

Mayor Lee Webster called the meeting to order at 6:00 p.m. Council Members present were Art Smyth, Jan May, John Housden and Tim Rieb. Also present were Public Works Director Lynn Lawson, City Clerk Misty Ruiz and Deputy Clerk Desha Dawson and City Attorney Chuck Zimmerman. Chief of Police Ron Oules was not present

❖ **PLEDGE OF ALLEGIANCE –**

**ADDITIONS/CHANGES TO THE AGENDA/MINUTES APPROVAL:**

The minutes from 4/9/2014 and 4/25/2014 City Council Meeting were reviewed. Itinerant Vendor applicant La Nortanita asked to discuss their application this evening.

**MOTION:** *Council Member Smyth made the motion to approve the above noted minutes and final agenda with the addition noted above. Council Member Rieb seconded the motion and it passed unanimously.*

**PAYROLL AND ACCOUNTS PAYABLE APPROVAL:**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, May 14, 2014, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

April 2014 Manual Claims Fund voucher numbers 53173-5318 and 53198 as well as May 2014 Council Claim voucher numbers 53217, 53218 and 53221-53264 in the total amount of \$152,596.69.

April 2014 Payroll check numbers 874-898, 53100-53104, 53106, 53184-53197 and 53199-53210 in the total amount of \$117,116.97.

**MOTION:** *Council Member Smyth made the motion to approve the above noted bills and payroll for payment. Council Member May seconded the motion and it passed unanimously.*

**PUBLIC COMMENT:**

**AMERICAN LEGION – DENNY PITTMAN:** Not present.

**ITINERANT VENDOR APPLICANT – LA NORTENITA:**

Public Works Director Lynn Lawson reviewed PD findings/notes on application after background check by Chief of Police Ron Oules. Oules had concerns. City Attorney Zimmerman again stated that the City Council Meeting is not the place to discuss these types of applications, as it is not a Council decision. If the applicants wish to add things to their vending list that are different from the original application, it needs to be addressed at City Hall. Zimmerman reviewed the City Code; the applicants were given a copy of Ordinance 506. The applicants will be notified by Friday whether or not the permit was approved or denied.

**KARL GOEHRY:**

Karl Word stated that the concrete has been poured. He is currently working with the Nike Corporation with respect to funding for fencing. He is also hopeful that they will be interested in resurfacing the soccer field area. His question is would the City be interested in pursuing the resurfacing project with Nike? Mayor and Council expressed their desire to work with Mr. Word and Nike on this potential project.

**MOTION:** *Council Member May made the motion authorizing Karl Word to work with in conjunction with the Mayor and Public Works Director, and Nike representatives on the proposed soccer field overlay project, and move forward with pursuing a grant with Nike. Council Member Rieb seconded the motion and it passed unanimously.*

Mr. Word also noted that the Cinco de Mayo Celebration was a success and he heard great complements regarding the Chamber and the City's cooperation to make it enjoyable for everyone. Council Member Housden stated that he had heard the same, and was told that the community hopes it will continue.

**MAYOR WEBSTER:**

**NCWEDD:** The Representative was not present at this meeting

**RESOLUTION NO. 14-03- FORMING A COUNCIL OF GOVERNMENTS:**

The mechanics of the Resolution were discussed by Mr. Zimmerman and Mayor Webster. Designation of a representative and an alternate representative is necessary this evening.

**MOTION:** *Council Member May made the motion approving Resolution 14-03, as well as the designation of Mayor Webster and our Representative, and Council Member Rieb as the alternate representative. Council Member Smyth seconded the motion and it passed unanimously.*

**MISTY RUIZ – CITY CLERK TREASURER:**

**FINANCE REPORT:**

Clerk Misty Ruiz reviewed the monthly financial reports with the Council. She stated that our Jail Fees are now paid in full to the County. We have not received the billing for the second half of 2013 as of yet.

**NCRLB USE AND MAINTENANCE AGREEMENT:**

(City Attorney Zimmerman noted that this is not a lease, it is an agreement designating use and sharing of costs associated with the building and services).

