

Mayor Lee Webster called the meeting to order at 6:00 p.m. Council Members present were Art Smyth, Jan May, Ramiro Villagrana and Tim Rieb. Council Member Smith was absent. Also present were Assistant Public Works Director JD Smith, City Clerk Misty Ruiz, Police Chief Ron Oules and Deputy Clerk Desha Dawson.

❖ **PLEDGE OF ALLEGIANCE –**

**ADDITIONS/CHANGES TO THE AGENDA:**The agenda was approved as submitted.

**MINUTES APPROVAL:**

The minutes from April 10, 2013 City Council Meeting were reviewed.

**MOTION:** Council Member Rieb made the motion to approve the above minutes. Council Member Villagrana seconded the motion and it passed unanimously.

**PAYROLL AND ACCOUNTS PAYABLE APPROVAL:**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, April 10, 2013, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

April Manual Claims Fund voucher numbers 5, 560, 562-564, 48569-48574 and 48603 as well as May Council voucher numbers 561, 48612-48676 in the total amount of \$159,329.70.

April Payroll Fund voucher number 521, 524, 527-531, 536-554, 48498-48503, 48575-48590, 48592-48602 and 48611 in the total amount of \$111,421.96.

**MOTION:** Council Member May made the motion to approve the above noted bills and payroll for payment. Council Member Rieb seconded the motion and it passed unanimously.

**PUBLIC COMMENT:**

**GUILLERMO MENDEZ – ITINERANT VENDOR/FLEA MARKET:**

Mr. Mendez presents this evening stating he has applied for a mobile itinerant vendor license for an ice cream truck. He understands that there are regulations set in place regarding music played from mobile vendor vehicles. He would like to know if Council would consider granting him a variance. Mr. Mendez is here tonight to ask Council's permission as he wants to comply with all City rules and regulations. Mr. Mendez has also presented a route map, hours and months of operation, etc.

Public Works Director JD Smith has inspected the vehicle and it is very well set up. Smith also stated that if Council agrees, Mr. Mendez will need a conditional use permit for his mobile itinerant vendor license. Council does not see an issue with this, as long as he complies with the conditions of his permit, however, will set a radius range in which the music can be heard.

**MOTION:** Council Member Smyth made the motion to allow the variance on the mobile itinerant vendor license for Guillermo Mendez' ice cream truck, to allow music/noise makers to be played from this vehicle and that this music/noise maker not be heard more than 2 blocks away from where his vehicle is located at any given time. Council Member May seconded the motion and it passed unanimously.

FLEA MARKET/SWAP MEET/FARMERS MARKET:

Mr. Mendez then brought up the idea of having flea market/farmers market/swap meet. He has recently rented a building (old Goehry Motors) and is interested in pursuing this type of business/event if this is something that the City would allow. He stated that the cities of Cashmere, Omak and Oroville currently have these types of activities and would like to start something similar here in Brewster. Our current ordinance covers only things such as farmers markets for sale of home grown or homemade items, but nothing that covers flea markets or swap meets. The only thing close that may cover them would be under our yard sale ordinance, but that would not apply in this case. Public Works Director JD Smith will check with other cities that have these events, or similar ones, before any further discussion takes place.

JAN MAY – CITIZEN:

Council Member Jan May excused herself from the meeting at this time, as she has an issue she would like to discuss as a citizen of the City of Brewster.

Jan May, citizen of Brewster, stated that she is highly concerned about our water supply. "Black water" is becoming a huge issue in this town. Her home has black water frequently. She has in line water filters at her residences. She has to replace these filters three times a year, or more, at a cost of \$120-\$150 per filter. She stated that this "black water" issue is making her boiling mad both as a citizen and a healthcare provider. She has been told that this "black water" is manganese – a natural mineral – in the lines at that it is safe to consume, but does not believe that after 20-30 years of drinking the water with this in it, that it is safe for anyone! She says that this issue needs to be a priority and she is outraged as a citizen and is sick of this problem considering what the citizens of this town pay on their water bills. If this issue of manganese showing up in excess in residential homes is being caused when hydrants are being flushed, then the citizens need to be informed as well and how to address it.

Clerk Misty Ruiz stated that she and Public Works Director JD Smith have been discussing options of how to deal with this issue, ie: filtration systems, etc. She does not want to add chemicals to the water. Public Works Director JD Smith stated he knows that there is an issue with manganese in the water supply, but the bigger issue is that many of our water system lines are old and are "dead end" lines, with Ms. May's being one of them. Flushing lines (hydrants) helps, but the dead end lines are getting manganese build up with no way to completely flush them. He has considered putting in "blow off" ports for these dead end lines which will help in flushing this out of the dead end lines.

Mayor Webster inquired about further water testing to see exactly what the levels are, testing before and after we flush the lines. He wants to set an attainable goal in addressing this, including testing the end of line home levels. Public Works Director JD Smith stated that this testing would be available through Cascade Analytical, and he will check into this in the morning.

Mayor Webster also noted that it may be a good idea to put this issue on our water comp plan, finding ways to address it now and put the money aside for it.

