

Mayor Art Smyth called the meeting to order at 6:00 p.m. Council Members present were John Housden, Tim Rieb and Avis Erickson. Council Member Villagrana and Council Member May were absent. Also present were City Clerk Treasurer Misty Ruiz, Deputy Clerk Desha Rupeiks, Police Chief Nattalie Cariker and City Attorneys Chuck Zimmerman and Julie Norton. Public Works Director Lee Webster was absent.

MOTION: *Council Member Erickson made the motion to authorize the absence of Council Members Villagrana and Jan May. Council Member Rieb seconded the motion and it passed unanimously, 3/2/0. (Council Member May did arrive at the meeting at 6:20 pm).*

❖ PLEDGE OF ALLEGIANCE –

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

The minutes from the 6/8/2016 City Council Meeting were reviewed. The final agenda for the July Regular City Council Meeting was also reviewed.

MOTION: *Council Member Rieb made the motion to approve the above noted final agenda, with additions noted above. Council Member Erickson seconded the motion and it passed unanimously, 3/2/0.*

MOTION: *Council Member Rieb made the motion to approve the above noted minutes. Council Member Housden seconded the motion and it passed unanimously, 3/2/0.*

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, July 13, 2016, the Council, by a majority vote, does approve for payment those vouchers included in the payment list and further described as follows:

June 2016 Manual Claim Fund vouchers 1781-1784, 1804, 1805, 55946, 55949, 55950 and 55983 as well as July 2016 Council Claim Fund vouchers 55987-56055 and 1013 and 1014 in the total amount of \$126,391.23.

Void Check No. 55777 for \$1,113.00 (check not needed, as transaction took place through title company), Check No. 55845 for \$8.68 (overpayment) and Check No. 55981 for \$649.40 (should've been ACH).

June 2016 Payroll check numbers 1771-1780, 1785-1803, 55943-55945, 55947, 55948 and 55952-55982 in the total amount of 128,417.41.

MOTION: *Council Member Rieb made the motion to approve the above noted bills and payroll. Council Member Erickson seconded the motion and it passed unanimously, 3/2/0.*

KARL WORD:

Mr. Word presented this evening to discuss the possibility of putting in an outdoor sand volleyball court. He would like the project to be similar to that of the Karl Goehry Memorial Basketball Court, which the land was provided by the City. He is hopeful to have the volleyball court near the basketball court. Council Member Erickson suggesting meeting with the Public Works Director Lee Webster and discussing the location, as well as investigating maintenance fees, etc. Mr. Word will check with the City of Chelan to obtain details of a similar volleyball court that they just installed.

PUBLIC EVENT APPLICATION - PEDRO DELACERDA:

Chief Cariker stated that this application was given back to Mr. DelaCerde as there are parts of the application that need to be completed.

BREWSTER POLICE DEPARTMENT:

Mayor Smyth asked for Council approval to appoint Bob Dawson and Glenn Farrington to the Civil Service Commission. He believes these two individuals will serve well in these positions. All Council was in favor of the appointments.

APPOINTMENT AND OATH OF OFFICE FOR POLICE CHIEF NATTALIE CARIKER:

Mayor Art Smyth swore Nattalie Cariker in as the City of Brewster Police Chief. Cariker then recited the Oath of Office. She introduced her family members, who were also present for the ceremony, and thanked the Mayor, the Council and the City for the opportunity.

STATS AND UPDATES:

- Chief Cariker informed Council of the National Night Out on August 2nd from 5-9pm at the City Soccer Field. This is an opportunity for the public to meet and interact with EMS, Law Enforcement and Fire personnel. She said it should be a great night.
- Kade Gebbers was given his award for the new BPD patch design contest. The new design will be sent out for production soon.
- The Department recently had a meeting and they will begin taking total inventory of the department soon, including vehicles.
- There is one open officer position at the department. There have been four lateral applicants and 5 entry level applicants. Interviews will take place soon.
- There were 33-hours of overtime for the month of June, 10 hours of that is reimbursed. There were a total of 17 agency assists, with the goal being to keep that number under 20 per month.
- The 4th of July went well. Law enforcement did have some issues with gang related activities in the park; however these were handled without incident.