**MOTION:** *Council Member May made the motion authorizing the Mayor to execute North Central Regional Library District Use and Maintenance Agreement between the City of Brewster and the NCRLD. Council Member Rieb seconded the motion and it passed unanimously.*

**RESOLUTION NO. 14-04 – P&P FOR INVESMENT OF CITY FUNDS:**

**MOTION:** *Council Member May made the motion to approve Resolution 14-04. Council Member Rieb seconded the motion and it passed unanimously.*

**LYNN LAWSON – PUBLIC WORKS DEPARTMENT:**

**PUBLIC WORKS UPDATES:**

1. Lawson stated that Erlandsen's has reviewed the photos from the reservoir inspection/cleaning last fall. They do have some concerns that they need to look into further and Lawson will keep Council apprised of their findings and recommendations

2. Alley clean-up is completed and went very well.
3. Crack sealing of the City streets will be performed within the next week or so.
4. The pool repair is completed and it is filling with water now. The pool will be prepped and ready for use for guard training. McKinstry is looking to replace the pool heater and complete other repairs as outlined in the Energy Efficiency Grant.
5. The scope of works, and fees (\$5300) for the asbestos and lead testing of our buildings by Fulcrum Environmental was reviewed. This is a part of the process required by McKinstry for our Energy Efficiency Grant/Upgrades.
6. The public works crew is completing the well/meter installation project at Anderson Field. Med Star has their crew quarters completed. The beacon/windsock project is still on track for August/September of this year.
7. Lawson asked about the Cemetery dump pile for yard debris. We are the only place in the region that has this service, and Lawson asked Council their thoughts on what to do with it, as we have had several problems with illegal debris being brought in.

***MOTION: Council Member Housden made the motion to allow the dumping of yard debris at the Cemetery Dump Pile for City of Brewster residents only, and to delegate the authority to set fees, rules, regulations and hours of operation to Public Works Director Lynn Lawson. Council Member May seconded the motion and it passed unanimously***

PLANNING COMMISSION RECOMMENDATIONS-SHORELINE SET BACKS:

City Planner Kurt Danison was not present for this meeting. This topic will be discussed at the June 11<sup>th</sup> City Council when Mr. Danison can attend. Council was asked at this time to review the material presented with further discussion in June. Council was also encouraged to contact Mr. Danison with any questions they may have. City Attorney Zimmerman will contact Mr. Danison with respect to revising the ordinance.

ASBESTOS & LEAD INSPECTION PROPOSAL FROM FULCRUM ENVIROMENTAL:

(Discussed above in Public Works Updates)

SAFE ROUTES TO SCHOOL PROJECT/FERRY STREET:

Paki Perala, of Erlandsen & Associates, presented to discuss the Safe Routes to School/Ferry Street project. Mr. Perala reviewed the project and informed Council that the project does not include paving of Ferry Street, which is in poor repair. Several plans of possible options of street layouts were reviewed, including width of the roadway, sidewalk layout, storm drains, etc. Mr. Perala asked if Council is interested in paying for the paving portion of the project, as stated above, as it is not covered under the SRTS funding.

Much discussion followed this. Council collectively decided to set a Special Council Meeting date for May 21<sup>st</sup> at noon, City Hall Council Chambers to discuss this further after they have had time to review all the options and prices thoroughly.

ANDERSON FIELD AIRPORT LEASE – JOHN MCNAMARA:

Mr. McNamara was not present. Public Works Director Lynn Lawson updated Council on recent discussions. City Attorney Zimmerman reviewed all City requirements for new/renewed lease including requests that the hangar also be repaired. Zimmerman encourages Council not to approve the lease until the issues are addressed and appropriate repairs have been done that the City has requested.

**MOTION:** *Council Member May made the motion to authorize the Mayor to execute the McNamara Lease at Anderson Field Airport, as drafted by the City Attorney contingent first upon:*

- 1. Repair of the structure to the satisfaction of the City Public Works Director;*
- 2. Payment of the lease preparation fee;*
- 3. Payment of the established lease payment; and*
- 4. Signing of the lease by the tenant.*

*Council Member Rieb seconded the motion and it passed unanimously.*

**CHIEF OF POLICE RON OULES:**

**STATS AND UPDATES:**

Chief of Police Ron Oules was not present this evening, however, Mayor Webster informed Council to contact Chief Oules directly if there were any questions.

**NCW TASK FORCE OPERATIONAL AGREEMENT:**

**MOTION:** *Council Member Rieb made the motion authorizing the Mayor to execute the Agreement to Participate Agreement with the NCWNTF for 2014-2015, as well as paying the participation fee of \$2000. Council Member May seconded the motion and it passed unanimously.*

**ADJOURNMENT:** With there being no further business to come before the Council, the meeting was adjourned at 8:45 p.m.

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Mayor Lee Webster

ATTEST: \_\_\_\_\_

City Clerk/Treasurer, Misty Ruiz