

Mayor Jan May called the meeting to order at 6:00 p.m. Council Members present were Art Smyth, John Housden, Avis Erickson and Tim Rieb. Council Member Ramiro Villagrana was absent (excused). Also present were Public Works Director Lee Webster, City Clerk Treasurer Misty Ruiz, Chief of Police Ron Oules and Deputy Clerk Desha Dawson.

MOTION: *Council Member Rieb made the motion to excuse Council Member Ramiro Villagrana from the Council Meeting. Council Member Smyth seconded the motion and it passed unanimously.*

❖ PLEDGE OF ALLEGIANCE –

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

The minutes from 8/12/15 City Council Meeting were reviewed. The final agenda for the September Regular City Council Meeting was also reviewed. The addition of 612 Hanson (John Housden) and Fire District Agreement update (Jan May) were added to public comment

MOTION: *Council Member Rieb made the motion to approve the above noted minutes and final agenda. Council Member Housden seconded the motion and it passed unanimously.*

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, September 9, 2015, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

August 2015 Manual Claim Fund vouchers 54959, 54960 and 54963 as well as September 2015 Council Claim Fund vouchers 54999-55060 in the total amount of \$148,363.34.

August 2015 Payroll check numbers 1393-1424, 54881-54884, 54961, 54962 and 54964-54995 in the total amount of \$132,920.78.

MOTION: *Council Member Smyth made the motion to approve the above noted bills and payroll for payment. Council Member Rieb seconded the motion and it passed unanimously.*

PUBLIC COMMENT:

612 HANSON AVENUE:

Council Member Housden wanted to thank Pedro DelaCerde for his efforts in cleaning up this property, as well as other properties he owns, and does not own, here in the City of Brewster.

FIRE DISTRICT #15 AGREEMENT UPDATE:

A few months back, the City and Fire District #15 had discussed possible annexation. It was concluded at that time, that an agreement between the two may be more suitable for the situation, and an interlocal agreement was drafted.

This agreement had been reviewed by the Council and Mayor previously, as well as City Attorney Chuck Zimmerman and the District #15 Board. Mayor May and Commissioner Tim Baird met and discussed the status of the agreement on September 9th. Mr. Baird stated that he will seek approval from the District Board at their next meeting. Mayor May hopes this agreement can be completed by October of this year. This topic will be discussed again at the October City Council Meeting.

MAYOR MAY:

DEPARTMENT OF ECOLOGY – WWTP AWARD:

A representative from the Department of Ecology presented the City of Brewster and the WWTP employees with an award for Wastewater Treatment Plant Outstanding Performance award for 2014. Out of 300 wastewater treatment plants statewide, we were one of 127 that received an award for achieving full compliance with the NPDES.

COMP PLAN CRITICAL AREAS AND SHORELINE UPDATE/SET PUBLIC HEARING DATE - KURT DANISON:

City Planner Kurt Danison reviewed the Comprehensive Plan land use, critical areas and shoreline updates with Council. (All documents were previously presented to Council for review).

MOTION: Council Member Smyth made the motion to accept the above noted Comp Plan documents and initiate the formal public review process required for the Comp Plan and zoning amendments, and to provisionally adopt the SMP pending Department of Ecology review and comment. Council Member Rieb seconded the motion and it passed unanimously.

MOTION: Council Member Housden made the motion to set the Public Hearing date for the Comp Plan Critical Areas and SMP Update for October 14, 2015 at 6 pm, Brewster City Council Chambers. Council Member Smyth seconded the motion and it passed unanimously.

CDBG AWARD NOTIFICATION:

Mayor May reviewed the letter from the Washington State Department of Commerce, informing the City of Brewster that they had been selected to receive \$1 Million dollars in federal Community Development Block Grant funds, based on the jurisdiction's CDBG General Purpose Grant application for a new water reservoir construction.

Mayor May went on to thank the City staff as well as Clerk Treasurer Ruiz, Public Works Director Webster and City Planner Kurt Danison for the countless hours of work they put into the application. The hard work has paid off for the City of Brewster.

MISTY RUIZ – CITY CLERK TREASURER:

FINANCE REPORT:

Clerk Treasurer Ruiz stated that she has been working on the budget for 2016. She requested to meet with Council members Erickson and Villagrana to go over it in more detail. Mayor May stated that she can meet in place of Council Member Villagrana (out due to illness) on Thursday. Erickson, May and Ruiz will meet on Sept. 10th at 5pm at City Hall.

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:INFORMATIONAL MEETING WITH WATER SYSTEM CONSUMERS AND PRESENTATION OF WATER SYSTEM PLAN AMENDMENT – JUB:

Steve James of JUB Engineering reviewed the Technical Addendum which amends the City of Brewster Comprehensive Water System Plan. Mr. James also reviewed the proposed budget for the upcoming projects, as well as where the additional funding needed will come from.

MOTION: *Council Member Housden made the motion to approve the Water System Plan Amendment as presented by Steve James of JUB Engineering. Council Member Smyth seconded the motion and it passed unanimously.*

RESOLUTION NO. 15-10 – APPROVING WATER SYSTEM PLAN AMENDMENT:

MOTION: *Council Member Smyth made the motion to approve Resolution No. 15-10, adopting amendments to the City of Brewster Comprehensive Water System Plan. Council Member Rieb seconded the motion and it passed unanimously.*

WATER TANK TESTING UPDATE – STEVE JAMES:

Mr. James noted that the upper reservoir had recently undergone core sampling of the concrete to test the integrity. The results of this testing would ultimately help in determining whether or not the tank needed to be repaired or replaced. The testing came back with good results. At this time, all indications are that the main 500K gallon tank can be repaired, therefore allowing us to be more flexible with the replacement of the other two (2) 300K gallon tanks. The only concern will be to determine how large the void under the 500K gallon tank is, and if this can be repaired. Mr. James stated that the project is coming along nicely and they plan to begin in the spring of 2016.