MAYOR ART SMYTH:

TITLE 17 BMC AMENDMENT TO R2 ZONE – PUBLIC HEARING AND ADOPTION OF ORDINANCE NO. 876:

Mayor Smyth opened the public hearing for Ordinance No. 876 at 6:30 pm. The Mayor asked for any public comment, none was brought forth. The public hearing was closed.

MOTION: Council Member May made the motion to adopt Ordinance No. 876, amending sections 17.04.080, 17.04.120 and 17.10.020 (District Use Chart) and adding a new chapter to 17.80 to the Brewster Municipal Code. Council Member Housden seconded the motion and it passed unanimously. 4/1/0.

SENIOR CENTER/CITY OF BREWSTER AGREEMENT:

MOTION: *Council Member Erickson made the motion to approve the agreement between the City of Brewster and the Brewster Senior Center for 2016. Council Member Rieb seconded the motion and it passed unanimously, 4/1/0.*

RESOLUTION NO. 2016-07 – SMALL & ATTRACTIVE ASSETS POLICY AND PROCEDURES:

MOTION: *Council Member May made the motion to approve Resolution NO. 16-07, adopting a small and attractive assets policy and related procedures. Council Member Rieb seconded the motion and it passed unanimously, 4/1/0.*

MISTY RUIZ – CITY CLERK TREASURER:

MONTHLY FINANCE REPORT:

City Clerk Treasurer Ruiz reviewed the quarterly report. Council had no questions or comments.

KEITH JOHNSON LEAK ADJUSTMENT REQUEST AND CHILDRENS HOUSE SUMMER SEWER AVERAGE ADJUSTMENT REQUEST:

Keith Johnson, of the Children’s House Daycare presented to request a leak adjustment for his home. He stated that the manganese issues he has been experiencing have caused the toilet mechanisms to “gum” up and as a result, his toilets were running more than usual. He has fixed the problem, and has asked for a leak adjustment for the water overage caused by the manganese.

MOTION: *Council Member Erickson made the motion to approve Mr. Johnson’s request for a leak adjustment for his residence due to a leaking toilet. Council Member Rieb seconded the motion and it passed unanimously, 4/1/0.*

Mr. Johnson also stated in his letter that the Children’s House Daycare account receives the summer sewer average discount annually from June to October, which reduces the sewer rate through the summer months due to outdoor watering. He had requested that the City set the reduced rate back to May, as he began watering outdoors sooner due to the hot weather. While Council understood his request and the fact that it was two months after the billing in question and that there are several other accounts that receive this rate, the decision was to set the summer sewer average months from May to September instead of June to October – and this will be effective in 2017. His request to have the rate retroactive to May for 2016 was not granted.

MOTION: *Council Member Rieb made the motion to approve the Summer Sewer Average time frame for the months of May to September, effective in the year 2017. Council Member Rieb seconded the motion and it passed unanimously, 4/1/0.*

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:

PUBLIC WORKS UPDATES:

Clerk/Treasurer Ruiz presented the Public Works updates for Public Works Director Lee Webster in his absence.

- Ruiz announced that the ground breaking ceremony for the Reservoir Replacement Project will be at 11am on Friday July 15th. She is hopeful that Council and Mayor Smyth can attend as this is a very exciting time for the City of Brewster.
- The pre-construction meeting for the Reservoir Replacement Project was held on July 5th.
- Ruiz stated that the Water Comp Plan amendment will need to be completed prior the addressing the manganese issue. It is hopeful to have this completed by the August/September Council meeting. She will keep the members apprised of any changes.
- The large Poplar trees at Angle Trailer Court were removed. This will significantly diminish the safety concerns they posed.
- Ruiz would like Council to give their input on whether or not they would like the City staff to begin the process of obtaining bids and pricing for certain street repair projects. In particular, she is hoping to get more information on repairing or chip sealing 1st Street, Bridge Street, 7th Street, Indian Avenue and Jay Avenue. Council, as a majority, was in favor of investigating the pricing of these projects. Ruiz will bring the information to Council once she is able to obtain it.

15-MINUTE EXECUTIVE SESSION TO DISCUSS POTENTIAL LITIGATION:

At 7:00 pm, Mayor Smyth noted that the meeting will now convene into an Executive Session to discuss potential litigation. No action will be taken.

7:15 pm – Extended 30 minutes.

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 7:45 p.m.

Mayor Art Smyth

ATTEST: _____

City Clerk/Treasurer, Misty Ruiz