

Mayor Pro Tem Art Smyth called the meeting to order at 6:00 p.m. Mayor Jan May was excused. Council Members present were John Housden, Avis Erickson and Tim Rieb. Council Member Ramiro Villagrana was excused. Also present were Public Works Director Lee Webster, City Clerk Treasurer Misty Ruiz, Chief of Police Ron Oules, City Attorney Chuck Zimmerman and Deputy Clerk Desha Dawson.

**MOTION:** *Council Member Rieb made the motion to excuse Mayor Jan May and Council Member Ramiro Villagrana from the Regular City Council Meeting. Council Member Housden seconded the motion and it passed unanimously.*

❖ PLEDGE OF ALLEGIANCE –

**ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:**

The minutes from 7/8/2015 City Council Meeting were reviewed. The final agenda for the June Regular City Council Meeting was also reviewed. Mayor Pro Tem Smyth asked for a 15-minute executive session to discuss potential litigation. Public Works Director Lee Webster asked for the addition of JUB Update presented by Steve James and Bridge Street/3<sup>rd</sup> Street alley and house number question.

**MOTION:** *Council Member Rieb made the motion to approve the above noted minutes and final agenda with additions. Council Member Erickson seconded the motion and it passed unanimously.*

**PAYROLL AND ACCOUNTS PAYABLE APPROVAL:**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, August 12, 2015, the Council, by a majority vote, does approve for payment the vouchers included in the voucher payment list and further described as follows:

July 2015 Manual Claim Fund vouchers 1009, 1010, 1364-1369, 54815-54829 and 54844-54848 as well as August 2015 Council Claim Fund vouchers 1392 and 54885-54958 in the total amount of \$481,148.33. Also included for approval is a list of void checks (see attached list).

July 2015 Payroll check numbers 1355-1363, 1370-1391, 54745-54747, 54830-54842 and 54873-54880 in the total amount of \$138,857.91.

**MOTION:** *Council Member Rieb made the motion to approve the above noted bills and payroll for payment. Council Member Housden seconded the motion and it passed unanimously.*

**PUBLIC COMMENT:**

**PEDRO DELACERDA – 612 W. INDIAN:**

Mr. DelaCerde is in the process of purchasing this property. He's been trying to clean it up in the meantime. He knows there is a large outstanding balance on the property due to non-payment by the previous owner, who is deceased. He is asking for the City Council to consider waiving the late fees. He will pay the past due monthly maintenance fees for the account to get it up to date and continue to pay from now on. He knows the water has been shut off for non-payment and understands it will not be turned on until the balance is paid in full.

**MOTION:** *Council Member Erickson made the motion to approve waiving the late fees on the utility account for address 612 W. Indian for new owner Pedro DelaCerde provided all other fees are paid within 30-days from the date of this meeting. Council Member Housden seconded the motion and it passed unanimously.*

O'CONNELL DRILLING – BLACK FLY PROBLEM AT AIRPORT:

Manager Bill Parks and Sales Rep Walter Dawson from O'Connell Drilling presented to discuss the overwhelming black fly issue at their place of business located at the Anderson Field Airport, which they believe is due to the sewer lagoon maintained by Blue Water Sanitation. They stated the problem is not just affecting the employees, but the customers. It is quite a nuisance, and they have tried everything in their power to remedy the situation. They are now here to ask for the City's help.

Public Works Director Lee Webster noted that there is most definitely a black fly issue, and it is a bad year for them. He has talked with Public Health and WSU regarding possible pesticide application. Public Works Director Lee Webster believes that application of a pesticide may be beneficial. The City can cover some of these costs, but feels Blue Water Sanitation should contribute. Randy Loucks, Blue Water owner, stated he has burned the flies back with weed burner and can add lime but this is not always effective.

Council Member Housden reminded those present that Blue Water Sanitation has signed a 5-year extension of the lagoon lease; however, they are to be actively searching for another location for the lagoon and moving it within that 5-year time frame. There is a plan for this and once it is removed, the fly problem should abate. In the meantime, the City will continue to work with Blue Water Sanitation on the black fly problem.

STEVE JAMES – JUB PROJECT UPDATES:

Mr. James was present to discuss the Engineer Report Addendum. Information about both tank sites and future manganese removal was added, as well as information regarding submission to WDOH for approval. (WDOH loan funding application is due by September 1, 2015).

