

Mayor Lee Webster called the meeting to order at 6:00 p.m. Council Members present were Art Smyth, Jan May, John Housden, Ramiro Villagrana and Tim Rieb. Also present were Public Works Director Lynn Lawson, City Clerk Misty Ruiz, Chief of Police Ron Oules, City Attorney Chuck Zimmerman and Deputy Clerk Desha Dawson.

❖ PLEDGE OF ALLEGIANCE –

**ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:**

The minutes from 8/13/2014 City Council Meeting were reviewed.

**MOTION:** *Council Member Rieb made the motion to amend the August Minutes, excusing Mayor Webster from the meeting that date due to his working on the EMS crew and their involvement in assisting with the Carlton Complex Fire. Council Member Smyth seconded the motion and it passed unanimously.*

**MOTION:** *Council Member May made the motion to approve the above noted minutes, amendments and final agenda for September 17<sup>th</sup>. Council Member Housden seconded the motion and it passed unanimously.*

**PAYROLL AND ACCOUNTS PAYABLE APPROVAL:**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, September 17, 2014, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

August 2014 Manual Claims Fund voucher numbers 999-1003, 1017, 1018, 53642-53650 and 53686-53697 as well as September 2014 Council Claim voucher numbers 1031, 53704, 53706 and 53708-53780 in the total amount of \$175,004.57.

August 2014 Payroll check numbers 993-998, 1004-1016, 1019-1024, 53566-53572, 53640, 53641, 53651-53685 and 53703 in the total amount of \$130,314.47.

**MOTION:** *Council Member May made the motion to approve the above noted bills and payroll for payment. Council Member Villagrana seconded the motion and it passed unanimously.*

**PUBLIC COMMENT:**

**INDOOR SOCCER LEAGUE:**

Several members of the Men's Winter Soccer League were present to discuss the use of the Rec Center in the coming months. They stated that this is a useful facility in the winter for their group and is a very important asset for the Latino community. Mayor Webster stated he understands this, and although he does not have a definitive answer at this time, he hopes to soon. Mayor Webster also explained that the City and the Boys & Girls Club have been in the process of talks and it is looking very likely that the B&G Club may be coming in to run the Rec Center, at which time the programs, such as winter soccer league, can be discussed at that time.

City Attorney Chuck Zimmerman suggested that the Mayor and Council Members on the Park/Rec committee meet to discuss this, in particular to seek an individual to supervise the activities as well as implementation of a policy defining the use and establish fees sufficient enough to cover the cost of hiring a supervisor for the facility.

**MOTION:** *Council Member Smyth made the motion authorizing the Mayor and the City Park/Rec Committee to seek and retain a supervisor/security person for the Rec Center and to discuss and establish fees to be collected to cover the cost of this individual chosen by the City. Council Member Rieb seconded the motion and it passed unanimously.*

DAVE RODRIGUEZ – CANDIDATE FOR OKANOGAN COUNTY CORONER:

Mr. Rodriguez presented to Council to discuss his candidacy for the Okanogan County Coroner. He discussed his reasons for running for the position, as well as what he hopes to bring to the County if he is elected County Coroner.

MAYOR WEBSTER:

RESOLUTION NO. 14-07, OKANOGAN CO. MULTI-HAZARD MITIGATION PLAN:

**MOTION:** *Council Member Smyth made the motion to approve Resolution No. 14-07. Council Member May seconded the motion and it passed unanimously.*

FEMA DESIGNATED APPLICANT AGENT-RESOLUTION NO. 14-08:

**MOTION:** *Council Member Smyth made the motion to approve Resolution 14-08, FEMA Assistance Application Contract, designating an agent and alternate agent, authorization of signatures on the contact, application and any amendments. Council Member Rieb seconded the motion and it passed unanimously.*

INTERLOCAL COOPERATIVE AGREEMENT – BREWSTER SCHOOL DISTRICT:

**MOTION:** *Council Member Smyth made the motion to approve the Brewster School Interlocal Cooperative Agreement. Council Member May seconded the motion and it passed unanimously.*

MISTY RUIZ – CITY CLERK TREASURER:

FINANCE REPORT

Clerk Ruiz informed Council that all bank reconciliations are entered and accurate, however an error in the report builder will not properly generate the report. She will print this tomorrow and will have all missing reports attached to the cash and investment activity report next month. She encouraged the Council members to contact her tomorrow if they wish to have a copy before then.

RESCHEDULING OF THE OCTOBER CITY COUNCIL MEETING:

It is requested that the October Council date of October 8<sup>th</sup> be changed to October 22<sup>nd</sup>, due to multiple out of town meetings scheduled for staff and department heads during the first two weeks of October.

