

Mayor Pro Tem Tim Rieb called the meeting to order at 6:00 p.m. Council Members present were John Housden, Avis Erickson, Jan May and Ramiro Villagrana. Also present were Public Works Director Lee Webster, City Clerk Treasurer Misty Ruiz, Deputy Clerk Desha Rupeiks, Interim Police Chief Nattalie Cariker and City Attorney Chuck Zimmerman.

MOTION: *Council Member May made the motion to excuse the absence of Mayor Art Smyth. Council Member Erickson seconded the motion and it passed unanimously.*

❖ PLEDGE OF ALLEGIANCE –

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

The minutes from the 5/11/2016 City Council Meeting were reviewed. The final agenda for the June Regular City Council Meeting was also reviewed. Agenda additions include confirmation of appointment of the Police Chief, Public Works loan contract review and cemetery dump pile discussion.

MOTION: *Council Member May made the motion to approve the above noted final agenda, with additions noted above. Council Member Erickson seconded the motion and it passed unanimously.*

MOTION: *Council Member May made the motion to approve the above noted minutes. Council Member Housden seconded the motion and it passed unanimously.*

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, June 8, 2016, the Council, by a majority vote, does approve for payment those vouchers included in the payment list and further described as follows:

May 2016 Manual Claim Fund vouchers 1742, 1743, 1764-1768, 55856-55862, 55875, 55883 and 55884 as well as June 2016 Council Claim Fund vouchers 1769, 1770, 55885-55942 in the total amount of \$171,086.02.

Void Check No 55810 (lost check).

May 2016 Payroll check numbers 1732-1741, 1744-1763, 55774-55775, 55855, 55863-55874, 55876-55882 in the total amount of \$119,006.24.

MOTION: *Council Member Erickson made the motion to approve the above noted bills and payroll. Council Member May seconded the motion and it passed unanimously.*

PUBLIC COMMENT:

BRENT TIMM – TRANGO:

Brent Timm of Trango was present to discuss the new bus service that will be available to those living in the Okanogan Valley. He presented route maps and fees as well as outlined the future of Trango and what they will provide to our community to help meet transportation needs of those living here.

LEAK ADJUSTMENT REQUEST:

MOTION: *Council Member Housden made the motion to approve the Gamble Fitness Center leak adjustment, as presented to Council. Council Member May seconded the motion and it passed unanimously.*

PUBLIC EVENT APPLICATION - FOURTH OF JULY PARADE:

MOTION: *Council Member May made the motion to approve the 4th of July Community Parade event application as presented. Council Member Housden seconded the motion and it passed unanimously.*

BREWSTER POLICE DEPARTMENT:

CONFIRMATION OF APPOINTMENT OF POLICE CHIEF:

MOTION: *Council Member May made the motion to confirm the appointment of Nattalie Cariker to the position of Police Chief and authorize the Mayor to enter into an employment agreement with her, with terms similar to other City employment agreements for department heads, with a salary of \$5,900 per month, inclusive of longevity pay, effective July 1, 2016. Council Member Erickson seconded the motion and it passed unanimously with a vote of 5-0.*

STATS AND UPDATES:

Chief Cariker reviewed the stats and overtime numbers for the month of May. She also reviewed the plans for the upcoming National Night Out that her department will be participating in. She conveyed that her department will be out and helping with all of the events on the 4th of July wherever they are needed.

Cariker also noted that a recent tip helped lead to the arrest of an individual responsible for graffiti. She says that there are signs at the park that indicate a reward for information leading the arrest of those vandalizing City property and would like Council permission to reward the person who helped report the information. City Attorney Chuck Zimmerman stated he would need to check into the validity and legality of the City to be able to do this prior to any type of reward being paid out.

MOTION: *Council Member Housden made the motion to authorize the payment of \$100 to the individual who reported the vandalism/graffiti at the park, which lead to the arrest of the suspect. Payment of this money will be contingent upon legal review by our City attorney. Council Member May seconded the motion and it passed unanimously.*

Cariker noted that there were many outstanding entries for the new patch design contest. A total of 112 designs were submitted, with the winning patch being drawn by Cade Gebbers of Brewster. Cariker again noted that it was tough decision to be made, as there were many great designs submitted.

Chief Cariker noted that Officer Rory Williams last day for the Brewster Police Department will be June 13th. Adam Nichols has been hired as a Provisional Officer and will be working to cover shifts until the open positions on the department are filled.

MAYOR PRO TEM:

FIREWORKS - COUNCIL MEMBER AVIS ERICKSON:

Council Member Erickson suggested that Council make a decision regarding fireworks in the City limits for the upcoming 4th of July Holiday. She stated with the years past, given the very high fire dangers, that Council should be proactive in reducing the threat of unnecessary fires due to the use of fireworks this year. It was suggested that the BMC be amended to authorize discharge of safe and sane fireworks on the City soccer field from the hours of 8:00 PM to 10:30 PM only, as well as setting fines for those who do not obey the Ordinance with respect to allowed fireworks discharge within the City limits. After much discussion, the following motion was made:

MOTION: Council Member May made the motion authorizing City Attorney Chuck Zimmerman to prepare an Ordinance to amend Section 8.06.160 and 9.40.060 of the BMC regarding the discharge of fireworks on the City soccer field on the 4th of July, setting specific times and designating penalties for those who violate the BMC. It was also asked that a special meeting be set for Thursday June 16th, at noon for review of said change, with possible passing of the Ordinance on that date. Council Member Housden seconded the motion and it passed unanimously.