Mr. James reviewed upper tank replacement and lower tank replacement options. He reviewed installation of telemetry controls, monitors and alarm systems. He reviewed funding options, funding shortfall options and the project schedule. The schedule is flexible, and Council consensus was to proceed with a February 2016 start date.

Mr. James noted that at this time, before we proceed any further with determining which tanks to replace or rehab, there is approximately \$3K worth of core sample testing on the upper reservoir to determine the true integrity of the structure. This will help determine whether it is viable to fix, or should it just be completely replaced.

**MOTION:** *Council Member Housden made the motion to authorize the core drilling and testing to verify concrete thickness and integrity on the Upper Reservoir Tank. Council Member Rieb seconded the motion and it passed unanimously.*

**MOTION:** *Council Member Rieb made the motion to proceed with pursuing the USDA/Rural Development funding and associated costs as set forth on page 2 of the JUB Project Report. Council Member Housden seconded the motion and it passed unanimously.*

STREET NUMBER CONCERN/WATER DRAINAGE ISSUE – BRIDGE STREET:

Glenn Farrington, August Layton and Warren Hendricks presented with a request to have the address of their street changed. They are all currently listed as living on Bridge Street, although they believe their residences are an extension of Bruce Avenue. All stated issues with package delivery and have concerns with 911 location. Mayor Pro Tem Smyth recommended that they come to City Hall to meet with public works, police department and City staff to address this further, as it can be handled at a staff level.

Their second concern is with respect to water drainage in front of their homes. They stated that every time it rains, there is a large puddle that forms and then when it dries, the dust is horrible. They would like the City to consider putting some crushed rock here to eliminate the problem. (This area is owned by the City). Public Works Director Lee Webster stated he will check into the costs of putting some gravel down. City Attorney Chuck Zimmerman gave ideas of ways to remedy this and asked if the property owners would be willing to help pay for some of the costs to make improvements. They said this may be an option. Public Works Director Lee Webster will check the costs of gravel in the meantime.

Also mentioned was the speed limit through this area. One suggestion was to have the speed limit changed by ordinance. This can be investigated further if needed.

MAYOR PRO TEM ART SMYTH:WEED ORDINANCE NO. 870 (BMC 8.24):

City Attorney Chuck Zimmerman reviewed the updated version of the ordinance. The last time it was changed was in 1958. Chapter 8.24 was added to the revised version, which outlines new processes for documenting properties that are out of compliance and gives the City the ability to monitor, enforce and control weed problems.

**MOTION:** *Council Member Rieb made the motion to adopt Ordinance No. 870, amending chapter 8.24 of the BMC, establishing procedures for removing weeds, shrubs, bushes, trees and vegetation that is a menace to public health, safety and welfare. Council Member Housden seconded the motion and it passed unanimously.*

JUNK VEHICLE ORDINANCE DISCUSSION:

City Attorney Chuck Zimmerman reviewed the Junk Vehicle Ordinance. He stated that this is more for education to the Council. We have an Ordinance in place and it has worked well in the past. Chief of Police Ron Oules also stated that it has worked well for them in past as well. Council was encouraged to review this and make recommendations. Based on Council comments, if any, Code revisions can be made at the September Council Meeting.

PARK & REC UPDATE – COUNCIL MEMBERS HOUSDEN AND ERICKSON:

Council Member Housden went over the meeting that was held with Public Works Director Lee Webster regarding the Park & Recreation Committee ideas with respect to park use. They do have many suggestions, ie: RV Park expansion and upgrades, and hope to have a better idea going into budget time. Public Works Director Lee Webster suggested the committee members meet with Deputy Clerk Dawson and him to discuss the RV Park ideas at a later date.

**MISTY RUIZ – CITY CLERK TREASURER:****FINANCE REPORT:**

City Clerk Treasurer Misty Ruiz reviewed the Cash & Investment activity reports for the months of June and July. She stated that the July numbers look good. There was

\$413K in accounts payable for August, and noted that this did include payment for our portion of the Safe Routes to School Project.

