

Mayor Lee Webster called the meeting to order at 6:00 p.m. Council Members present were Art Smyth, John Housden, Jan May, Tim Rieb and Ramiro Villagrana. Also present were Public Works Director Lynn Lawson, City Clerk Misty Ruiz, Chief of Police Ron Oules, Deputy Clerk Desha Dawson and City Attorney Chuck Zimmerman

❖ **PLEDGE OF ALLEGIANCE –**

**ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:**

The minutes from 12/10/2014 City Council Meeting, 12/29/14 and 12/31/14 Special Meetings were reviewed. Council Member Housden asked for the addition of Randy Loucks, Blue Water Sanitation-Lagoon, to the agenda.

***MOTION: Council Member Rieb made the motion to approve the above noted minutes and final agenda. Council Member May seconded the motion and it passed unanimously.***

**PAYROLL AND ACCOUNTS PAYABLE APPROVAL:**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, January 14<sup>th</sup>, 2015, the Council, by a majority vote, does approve for payment the vouchers included in the voucher payment list and further described as follows:

December 2014 Manual Claims Fund vouchers 1142-1150, 54095, 54115-54119, 54121-54133, 1007 and 1008 (and void checks 1135 and 54120) as well as January 2015 Council Claim vouchers 54141-54196 in the total amount of \$542,940.21.

December 2014 Payroll check numbers 1115-1134, 1136-1141, 53999-54002, 54010, 54092, 54094, 54096-54098, 54100-54107, 54109-54111, 54113, 54114, 54139 and 54140 in the total amount of \$113,943.90.

***MOTION: Council Member Smyth made the motion to approve the above noted bills and payroll for payment. Council Member Rieb seconded the motion and it passed unanimously.***

**PUBLIC COMMENT:**

**KEITH JOHNSON – LETTER TO COUNCIL REGARDING CHICKENS:**

Mr. Johnson presented to Council this evening to review a letter he had sent to each member regarding chickens in the City limits of Brewster. He had recently been contacted by a BPD Officer after Chief of Police Ron Oules, while he was fishing on the river, had noticed Mr. Johnson had chickens in his yard. Chickens are currently not allowed in the City limits. Mr. Johnson also presented a fact sheet about chickens, and several ordinances for reference from other Washington cities that allow them, including the number of chickens allowed, how they are to be maintained/contained and sanitation rules. He currently has 4 laying hens, no rooster.

City Attorney Chuck Zimmerman was in attendance, and offered information regarding the City of Wenatchee and their ordinance regarding chickens – which are allowed. After much discussion, Mayor Webster asked Council if this would be something they'd like to pursue further. By majority, the Council agreed that this is something they would consider as long as there were guidelines set in place, as well as

the number of chickens allowed. It was agreed that four (4) chickens (hens) was a reasonable number, with no roosters allowed. Our City Attorney will draw up a draft ordinance for review and consideration at the February meeting.

RANDY LOUCKS, BLUE WATER SANITATION/LAGOON LEASE AT AIRPORT:

Council Member Housden gave a report on the Blue Water Sanitation Lagoon Lease, a follow up from October of last year. He stated that the previous request is still on the table, which included a minimum of a 5-year extension on the lease for the lagoon, an option for early termination without penalty (for Blue Water), establishing a fund to which \$2,000 per year will be paid in to by Blue Water Sanitation for clean-up of the lagoon upon his exit, and will include all appropriate increases in fees for those 5 years, to be paid by Blue Water Sanitation. Mr. Loucks will still continue to actively search for another location for the lagoon, however, in the meantime the current lagoon at the Airport will be in operation and available for all the companies currently utilizing it. Council Member Housden stated this is the recommendation of the Airport Committee.

***MOTION: Council Member May made the motion to accept the proposed 5-year lease extension for Blue Water Sanitation, Airport Lagoon, to include the terms and conditions noted above. Council Member Rieb seconded the motion and it passed unanimously.***

A final draft will be presented at the February Council meeting.

DESIGNATION OF MAYOR PROTEM:

***MOTION: Council Member Housden made the motion to appoint Council Member Jan May as Mayor Pro Tem. Council Member Rieb seconded the motion and it passed unanimously.***

MAYOR WEBSTER:

POOL UPDATE:

Mayor Webster stated that through many generous, anonymous donations to the City, we now have the availability and monies to rehab the Community Pool. The project will consist of many miscellaneous repairs including, but not limited to, re-plastering the pool interior, replacing the intake grates, chlorination system, etc. The project will begin soon and estimated dates of completion by mid-April. Mayor Webster expressed his extreme gratitude to the donors on behalf of the City and the community. This is a great thing to have happen in our small community, made possible by those in it.

