion and it passed unanimously.*

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, May 10th, 2017, the Council, by a majority vote, does approve for payment those vouchers included in the payment list and further described as follows:

April 2017 Manual Claim Fund vouchers 2160-2162, 57017-57019, 57034-57039 and 57046 in the amount of \$82,433.66 as well as May 2017 Council Claim Fund 57047-57050, 57055-57121, 1125 and 1126 in the total amount of \$399,929.65.

April 2017 Payroll check numbers 2133-2167, 56943, 56949-56952, 57020-57033 and 57040-57045 in the total amount of \$133,246.98.

MOTION: *Council Member Erickson made the motion to approve the above noted bills, void checks and payroll. Council Member Rieb seconded the motion and it passed unanimously.*

APPOINTMENT OF ASSISTANT FIRE CHIEF BY MAYOR PROTEM RIEB:

MOTION: *Council Member Housden made the motion to approve Mayor Pro Tem Tim Rieb's appointment of Dylan Gamble as the Brewster Volunteer Fire Department Assistant Chief. Council Member Erickson seconded the motion and it passed unanimously. (Mayor Smyth abstained from the discussion and the vote due to a conflict of interest).*

FIRE CHIEF MIKE WEBSTER:

Fire Chief Mike Webster presented with department updates including training exercises and stats for calls. He stated that they currently have 48 volunteers on the combined roster for the department.

PUBLIC COMMENT:

PUBLIC HEARING – CONDITIONAL USE PERMIT: ARMORY LUBE AND OIL:

Mayor Smyth opened the Public Hearing for the Armory Lube and Oil Conditional Use Permit. No public comment was brought forth, and the hearing was closed.

City Attorney Chuck Zimmerman reviewed the conditional use permit and staff report recommendations for the Armory Lube and Oil - a quick lube and minor auto repair shop including hand washing of vehicles), located at 600 West Main Street in Brewster.

MOTION: Council Member Housden made the motion to approve the Armory Lube & Oil Conditional Use Permit with conditions as presented. Council Member May seconded the motion and it passed unanimously.

CRAIG LINTS – IMMIGRATION:

Craig Lints presented to Council his concerns with the National Immigration Policy. He is concerned about the impact on the community, and hopes to educate people on the laws and their rights. He is hopeful for a comprehensive immigration law, but is concerned for the citizens who may be affected by this, if enforced. He left a hand out “Know Your Rights” from the ACLU for the Council and Mayor to review. They thanked him for his input and concern.

CHIEF NATTALIE CARIKER:

STATS AND UPDATES:

Chief Nattalie Cariker reviewed her department happenings and updates. She stated that the new patrol car is in service. They are still working on the National Night Out (August 1st), as well as continuation of community workshops. The body cameras are in use and working well. Cariker reviewed the stats for April, as well as the overtime.

MAYOR ART SMYTH:

RESOLUTION 17-04 WSDOT AVIATION GRANT MATCHING FUNDS:

MOTION: Council Member May made the motion to approve Resolution 17-04, Washington State Department of Transportation Aviation guaranteeing grant match funds availability. Council Member Villagrana seconded the motion and it passed unanimously.

PERSONNEL POLICY MANUAL REVIEW:

The Personnel Policy Manual was reviewed. A change needs to be made to the vacation accrual rate for the employees who have 20+ years of being employed by the City.

MOTION: Council Member Erickson made the motion to approve the Personnel Policy Manual with the above noted change to vacation accruals for 20+ year employees. Council Member May seconded the motion and it passed unanimously.

LEAK ADJUSTMENT REQUEST – MURPHY and DELACERDA:

MOTION: Council Member May made the motion to approve the Murphy leak adjustment as presented. Council Member Erickson seconded the motion and it passed unanimously.

MOTION: *Council Member May made the motion to approve the DelaCerde leak adjustment, not to exceed \$750.00. Council Member Villagrana seconded the motion and it passed unanimously.*

CLERK TREASURER MISTY RUIZ:

MONTHLY FINANCE REPORT:

Finance Director Ruiz reviewed the monthly finance report. No questions were brought forth from Council.

ANNUAL REPORT REVIEW:

MOTION: *Council Member Housden made the motion to approve the City of Brewster Annual Report for the 2016 Fiscal Year, with correction to Council Member Erickson's term expiration. Council Member May seconded the motion and it passed unanimously.*

PHONE/INTERNET PROVIDER PROPOSALS:

Finance Director Ruiz reviewed the project analysis for phone and internet providers. Local Tel, Frontier and NCI data.com are the three that provide these services in our area. There will be an initial expense for installation, but in the long term, we will save money. Ruiz recommends Local Tel, as their bid was the lowest.

MOTION: *Council Member Erickson made the motion to approve the selection of Local Tel as the lowest cost, responsive provider and authorize the City Staff to negotiate an agreement with Local Tel for the Mayor to sign. Council Member May seconded the motion and it passed unanimously.*

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:

PUBLIC WORKS UPDATES:

Public Works Director Lee Webster reviewed the following topics:

- The Reservoir Project is on schedule and on budget.
- The City Wide clean up to be done by the high school students has been rescheduled for June.
- The Trovillo Housing Project (Gebbers) on Indian Avenue is progressing and the water tie in will take place soon.
- The swimming pool is filling and opening is on schedule.
- RV Park electrical upgrade is being started, with completion hopeful for the fall of 2017.
- Weather has delayed the completion of the chip seal project on Indian/Hanson/Griggs and will commence once the weather permits.
- The Manganese Abatement Project RD Application was submitted today. Council Member Jan May presented a letter from Keith Johnson, showing a private water test he had done, in the form of hair sample testing for certain pollutants. **Action:** Council Member May would like Public Works Director Lee Webster to follow up on this letter with a report back to Council at the June Regular Meeting.
- Cove Park shoreline armoring project will start in August of 2017 (DCPUD).

SATELLITE MNGMNT AGREEMENT:

MOTION: *Council Member Housden made the motion to approve the Satellite Management Agreement for Management and Operations of the Group B Community Water System. Council Member Villagrana seconded the motion and it passed unanimously.*

15 MINUTE EXECUTIVE SESSION TO DISCUSS POTENTIAL REAL ESTATE PURCHASE:

At 7:35 pm, Mayor Smyth announced that Council would now convene to a 15-minute Executive Session to discuss potential real estate purchase. No action is expected.

At 7:50 pm, Council convened back to Regular Session.

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 7:50 p.m.

Mayor Art Smyth

ATTEST: _____
City Clerk/Treasurer, Misty Ruiz