

Mayor Lee Webster called the Special Meeting to order at 12:04 p.m. Council Members present were Ramiro Villagrana, Tim Rieb, Art Smyth and John Housden. Jan May was absent. A quorum was present. Also present were City Clerk Misty Ruiz, Deputy Clerk Desha Dawson, Public Works Director Lynn Lawson and Chief of Police Ron Oules.

McKINSTRY ENERGY AUDIT GRANT UPDATE AND RESULTS REVIEW:

Jayson Schmidt of McKinstry presented to Council to review City of Brewster Investment Grade Energy Audit, including the timeline, scope, project costs, financial review and the next steps. He also reviewed the Solar Grant Project regarding the Community Pool.

He outlined the project options including 1) performing all grant measures as submitted at a total cost of 932K, 2) breaking the project into two (2) phases – first phase \$558K, second phase \$403K, and 3) a reduced recommended grant (removing City Hall break room upgrade, various lighting upgrades and envelope upgrades) for a total of \$806K.

It is the recommendation of McKinstry, for the best outcome, that the City go with option #3. Whatever the Council should decide, these grants must be submitted by January 30th, 2014. Amidst Council discussion, the following decision was made:

MOTION: *Council Member Smyth made the motion to approve and move forward with the Investment Grade Audit, Recommended Grant option #3 at a total project cost of \$806K, as well as moving forward with the additional Solar Grant opportunity for a total project cost of \$321K as recommended by McKinstry. Council Member Housden seconded the motion and it passed unanimously.*

ADJOURNMENT

With there being no further business to come before the Council regarding the Special Meeting was adjourned at 12:45 p.m.

Mayor Lee Webster

ATTEST:

City Clerk/Treasurer Misty Ruiz