***MOTION: Council Member Smyth made the motion authorizing Mayor Lee Webster to enter into an agreement/contract to permit repair of the Brewster Community Pool at a cost of no more than \$150,000. Council Member Rieb seconded the motion and it passed unanimously.***

PUBLIC HEARING – FIRE DISTRICT #15 ANNEXATION PROPOSAL, ORD. NO. 867:

Mayor Webster opened the public hearing at 6:40 pm referencing Ordinance No. 867, stating an intent to join the Douglas County Fire District No. 15 (annexation), finding that the public interest will be served thereby and setting an effective date.

Tim Baird, DCFD No 15 Commissioner, urged Council to speak with the City of Leavenworth regarding the process of their recent annexation with their local fire district. City Attorney Chuck Zimmerman stated that should the Council decide to pass this ordinance, it will show that the City is in favor of moving forward with consideration of annexation, to initiate the proceedings and shows the City's intent.

No further public comment was brought forth, and Mayor Webster closed the public hearing at 6:50 pm.

**MOTION:** *Council Member Housden made the motion to adopt Ordinance No 867, stating the City of Brewster's intent to join the Douglas Okanogan County Fire District No. 15, and, finding that the public interest will be served thereby and setting an effective date. Council Member Rieb seconded the motion passed with a vote of four in favor, none opposed, and one abstained. (Council Member Smyth abstained from the vote).*

**MISTY RUIZ – CITY CLERK TREASURER:**

**FINANCE REPORT:**

Ruiz reviewed the quarterly financial reports for Oct/Nov/Dec. No questions were asked by Council. The Council had previously reviewed the Project Memorandum from the FCS Group regarding the rate study and recommended increases. Ruiz stated that we are still in the process of paying for this rate study – most of which will be reimbursed by the grant, and then matching money will be paid.

**CDBG GREIVANCE PROCEDURE:**

City Attorney Chuck Zimmerman reviewed the City of Brewster Grievance Procedure.

**MOTION:** *Council Member Housden made the motion to approve CDBG Grievance Procedure. Council Member May seconded the motion and it passed unanimously.*

**PUBLIC HEARING-**

**PLANNING-ONLY, IMMINENT THREAT AND GENERAL PURPOSE GRANT:**

See Attachment “#1” – Minutes of Public Hearing.

**LYNN LAWSON – PUBLIC WORKS DEPARTMENT:**

**PUBLIC WORKS UPDATES/ PROJECT UPDATES:**

- Lawson informed Council of the Public Works Water Department new hire, Chris Pruitt. He is a welcome addition to the crew and brings a lot of experience and knowledge.
- The winter tree trimming project has started at the Cove Park. A number of these trees are dead and need to come out as they are a public safety concern.
- FAA – our 5 year limit is up for engineering services. A request for an airport engineer needs to be performed soon. Council Member John Housden suggested that the Public Works Director Lynn Lawson, Mary Vargas of the FAA and the Airport Committee meet soon to discuss this as well as some of the other issues that need to be addressed at the airport.
- Council Member Housden asked about the possibility of adding more RV Park spaces, and if so, where. He would like to explore this further, as he believes there is going to be a great need for more spaces in the future and we should start planning for it more aggressively.

**BREWSTER POLICE DEPARTMENT:**

**STATS AND UPDATES:**

Chief of Police Ron Oules stated that the new recruit is currently enrolled at the Academy and doing well, according to the monthly reports he has received.

Oules reviewed the statistics for the month of December. There were 40 hours of overtime; 20 hours of those hours are contractual. He also stated that DUI's were increased in 2014. Several of these were marijuana intoxication DUI's, which are very time consuming to test for, and if positive, timely to process.

Chief Oules stated that despite multiple changes within his department last year, 2014 was a good year and credits his staff for this.

**ADJOURNMENT:** With there being no further business to come before the Council, the meeting was adjourned at 7:45 p.m.

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Mayor Lee Webster

ATTEST: \_\_\_\_\_  
City Clerk/Treasurer, Misty Ruiz