

Mayor Jan May called the meeting to order at 6:00pm. Council Members present were Art Smyth, John Housden, Avis Erickson, and Ramiro Villagrana. Council Member Tim Rieb was absent (excused). Also present were Public Works Director Lee Webster, City Clerk Treasurer Misty Ruiz, Lieutenant Kelly Hook and Deputy Clerk Desha Dawson.

**PLEDGE OF ALLEGIANCE:**

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

The minutes from 5/13/2015 City Council Meeting were reviewed. The final agenda for the June Regular Council Meeting was also reviewed.

**MOTION:** Council Member Smyth made the motion to approve the above noted minutes and final agenda, Council Member Housden seconded the motion and it passed unanimously, vote of 4-0.

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, June 17, 2015, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows: May 2015 Manual Claim Fund vouchers 54603-54608, 54621, 54623, 54624, 54626 and 54637-54640 as well as June 2015 Claim Fund vouchers 1309-1312, 54645-54700 in the total amount of \$606,315.55 and May 2015 Payroll check numbers 1284-1324, 54516-54518, 54521, 54609-54612, 54614-54620, 54622 and 54628-54626 in the total amount of \$ 122,388.03.

**MOTION:** Council Member Smyth made the motion to approve the above noted bills and payroll for payment. Council Member Erickson seconded the motion and it passed unanimously, vote of 4-0.

PUBLIC COMMENT:

LEAK ADJUSTMENT REQUEST/WATER USE INQUIRES:

Kim Freel and Dick Oakley representing Confluence Health requested a leak adjustment for a leak which occurred during the winter months in which the water meter is not read. The leak had been detected by Confluence Health Staff and corrected.

**MOTION:** Council Member Housden made the motion to approve a leak adjustment for Confluence Health to reflect the historical consumption during the same time of year during the previous year. Council Member Smyth seconded the motion and it passed unanimously, vote of 4-0.

SUMMER SEWER AVERAGE REQUEST-US POST OFFICE:

The US Post Office is currently on the Summer Sewer average list.

KARL WORD-4<sup>TH</sup> OF JULY CELEBRATION UPDATE:

Karl Word advised the Council that the parade line up will start at 10:45am, and the parade will start at 11:00am. The route will travel down seventh street to the park with a special event at the Andersen Lot. Mayor May thanked Karl for helping with this event and the City is looking forward to a great weekend.

48-HOUR SOFTBALL TOURNAMENT APPLICATION:

Anthony Ruiz requested approval of the special event application for the 48-Hour softball tournament. Anthony detailed the event and the positive impact it makes on the community. Public Works Director Lee Webster addressed the concerns citizens had raised during and after the previous tournament. Much discussion occurred in regards to the concerns and possible solutions available for the issues presented.

**MOTION:** Council Member Housden made the motion to not allow the 48 Hour Softball Tournament. Council Member Smyth seconded the motion and it passed with a vote of 3-1. (Villagrana).

**MAYOR MAY:**

**SUNRISE DISPOSAL 2015 RATE INCREASE REQUEST:**

Sunrise Disposal Owner/ Operator Dion Gotti requested a rate increase of 1.3%.

**MOTION: Council Member Housden made a motion to approve the rate increase of 1.3% for garbage rates. Council Member Villagrana seconded the request and it passed unanimously, vote of 4-0.**

**FIREHALL/FIRE DISTRICT INTERLOCAL AGREEMENT**

Mayor May reviewed the history between the City and the Okanogan/Douglas County Fire District. Mayor May presented an agreement for review for contracting of services with the Okanogan/ County Fire District for fire prevention services. No action was taken at this time.

**WATER USE AGREEMENT WITH GEBBERS FARMS:**

Public Works Director Lee Webster reviewed the proposed water use agreement between the City of Brewster and Gebbers Farms for the Pre-size Facility located outside of City limits. Council Member Housden voiced concern about committing a large amount of water to an industrial entity as water may become scarce. Mayor May felt the City must make the best decision based on what information we have now and look at the future.

