

Mayor Jan May called the Special Meeting to order at 12:00 p.m. Council Members present were Art Smyth, Ramiro Villagrana, Tim Rieb, John Housden and Avis Erickson. A quorum was present. Also present were City Clerk Treasurer Misty Ruiz, Deputy Clerk Desha Dawson and Public Works Director Lee Webster.

WATER COMP PLAN AMENDMENT, SECTION 8:

Council reviewed and discussed the proposed amendment to Section 8 of the City of Brewster Water Comp Plan. This amendment is specific to our Reservoir Replacement and the costs. This change is necessary for our CDBG General Purpose Grant. Mayor May would like copies of the entire Water Comp Plan to be distributed to herself and all council members. Erlandsen's will provide this.

MOTION: *Council Member Smyth made the motion to approve the amendment to Section 8 of the City of Brewster Water Comprehensive Plan, regarding the necessity of our Water Reservoir Replacement. Council Member Rieb seconded the motion and it passed unanimously.*

SAFE ROUTES TO SCHOOL PROJECT REVIEW & UPDATES:

The project is before Council at this time for the decision to be made whether or not to proceed. The proposed start date for the project, if approved, is the first Monday after the last day of school. The project will last for five-weeks.

The City has already paid for preparation work that has been done for the project, including tree removal, engineering work to date, all administrative fees, etc. The project went to rebid in March of 2015. At this time, the project is going to cost \$101K more than what the City originally understood the amount would be. We (City) will be responsible for this amount. The City has already put \$37K into the project, and now we will be responsible for an additional \$77K to complete it.

Mayor May stated, all this aside, the decision that needs to be made now is whether or not to proceed. Considering the amount of time, effort and money that has been spent to date, it is her recommendation that we move forward with the project with the understanding that we need to investigate how we got to this amount, and how to avoid this happening with future projects.

MOTION: *Council Member Smyth made the motion to recommend moving forward with the SRTS Project, awarding the project bid to Pipkin Construction and authorizing the Mayor to sign and execute all documents and agreements for the above. Council Member Rieb seconded the motion and it passed unanimously.*

RESOLUTION 15-06 – PARK USE AMENDEMENT (Amends Resolution 14-06):

MOTION: *Council Member Rieb made the motion to approve Resolution No. 15-06, amending Resolution 14-06, repealing Park Use Fees Section 4, Exhibit C. Council Member Smyth seconded the motion and it passed unanimously.*

CDBG – TASK ORDER #103:

Kris Erlandsen and Paki Peralta of Erlandsen & Associates were present to discuss Task Order 103A. The Task Order is a request for \$40K for Grant writing fees, and an additional \$5K to cover the costs of Erlandsen's preplanning meeting with the DOH in Spokane to go over our Water Comp Plan amendment. Council would like to see the breakdown of the fees prior to making a decision. Mayor May asked if Erlandsen's could provide the documentation to the City by Friday, April 17th, to give Council time to review them with a Special Meeting set for next week to discuss this further. Erlandsen's stated that would not be a problem and would get the information to the City by Friday for distribution to Council.

MOTION: *Council Member Rieb made the motion to set a Special Meeting date of Tuesday, April 21st at 12pm noon to discuss the CDBG Task Order 103A after the review of the documents to be provided by Erlanden's. Council Member Smyth seconded the motion and it passed unanimously.*

ADJOURNMENT

With there being no further business to come before the Council, the Special Meeting was adjourned at 1:10 p.m.

Mayor Jan May

ATTEST:

City Clerk/Treasurer Misty Ruiz