TITLE 17 BMC AMENDMENT TO R2 ZONE – PLANNING COMMISSION REVIEW AND RECOMMENDATIONS, AND SETTING A PUBLIC HEARING DATE:

MOTION: Council Member May made the motion to accept the Planning Commission recommendation of the R2 Zoning amendment and to set the Public Hearing date for July 13th, at 6pm, City Hall Council Chambers during the Regular City Council Meeting. Council Member Erickson seconded the motion and it passed unanimously.

JUB – WATER TANK REPLACEMENT PROJECT UPDATES/AGENDA:

Steve James of JUB was present to discuss the reservoir replacement project and updates. There will be a preconstruction meeting on July 1st, with a scheduled start date following the July 4th weekend. He noted that a special inspection service will be required to meet the International Code Requirements for materials (concrete) testing and integrity. Mr. James noted that the public notification had been completed for the reservoir replacement, and the 30-day comment period will be complete prior to the start of the project.

Mr. James also provided updates regarding the Manganese Removal Project. He again reviewed the alternative treatment methods and recommendations. It is their recommendation that drilling a new well at the Canyon site is the best choice. The next steps will be to test at the Canyon site, complete the projected budgets and begin applications for the proposed improvements.

MISTY RUIZ – CITY CLERK TREASURER:

MONTHLY FINANCE REPORT:

City Clerk Treasurer Misty Ruiz reviewed the Cash and Investment Activity Report for the month of May. Ruiz also reviewed the Public Works Board Loan agreement DM16-952-022 for the Reservoir Replacement Project.

MOTION: Council Member May made the motion to authorize Mayor Pro Tem Tim Rieb to sign Public Works Board Loan Agreement DM16-952-022 for the Reservoir Replacement Project. Council Member Housden seconded the motion and it passed unanimously.

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:

PUBLIC WORKS UPDATES: Public Works Director Lee Webster gave the following updates:

- Tyler Hand was hired to work in the Water Department. His first day will be June 15th.
- Webster is collecting chip seal estimates and will forward these once he receives them.
- Webster recently met with Gloria Bennet of the WSDOT to go over ideas for our potential street and sidewalk projects and pavement preservation projects. He said the meeting was very beneficial.
- The community pool is ready for the season and will officially open on June 15th.
- WCIA risk management had some recommendations about park use and what should and should not be allowed regarding public use and liability.

ADDENDUM NO. 2 TO SMALL PUBLIC WORKS CONSTRUCTION CONTRACT – CITY OF BREWSTER AND ROOKARD CUSTOM POOLS:

MOTION: Council Member May made the motion to authorization ratification of the Mayors signature on Addendum No. 2, to Small Public Works Construction Contract between the City of Brewster and Rookard Custom Pools LLC. Council Member Housden seconded the motion and it passed unanimously.

AIRPORT HANGAR LEASE REQUEST:

Public Works Director Lee Webster presented a request to sublease hangars 41, 42 and 53 (currently Dave Smith Sr leases these lots) from a Mr. Richard Karschney. He has requested to sublease these lots through 2016, and then execute a new 20 year lease in 2017. Council Member Housden stated he would like more time to review this, and feels that these types of requests should go through the Airport Committee prior to coming to Council so they can have time to review them and make recommendations as a Committee. Webster agreed, stating that he met with Mr. Karschney yesterday and is presenting it to Council today for review and consideration only. It was suggested to have City Attorney Chuck Zimmerman review this request, and the current lease, and that this be discussed and considered at the June 16th Special Meeting.

ANDERSON FIELD – NAVAIIDs PROJECT:

MOTION: Council Member May made the motion to accept the Anderson Field NAVIADs Project, as recommended by JUB Engineering. Council Member May seconded the motion and it passed unanimously.

AIRPORT IMPROVEMENT PROJECT (AIP) GRANT CONDITION NO. 4:

MOTION: *Council Member May made the motion to approve and authorize the Mayor to sign the AIP Grant Condition No. 4 , subject to City Attorney review. Council Member Housden seconded the motion and it passed unanimously.*

KIWANIS RETAIL FIREWORKS STAND PERMIT:

MOTION: *Council Member Housden made the motion to approve the Kiwanis Temporary Fireworks Stand Permit Application. Council Member May seconded the motion and it passed unanimously.*

CITY DEBRIS PILE UPDATE (CEMETERY):

Council Member Housden stated that he had volunteered to oversee the cemetery debris pile when it was opened last Saturday. He stated that only 5 people came to dump yard debris, and these people probably could've been there on Thursday. He believes it is not beneficial or worthwhile to have it open on Saturdays and recommends that it only remain open on Thursdays from 9:30 am to 2:30 pm. The Council was still in agreement to do one final alley clean up this fall (November) and then reopen the cemetery debris pile in the spring on Thursdays only.

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 8:20 PM.

Mayor Pro Tem Timothy Rieb

ATTEST: _____
City Clerk/Treasurer, Misty Ruiz