

Mayor Jan May called the Special Meeting to order at 12:00 p.m. Council Members present were Art Smyth, John Housden, Tim Rieb, John Housden and Avis Erickson. A quorum was present. Also present were City Clerk Treasurer Misty Ruiz, Deputy Clerk Desha Dawson, Public Works Director Lee Webster, City Planner Kurt Danison and City Engineer Roger Erlandsen.

Mayor May reviewed the letter received from Erlandsen & Associates, dated April 15, 2015. This letter was sent to provide the required 30-day notice of intent to terminate the Consultant Services Contract between the City of Brewster and Erlandsen & Associates for engineering services. The letter stated that the company is fully committed and will cooperate fully with the City to close out their responsibilities and assist as requested during the transition. The two tasks currently under contract include the Angle Trailer Court Project and the Safe Routes to School Project.

CDBG – TASK ORDER 103-A / CDBG APPLICATION STATUS:

Discussion was held regarding the CDBG Task Order 103-A and the CDBG Grant Application status. After much consideration, the following motion was made:

MOTION: *Council Member Rieb made the motion to approve Task Order 103-A and move forward with the CDBG Application preparation and to work carefully and closely for submission of the Grant Application by June 1, 2015. Council Member Smyth seconded the motion and it passed with a vote of 4-0. (Council Member Villagrana was absent).*

Council Member Housden noted that he would like to see the City Staff get some help, as this will be a very time consuming process for them. He stated that some of the work load within the City may need to be redistributed during this time. Roger Erlandsen and Kurt Danison have agreed to meet and review what will be needed to complete this application. Council education will be necessary.

SWIMMING POOL UPGRADE – UPDATES AND REQUEST FOR PAYMENT:

The pool repair is coming along well. The tile will be placed today. A request for payment to Rookard Pools has been submitted for \$72K.

MOTION: *Council Member Smyth made the motion to authorize payment of \$72K to Rookard Pool Systems. Council Member Rieb seconded the motion and it passed with a vote of 4-0. (Council Member Villagrana was absent).*

ADJOURNMENT

With there being no further business to come before the Council, the Special Meeting was adjourned at 1:20 p.m.

Mayor Jan May

ATTEST:

City Clerk/Treasurer Misty Ruiz