**MAYOR WEBSTER:**

Note: Mayor Webster noted that in further discussions with Pateros, they are no longer interested in pursuing Police coverage with the City of Brewster.

**ACTION LIST FOLLOW-UP:**

The action item list from the April Council meeting was reviewed (see attached). The following requests, notes and discussions are outlined on the action item list for May.

**MISTY RUIZ – CITY CLERK TREASURER:**

**MONTHLY FINANCE REPORT:**

Report presented as is. The DA Davidson account numbers are not available due to the Council meeting being held before the statement is received. So far, the City is doing well. We are still receiving more money in than we are spending.

Ruiz noted she has gone out to bid for changes in our financial institution. The fees for our accounts are becoming too high at our current bank.

Fees for the Olsen trial audit have been received. Restitution from Olsen will begin in May at \$200.00 per month. The first \$1,000 that we receive will be sent in to our insurance company to cover our deductible.

**WAGE AND INCOME SURVEY UPDATE:**

The City had previously agreed to participate in the Income Survey with the Three Rivers Hospital, Fire District #15 and the City of Pateros. The fees were to be based on the number of surveys to be distributed for each participant. We have received the proposed fees. Our portion would be \$2,500. Public Works Director JD Smith and Clerk Misty Ruiz reviewed this fee and do not feel it is appropriate for the number of surveys (75 or less) that we will need. Public Works Director JD Smith has called to get more explanation on how the fees were determined.

**MOTION:** Council Member May made the motion to authorize the City's participation in this wage and income survey if the fee is \$1,500 or less. If it is more than this, the City has the option to withdraw from the survey. Council Member Rieb seconded the motion. The motion passed Council Member Villagrana, Council Member May and Council Member Rieb all in favor. Council Member Smyth abstained from the vote.

**JD SMITH – PUBLIC WORKS DEPARTMENT:**

**PUBLIC WORKS UPDATES:** Parks project is moving along well.

**ZONING ORDINANCE AMENDMENT:**

Smith presented information only regarding the shoreline zoning amendment. This will involve public comment and Planning Commission involvement. Smith asked Council to review this information with further discussion to be held at the June Council Meeting.

METER READS:

Public Works Director JD Smith asked Council for permission to hire a seasonal part-time meter reader through the summer months. This position would only be for meter reading, 3-4 days a month at \$400.00 per month.

**MOTION:** Council Member Smyth made the motion to authorize the Public Works Director to hire a seasonal, part time meter reader with hours and pay as noted above. Council Member Rieb seconded the motion and it passed unanimously.

LEAK ADJUSTMENTS:

Residents Yuliana Godinez and JD Smith presented with receipts for leak repairs they had performed at their homes. Godinez had a broken yard hydrant; Smith had stop and waste valve failure. Both have been fixed. There is no evidence of further leak at this time. Total leak adjustments are as follows: Smith - \$410.67; Godinez - \$136.08.

**MOTION:** Council Member May made the motion to approve the two above noted leak adjustments due to broken/faulty water lines that have been repaired. Council Member Smyth seconded the motion and it passed unanimously.

CHIEF OF POLICE RON OULES:

STATS AND UPDATES:

Overtime payout was at \$701.68 for the month. He was hoping for less, but with the holiday coverage it is hard to avoid. Stats show an increase in burglaries. There have been many over the past couple months. As stated before, more community involvement is key with respects to reporting any suspicious activity. He would like to send out another letter to the Citizens of Brewster, possibly with the utility statements. Oules also noted that one billing notice has been sent out to a local business for the false alarm response violation.

Canfield will be hosting the shooting simulator and driving simulator in June. Chief of Police Ron Oules encouraged Council to participate.

NCW TASK FORCE AGREEMENT:

Chief of Police Ron Oules presented the NCWNTF agreement. This is an agreement we enter into with the Task Force each year. It includes an agreement and an annual participation fee of \$2,000. Mayor Webster and Chief of Police Ron Oules both stated that the work this agency does far exceeds any dollar amount we pay to be a part of it. It is a very worthwhile program.

**MOTION:** Council Member Smyth made the motion to authorize Mayor Webster to sign the NCWNTF agreement for 2013, as well as approving the \$2,000 fee. Council Member Villagrana seconded the motion and it passed unanimously.

At 8:00 PM, Mayor Webster announced that Council will take a 5-minute break, and return to convene into Executive Session.

**15 MINUTE EXECUTIVE SESSION TO DISCUSS PERSONNEL:**

At 8:08 p.m. Mayor Webster announced that Council will now convene into a 15 minute Executive Session to discuss personnel.

At 8:28 p.m., Mayor Webster announced that Council will now convene into Regular Session. The following action was taken:

**MOTION:** Council Member May made the motion to approve the Public Works and the Police Department Union Contracts as submitted. Council Member Smyth seconded the motion and it passed unanimously.

**ADJOURNMENT:** With there being no further business to come before the Council, the meeting was adjourned at 8:30 p.m.

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Mayor Lee Webster

ATTEST:

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City Clerk/Treasurer, Misty Ruiz