**MOTION: Council Member Smyth made the motion to enter into the water use agreement with Gebbers Farms and approve Mayor May to sign this agreement. Council Member Erickson seconded the motion and the motion passed, vote of 3-1 (Housden).**

**MISTY RUIZ-CITY CLERK TREASURER:**

**FINANCE REPORT:**

Clerk/Treasurer Misty Ruiz presented the April and May Finance Reports. Misty requested approval to issue a progress payment to McKinstry in the amount of \$151,524.84 in the June Manual Accounts Payable Processing.

**MOTION: Council Member Smyth made the motion to allow processing of payment to McKinstry in the amount of \$151,524.84 in the June Manual Account Payable processing. Council Member John Housden seconded the motion and the motion passed unanimously, vote 4-0.**

**USDOT AGREEMENT FOR TRANSFER ENTITLEMENTS-ANDERSON FIELD:**

The City of Brewster has not been able to use the FAA airport entitlements for 2 years. The FAA has requested transfer of the entitlements to Wilbur for the 2012 year.

**MOTION: Council Member Smyth made the motion to approve the transfer of entitlement funds for 2012 to Wilbur and authorize Mayor May to sign the transfer of entitlement. Council Member Housden seconded the motion and it passed unanimously, vote 4-0.**

**LEE WEBSTER-PUBLIC WORKS DIRECTOR:**

**PUBLIC WORKS UPDATES/PROJECT UPDATES:**

- Consumer Confidence Reports will be mailed at the end of June. Along with this a fire safety newsletter will be included.
- Ferry Street project is started and moving along.
- Mitchel Paving will be doing 7 road patches from previous projects.
- Children's House drainage issue will be address with the assistance of Washington State DOT.
- Pool is up and running and is open. Heaters are phenomenal! Diving board has not been installed yet.
- Water Comp Plan will need to be amended in July which will require a formal public meeting with approval in September.

- City received a bad water test-non mcl acute violation, repeat test performed and also came back flagged. System was sanitized and system is no longer in violation. A letter will be mailed with monthly bills in June.
- Elm beetles in the little league field will be addressed on Saturday.
- Senate/House Capital Budget request for reservoir is still looking good.
- CDBG grant application was submitted on time.
- Sewer Line issue at VIP insurance for 2<sup>nd</sup> year. Sewer treatment plant is also dealing with cherry stems and leaves.
- Park staff is struggling to keep up with park responsibilities.

**MOTION:** Council Member Smyth made the motion to allow temporary part time seasonal personnel for the parks. Council Member Erickson seconded the motion. The motion passed unanimously, vote 4-0.

FERRY STREET PROJECT-PIPKIN CONSTRUCTION CHANGE ORDER:

Pipkin Construction has made some recommendations to save money. The change order request is a credit.

**MOTION:** Council Member Smyth made the motion to approve the change order request. Council Member Erickson seconded the motion and it passed unanimously, vote 4-0.

BREWSTER POLICE DEPARTMENT:

STATS AND UPDATES:

Lieutenant Hook presented the stats for the Police Department. He state Robbins is doing well on field training. The side door needs to be replaced with the cost being \$2,300.00. The wall and floor need repair however these are awaiting a final bid.

Lieutenant Hook requested surplus of the old Police Bicycles which are not being used. Palouse Police Department would like to purchase the bicycles. They have offered to pay \$100.00 per bicycle.

**MOTION:** Council Member Smyth made the motion to declare the old police bicycles surplus and authorize sale of the bicycles to Palouse in the amount of \$100.00 per bicycle. Council Member Housden seconded the motion and it passed unanimously, vote 4-0.

The junk vehicle ordinance was discussed. Mayor May would like to hold off on junk vehicle enforcement until the ordinance can be reviewed further.

Council Member Housden is extremely concerned about the fire hazards in the City, weeds and mattresses and other flammable material as well as concerns with debris in the alleyways. He feels we need to continue to pursue increasing safety from fire. Mayor May discussed two complaints one from a business and another from a neighbor of a home with weeds.

**ADJOURNMENT:** There being no further business to come before the Council, the meeting was adjourned at 8:35pm.

\_\_\_\_\_  
Mayor Jan May

ATTEST: \_\_\_\_\_  
City Clerk/Treasurer, Misty Ruiz