

Mayor Jan May called the meeting to order at 6:02 p.m. Council Members present were Art Smyth, John Housden, Avis Erickson and Tim Rieb. Council Member Villagrana was absent. Also present were Public Works Director Lee Webster, City Clerk Treasurer Misty Ruiz, and Interim Chief of Police Nattalie Cariker.

MOTION: *Council Member Smyth made the motion to excuse Council Member Villagrana from the City Council Meeting. Council Member Rieb seconded the motion and it passed unanimously.*

❖ PLEDGE OF ALLEGIANCE –

APPOINTMENT/SWEARING IN OF ELECTED MAYOR & COUNCIL MEMBERS

City Attorney Chuck Zimmerman swore in the following people to their elected positions:

Mayor – Art Smyth

Council Position #4 - Avis Erickson

Council Position #5 – Tim Rieb

After appointment, Mayor Smyth conducted the remainder of the City Council Meeting.

VACANT COUNCIL POSITION #1 POSSIBLE APPOINTMENT:

MOTION: *Council Member Housden made the motion to appoint Jan May to the vacant Council Position No. 1. Council Member Erickson seconded the motion and it passed unanimously.*

Council Member May took the oath of office for Council Position No. 1.

APPOINTMENT OF MAYOR PRO-TEM:

MOTION: *Council Member Housden made the motion to appoint Council Member Rieb to the position of Mayor Pro Tem. Council Member May seconded the motion and it passed unanimously.*

ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:

The minutes from the 11/12/2015 City Council Meeting were reviewed. The final agenda for the December Regular City Council Meeting was also reviewed.

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, December 9, 2015, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

November Manual Accounts Payable in the amount of \$12,535.50, check numbers 55288-55296 as well as December Council Accounts Payable in the amount of \$181,258.07, check numbers 1529, 1539-1547, 1499, 55319-55375 and 1011 and 1012.

12/09/2015

Void checks number 55097, 55202 and 55246.

Also approved was then November Payroll in the amount of \$110,121.71, check numbers 1500-

1528, 55231-55233 and 55297-55312.

MOTION: *Council Member May made the motion to approve the above noted minute, final agenda, bills and payroll as noted above. Council Member Erickson seconded the motion and it passed unanimously.*

PUBLIC COMMENT

ZONING CHANGE REQUEST/INQUIRY (K. JOHNSON, V.HOGAN, W. HENDRICKS)

Council discussion occurred.

MOTION: *Council Member May made the motion to present the above Zoning Change Request to the Planning Commission for review. Council Member Rieb seconded the motion and it passed unanimously.*

BREWSTER SCHOOL DISTRICT (ERIC DRIESSEN): SEE DISCUSSION BELOW

BREWSTER POLICE DEPARTMENT:

STATS AND UPDATES:

Interim Chief of Police Nattalie Cariker reviewed the stats for the BPD. Cariker also reported that two of our officers were recognized during the Annual Night of a Thousand Stars Awards. One officer was recognized for the number of DUI's and the other for the total number of traffic warnings given.

Overtime was reviewed. Council Member Housden expressed concern with the amount of overtime. Cariker stated that with the current staffing, this will be unavoidable for some time.

MAYOR SMYTH:

PUBLIC HEARING FINAL BUDGET:

Mayor Smyth opened the Public Hearing for Ordinance No. 872 – 2016 Final Budget. No public comment was brought forth. The Mayor declared the Public Hearing closed.

ORDINANCE NO. 872 FINAL BUDGET

MOTION: *Council Member Rieb made the motion to approve Ordinance No. 872, The City of Brewster 2016 Final Budget. Council Member May seconded the motion and it passed unanimously.*

PROCESSION FOR THE VIRGIN MARY-PUBLIC EVENT

MOTION: *Council Member May made the motion to approve the Public Event Application for the Procession for the Virgin Mary. Council Member Housden seconded the motion and it passed unanimously.*

12/09/2015

BREWSTER SCHOOL DISTRICT LEVY DISCUSSION (Requested by Council Member Housden)

Brewster School Superintendent Eric Driessen presented to Council to discuss the upcoming

School levy, and the many ideas they would like to have included in this levy for improvements to the school and community. He discussed the benefits to the citizens and students, as well as their hopes to form partnerships with the community including the City, Library and other community organizations.

MISTY RUIZ – CITY CLERK TREASURER:

MONTHLY FINANCE REPORT

City Clerk Treasurer Misty Ruiz reviewed the monthly financial report.

LEE WEBSTER – PUBLIC WORKS DEPARTMENT:

PUBLIC WORKS UPDATES:

TASK ORDER 2015-06 FOR JOB ENGINEERING – WATER SUPPLY MANGANESE REMOVAL EVALUATION:

MOTION: Council Member Housden made the motion to approve Task Order 2015-06, Water Supply Manganese Removal Evaluation. Council Member Rieb seconded the motion and it passed unanimously.

AMENDMENT NO. 1 BOULDER PARK CONTRACT 12-1111 (with ratification of Mayor Signature)

MOTION: Council Member Housden made the motion to approve amendment No. 1, Boulder Park Contract 12-1111 and ratify the Mayor's signature on the contract amendment. Council Member Rieb seconded the motion and it passed unanimously.

ECONOMIC DEVELOPMENT DISTRICT AWARD:

Second Place in the Economic Development presentation for the Water Reservoir Project in 2015.

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned 7:20 p.m.

Mayor Art Smyth

ATTEST: _____
City Clerk/Treasurer, Misty Ruiz