MOTION: *Council Member Housden made the motion to accept the Engineering Contract for the Reservoir Replacement Project with JUB Engineering. Council Member Smyth seconded the motion and it passed unanimously.*

CONTRACT WITH JUB FOR RESERVOIR PROJECT ENGINEERING SERVICES:

MOTION: *Council Member Housden made the motion to approve rehabilitation of our existing 500K gallon upper water reservoir tank, with replacement of the two other 300K gallon lower reservoir tanks, depending on funding recommendations by JUB Engineering. Council Member Erickson seconded the motion and it passed unanimously.*

PUBLIC WORKS UPDATES/ PROJECT UPDATES:

- Webster stated that he has continued to work with JUB Engineering on several projects here within the City and is very pleased with the progress we are making.
- The windsock and beacon replacement at the Airport is scheduled to begin on September 24th.
- The Ferry Street (Safe Routes to School) project is now complete with the exception of change order No. 2 (sidewalk replacement) and the installation of the crossing luminaries.
- Webster is pleased to report that the City basketball court has been painted.

- The water level at the Columbia Cove has been lowered. The PUD had been scheduled to perform erosion control on our shoreline at the launch/cove area, but this will not be completed at this time. However, City crews will be enhancing the public swim area by creating more beach space and replacing some of the sand that has washed away over the years.
- The alley repair on Bruce was discussed (previously discussed at the August Council). Webster stated that on investigation, the granite rock he had hoped to order and place on this alleyway is not available. After learning this, he stated that the City will find/purchase/borrow a rock rake in order to perform scheduled maintenance of the alley, remove large rocks and place gravel at a later date when it is available. Council Member Housden suggested checking with Crane & Crane orchards, they may have material. Webster will do this.
- Parks Crewman Tyler Stotts will be performing the concrete slab repair at the Rec Center within the next week.
- Webster met with DCPUD regarding the Foyle Property. It was suggested that the City may be able to use this for parking, however the PUD said the agreement was for an RV Park expansion. Launch fees were discussed, and this was a no go. He is hoping to learn more at a meeting on the 15th and is open to suggestions on how to alleviate the parking issues during peak season at the Cove Park.
- Council Member Rieb asked about the irrigation leak issue on Indian Avenue. Webster stated he has tried contacting Mike Knowlton with no response. He has also contact Ike Vallance, who when they last talked told Webster they would get right on the repair. To date, nothing has been done. Webster will continue attempts to contact Mr. Knowlton.
- Pedro DelaCerde asked about the legality/safety of the old school buses that are being used to transport orchard workers and how they are parked around town. Pedro stated he spoke with one of the drivers who said "he was not going to move it unless the Police told him to". Chief of Police Ron Oules stated that this is not a Council meeting issue and that he (DelaCerde) needs to come to the PD to discuss this. The question was also raised about how close people can park to stop signs and hydrants. Oules stated that if they want his department to start enforcing parking issues, they can.

CHANGE ORDER #2 – SAFE ROUTES TO SCHOOL:

MOTION: *Council Member Smyth made the motion to accept change order No. 2, regarding the SRTS sidewalk replacement order and the fee of \$75.00, and authorized Mayor May to sign said order. Council Member Rieb seconded the motion and it passed unanimously.*

CONSIDERATION OF FALL CLEAN UP PROGRAM:

Council Member Housden asked if the current spring alley clean up could be moved to the fall. He believes that changing it to fall would lessen the amount of debris that is piled in the alleys throughout the winter, thus making garbage collection and EMS accessibility more feasible during the months when there are also piles of snow. Residents currently collect their yard debris all summer long, and then it sits in the alleys through the fall and winter until it is collected in the spring. He feels that a fall collection would be better suited for the City crews. Public Works Director Lee Webster agreed. At this time, consideration will be given to postponing the alley clean up until the fall of 2016, with transition taking place in the spring which will allow the City to adequately notify the residents of the proposed change. The Cemetery yard debris dump pile will still be available to City residents each Thursday from 9am-3pm in the interim. This will be discussed again in March of 2016. Council Members Erickson and Housden will meet to discuss verbiage for a newsletter.

BREWSTER POLICE DEPARTMENT:

STATS AND UPDATES:

Chief of Police Ron Oules noted that on the stats, there are two burglaries documented. He stated that one of these was entry of an abandoned building, and the other was unfounded. He noted that the department has seen some activity with respect to graffiti. They have not had any issues within the last year, until now, and does expect it to pick up a bit due to the time of year. Overtime is not excessive for this time of year, and is actually better than in years past. With respect to parking enforcement concerns, he will send out a newsletter. The officers will issue warnings, and write tickets if necessary.

Oules asked about the direction Council would like to go with regards to junk vehicles. Mayor May and Chief of Police Ron Oules will sit down to discuss this further at a later date. At this time, Mayor May would like enforcement of the junk vehicles violations to be limited to investigation of situations brought to the attention of the Police Department by citizen complaints and situations that present a health and/or safety hazard.

Oules also noted that with school back in session, the PD will be taking a stronger stance on parking enforcement, speeding, failure to stop at stop signs, etc.

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned _____p.m.

Mayor Jan May

ATTEST: _____
City Clerk/Treasurer, Misty Ruiz