**MOTION:** *Council Member Housden made the motion to approve the change of the October City Council Meeting from October 8<sup>th</sup> to October 22<sup>nd</sup>. Council Member Rieb seconded the motion and it passed unanimously.*

BUDGET AMENDMENT ORDINANCE NO. 863:

**MOTION:** *Council Member May made the motion to adopt Ordinance No. 86 as altered to include references to the amendment, amending and replacing Ordinance No 862. Council Member Smyth seconded the motion and it passed unanimously.*

LYNN LAWSON – PUBLIC WORKS DEPARTMENT:

PUBLIC WORKS UPDATES/ PROJECT UPDATES:

- Martha's Road project has been started. The crew is replacing the main line. It will now have a 6" main water service line, hydrant and new meters at each residence. An increase in the line size will also accommodate any further future growth in the area. This project will be complete near the end of the month.
- Parks crew has been cleaning up the area around the Rec Center and Head Start, removing shrubs and trees. A window was recently broken at the Head Start; however the PD knows the individuals who did this – small children throwing rocks – and will talk to them about this.
- The handicap access issues at the Cove Park and in front of City Hall are being addressed. We do have someone on the crew with concrete finishing experience, which will save us money.
- Light replacement is underway in the City Buildings as well as Main Street lights.
- The Rec Center doors are not functioning properly. Lawson presented an estimate from Chelan Glass. There are several different door/lock mechanism options available with some of them being programmable. The one that Lawson suggests is electronic, with key FOB access (which are reprogrammable). The cost of this will be \$7953.00.

**MOTION:** *Council Member Housden made the motion to approve the above noted Rec Center door/lock replacement by Chelan Glass at a cost of \$7,953.00. Council Member Rieb seconded the motion and it passed unanimously.*

- Public Works Director Lawson and Clerk Ruiz also noted that the outside wall and door at the Police Department is in poor condition, and is basically falling apart. The door is bad as well. Sachse Construction did an inspection and presented a bid for repairs to the wall for \$5,557.32. This cost does not include the cost of the door.

**MOTION:** *Council Member Housden made the motion to approve the repair of the Police Department wall as presented on the bid from Sachse Construction, as well as replacement of the door and the associated costs. (The door repair not included on bid). Council Member May seconded the motion and it passed unanimously.*

ANGLE TRAILER COURT:

Paki Perala of Erlandsen & Associates, presented to discuss the Angle Trailer Court Bid results. The bids opened on 9/9/14, with five bidders on the list. One, Selland Construction, applied. Their bid was at 6% over the engineer estimate. It is at this time, Mr. Perala recommends award of the submitted bid.

**MOTION:** *Council Member May made the motion to accept Selland Construction as the lowest responsible bidder for the Angle Trailer Court Water Project and to authorize the Mayor to enter into an agreement with Selland Construction for said project. Council Member Smyth seconded the motion and it passed unanimously.*

**MOTION:** *Council Member May made the motion to authorize the Mayor, or Mayor Pro Tem, to approve all change orders for the Angle Trailer Court Water Project that do not exceed \$10,000.00 as long as copies of the approved change orders are provided to the City Council within five (5) days following each approval. Council Member Smyth seconded the motion and it passed unanimously.*

RESERVOIR UPDATE – ERLANDSEN & ASSOCIATES:

Eric Smith, Erlandsen & Associates, presented Council with a review of the recent Reservoir updates. The video results were reviewed, as were flow tests being conducted by the City Crew. The video shows a lot of cracks in the tank. The flow tests show that there is water loss from the reservoir due to the cracks. Discussion followed with respect to how to get these reservoirs repaired, and/or replaced. There is concern about the tank failing and how this will affect our residential citizens and commercial users. Also of concern is the location of the main reservoir tank- in the worst shape –as it is located directly above our 100 year old cemetery.

There are several resources available for funding; the question is which entity will be the best for the City. The Mayor would like some guidance as to who to contact with regards to getting the tank replaced, as we alone cannot fund our way through a replacement. Eric Smith said he can possibly amend the report, and include the cemetery concern. We will need a report to articulate what damage occurred as a result of the fire. Chuck Zimmerman stated FEMA will likely need a report that states “but for” for the fire, the City would not need to be discussing the immediate need to replace the reservoir. Eric Smith encouraged members of Council to attend the Tech Team meeting on September 30<sup>th</sup>, as there is strength in numbers.

Public Works Director Lynn Lawson stated at this time, it is becoming evident that damage has occurred to the reservoirs as a result of the Carlton Complex Fire. We can attempt temporary repairs, such as liners; however this would only be a short term fix. He recommended continued weekly monitoring and having Erlandsen’s survey the land and architecture for shifting due to water loss.

More updates and information regarding this subject will be presented to Council in October.

BREWSTER POLICE DEPARTMENT:

STATS AND UPDATES:

Chief of Police Ron Oules reported that 32.5 hours of the 68.5 hours total overtime will be reimbursed. Overtime will be higher in the coming months; at least until the empty officer position is filled. Low staff coverage may be paid by the State. Currently, there are seven academy classes between now and the end of the year. There is a class in Spokane in December and we are awaiting the approval for our candidate to enter this class. Oules also reported that Officer Rory Williams will be attending EVOC training through State Patrol, with half of the cost of the class being reimbursed by insurance.

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 8:10 p.m.

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Mayor Lee Webster

ATTEST: \_\_\_\_\_  
City Clerk/Treasurer, Misty Ruiz