**LEE WEBSTER – PUBLIC WORKS DEPARTMENT:****PUBLIC WORKS UPDATES/ PROJECT UPDATES:**

- A handout on Short Course Training was provided to Council for information.
- Melissa Carpenter, with the State, will be here August 18<sup>th</sup> at 9am to visit with City and Government officials.
- The crew has replaced three water valves at the City soccer field. The players have been breaking these valves off. Public Works Director Lee Webster tried to talk with the soccer players and organizers and no one will cooperate or acknowledge the problem. At this time, he has pulled the soccer goals off the field. The cost of repairing these valves is expensive and if the teams will not help eliminate the problem, soccer playing will cease until it is resolved.
- The Fire Hall truck doors have been upgraded.
- The Ferry Street Safe Routes Project is nearly completed.
- There were some issues with the pool repair, completed this spring. The pool contractor will come back in the spring and address the issues. City Attorney Julie Norton is drawing up the paperwork, to include the City's request for a 1-year warranty on repairs, which is an addendum to the original project agreement.
- Due to staffing issues, the last day that the pool will be open is August 18<sup>th</sup>.
- The Water Use Efficiency Report is completed.
- Webster has investigated the cost of upgrading the older part of the RV Park from 30-amp to 50-amp power. This will be roughly \$50K. Although there are a lot of needs at the RV Park, he feels this is an important issue. He would like Council to consider what they feel is first priority for the RV Park when budget time comes around.
- The Wastewater Treatment Plant received the DOE Excellence Award once again. They will be here next month to present the crew with this award.
- There has been concern recently with respect to wastewater from the Gebbers new pre-size holding tank being dumped at our lift stations. Fees and contamination concerns were discussed at length. Council agreed to the following:

***MOTION: Council Member Erickson made the motion authorizing Public Works Director Lee Webster to enter into an agreement, under contract with AC Morgan for dumping of the Gebbers non-industrial wastewater and to establish a rate and charge the appropriate fee for dumping this wastewater into our lift station/WWTP facility. Council Member Rieb seconded the motion and it passed unanimously.***

- Jenkins will be performing the sewer clean out again this year for the City.
- Public Works Director Lee Webster stated he was approached about a partnership with the City of Bridgeport to purchase a Vac Truck. After discussion, the Council declined to discuss this opportunity further.

SIX YEAR STREET PLAN UPDATE:

Public Works Director Lee Webster met and discussed the City of Brewster 6-year Street Plan with Dave Kliewer of JUB. This has not been updated for several years. JUB performed this task for \$750. Public Works Director Lee Webster presented Task Order 2015-01, WSDOT Street Capital Improvements for payment of \$750 for update of the project list as well as probable construction cost opinions for anticipated projects.

**MOTION:** *Council Member Rieb made the motion to approve Task Order 2015-01, authorizing payment of \$750 to JUB Engineering for the updates to the Six-Year Transportation Improvement Plan. Council Member Housden seconded the motion and it passed unanimously.*

Public Works Director Lee Webster stated that the deadline for the project application is August 24, 2015. There will be no money spent to apply; however, he stated that if a project is awarded, the City will need to come up with the required funds over the next year or two. The consensus of Council at this time is to apply, but hold off on completing any of these projects in the short term.

AIRPORT NAVAIDS PROJECT

Public Works Director Lee Webster reviewed the AIP Project 3-53-0009-03 NAVAIDS Project for the beacon and windsock replacement, engineers estimate.

**MOTION:** *Council Member Smyth made the motion to give Council approval, authorizing the Mayor to accept the NAVAIDS Project bid, and sign the agreement, if the bid is at or below the estimated \$127K, as stated, with 5% matching funds required. Council Member Rieb seconded the motion and it passed unanimously.*

BREWSTER POLICE DEPARTMENT:

STATS AND UPDATES:

Chief of Police Ron Oules reviewed the stats and overtime for the month of July. He stated that the overtime was a bit higher in July due to the holiday coverage. He noted he had to replace the transmission in the oldest patrol car (Crown Vic). This was a huge hit to his budget, but he hopes to stay within it for the remainder of the year. He is anticipating increases in his budget next year, if it is available.

He stated that the staff is doing well. The new hire is doing a great job.

**ADJOURNMENT:** With there being no further business to come before the Council, the meeting was adjourned 8:45 p.m.

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Mayor Pro Tem Art Smyth

ATTEST: \_\_\_\_\_  
City Clerk/Treasurer, Misty Ruiz