

Mayor Pro Tem Tim Rieb called the meeting to order at 6:05 p.m. Council Members present were John Housden, Ramiro Villagrana, Jan May and Avis Erickson. Mayor Art Smyth was absent. Also present were City Clerk Treasurer Misty Ruiz, Public Works Director Lee Webster Deputy Clerk Desha Rupeiks, Police Chief Nattalie Cariker and City Attorney Chuck Zimmerman.

❖ PLEDGE OF ALLEGIANCE

MOTION: *Council Member Erickson made the motion to excuse Mayor Art Smyth from the City Council Meeting. Council Member May seconded the motion and it passed unanimously.*

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

The minutes from the 9/14/2016 City Council Meeting and the 9/16/2016 Special Council Meeting were reviewed. The final agenda for the October Regular City Council Meeting was also reviewed. The addition of an event application review was placed on the agenda.

MOTION: *Council Member Housden made the motion to approve both sets of September Minutes as well as the October final agenda as noted above. Council Member May seconded the motion and it passed unanimously.*

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, October 12, 2016, the Council, by a majority vote, does approve for payment those vouchers included in the payment list and further described as follows:

September 2016 Manual Claim Fund vouchers 1910-1915, 56298-56300, 56314-56316 and 56326 as well as October 2016 Council Claim Fund vouchers 56327 and 56331-56386 in the total amount of \$315,142.89.

September 2016 Payroll check numbers 1879-1909, 56227-56229, 56301-56313 and 56317-56325 in the total amount of \$130,251.08.

MOTION: *Council Member Housden made the motion to approve the above noted bills, void checks and payroll. Council Member May seconded the motion and it passed unanimously.*

PUBLIC COMMENT:

Wilver Pio presented to follow-up on the status of the WATV (Wheeled All-Terrain Vehicles) Ordinance. City Attorney Chuck Zimmerman was present and discussed the previously distributed draft Ordinance No. 877. After discussion, the following motion was made:

MOTION: *Council Member May made the motion to adopt Ordinance No. 877, adding new chapter 10.36 to the BMC, authorizing operation of Wheeled All-Terrain Vehicles on certain City streets, establishing requirements and standards for operation and setting for penalties for violations; containing a severability provision; and setting an effective date. Council Member Erickson seconded the motion and it passed unanimously.*

CHIEF OF POLICE NATTALIE CARIKER:

STATS AND UPDATES:

Chief Nattalie Cariker reviewed department stats and updates. She noted the department will be testing a body camera in the near future. There will be Active Shooter Training on Saturday Oct. 22nd. She also noted that there have been some car repair expenses. The recent softball tournament between the PD and the FD raised \$1,000. The department will provide extra patrols during Halloween. She noted that there have been discussions with the B&G Club about a Christmas event.

Cariker stated that the overtime is in line with normal, and that some of the OT for training will be reimbursed by the City insurance. She reviewed the stats, noting that the calls for service continue to be within the department norms and the agency assists are under 20 for the month.

SPECIAL EVENT APPLICATIONS- HALLOWEEN TRUNK OR TREET AND BREWSTER HOLIDAY FESTIVAL:

MOTION: Council Member Housden made the motion to approve the Halloween Trunk or Treat event application as well as the Brewster Holiday Festival (with time amendment). Council Member May seconded the motion and it passed unanimously

MAYOR PRO TEM TIM RIEB:

MUTUAL IRRIGATION/CITY OF BREWSTER FRANCHISE AGREEMENT:

MOTION: Council Member May made the motion to authorize the Mayor to execute a Mutual Irrigation/City of Brewster Agreement in substantially the form presented. Council Member Housden seconded the motion and it passed unanimously.

CLERK TREASURER MISTY RUIZ:

MONTHLY FINANCE REPORT:

Clerk Treasurer Ruiz reviewed the monthly finance report. She also reviewed the preliminary results of the recent State Audit, which found no significant areas of concern and she feels that the audit went very well.

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:

PUBLIC WORKS UPDATES:

- The final wall for the Upper Reservoir has been poured. The tank will have the roof installed next week, although the concrete pour may be delayed due to weather. Telemetry and SCADA will be up and running by November 1st.
- Water System updates have been sent to the County. We have not received a response from them as of today.
- The final alley cleanup has been completed. There was discussion on how to deal with alley debris in the future, including contacting the property owners and giving warnings prior to ticketing for obstructing the alley right of way. There is one home in particular that the property owner is unable to clear hazardous and blocking debris due to health reasons, and a group of high school kids from Pateros have offered to do this as part of a Community Service Project.

MOTION: *Council Member May made the motion authorizing the Mayor to work with Public Works Director Lee Webster and the Chief Cariker to develop an enforcement plan to eliminate blockage of alley right of ways with debris. Council Member May seconded the motion and it passed unanimously.*

- The chip seal on 1st Street has been completed and looks very nice.
- The City Hall/PD roof repair project has been moved to the spring of 2017 due to weather. Prep work will be completed by Smart Choice this fall.

LABOR & INDUSTRIES RELATED RESOLUTIONS, THE CITY OF BREWSTER:

MOTION: *Council Member Housden made the motion to approve the following list of Resolutions as required by the Washington State Department of Labor & Industries. Council Member May seconded the motion and it passed unanimously.*

RESOLUTION 16-11: Blood Born Pathogen Exposure Control Policy

RESOLUTION 16-12: Confined Space Entry and Rescue Program

RESOLUTION 16-13: Respiratory Protection Program

RESOLUTION 16-14: Accident Prevention Program with Outdoor Heat Exposure Addendum

RESOLUTION 16-15: Hazard Communication Program

RESOLUTION 16-16: Control of Hazardous Energy (Lockout/Tag out) Program

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 7:30 p.m.

Mayor Pro Tem Tim Rieb

ATTEST: _____
City Clerk/Treasurer, Misty Ruiz