

Mayor Lee Webster called the meeting to order at 6:00 p.m. Council Members present were Dan Smith, Art Smyth, Jan May, Ramiro Villagrana and Tim Rieb. Also present were Assistant Public Works Director JD Smith, City Clerk Misty Ruiz, Police Chief Ron Oules, Deputy Clerk Desha Dawson and City Attorney Chuck Zimmerman.

❖ **PLEDGE OF ALLEGIANCE –**

ADDITIONS/CHANGES TO THE AGENDA:

Glenn Farrington was added to Public Comment regarding 3rd Street grading. Public Works Director JD Smith added Martha's Road project.

MOTION: Council Member Smyth made the motion to approve the April 10, 2013 City Council Final Agenda with the above additions. Council Member Rieb seconded the motion and it passed unanimously.

MINUTES APPROVAL:

The minutes from March 13, 2013 City Council Meeting were reviewed.

MOTION: Council Member Smyth made the motion to approve the above minutes. Council Member Smith seconded the motion and it passed unanimously.

PAYROLL AND ACCOUNTS PAYABLE APPROVAL:

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of this date, April 10, 2013, the Council, by a majority vote, does approve for payment those vouchers included in the voucher payment list and further described as follows:

March Manual Claims Fund voucher numbers 532-535, 48467-48470 and 48497 as well as April Council voucher numbers 48504-48568 in the total amount of \$106,824.55.

March Payroll Fund voucher number 501-505, 508-526, 48400-48405, 48471-48484 and 48486-48496 in the total amount of \$105,822.80.

MOTION: Council Member Smith made the motion to approve the above noted bills and payroll for payment. Council Member Smyth seconded the motion and it passed unanimously.

CINCO DE MAYO EVENT APPLICATION REVIEW/APPROVAL:

Two applications for Cinco de Mayo celebrations have been submitted for review. One is going to be held on Saturday, May 4th (Guillermo Mendez, 309 Hwy 97), the other will be held on Sunday, May 5th (Ernesto Santos, La Milpa- 324 East Main). Chief of Police Ron Oules stated that these events are good for the community, however there need to be some restrictions placed on noise levels – as there have been issues with this in the past with multiple complaints. Oules is also concerned about the event scheduled for 309 Hwy 97 with respect to traffic control, pedestrian traffic and parking. Public Works Director JD Smith will contact Don Becker at the WSDOT and ask him about this

particular application. Council, however, unanimously agreed that there do need to be restrictions and limits in place for noise/music. The Council would also like it very clearly emphasized to both parties the time frames for their event, what the limitations on the noise/music will be and what the ramifications are if they violate this, and what time the music is to be turned off.

MOTION: Council Member May made the motion to approve the two Cinco de Mayo event applications with the understanding that the music is not to be audible outside of a 2 block/250 yard parameter and that the music is to be completely off by 10 PM. No exceptions. Council Member Rieb seconded the motion and the motion passed unanimously.

20-MINUTE EXECUTIVE SESSION-DISCUSS POTENTIAL LITIGATION:

At 6:35 PM, Mayor Webster announced that Council will convene into a 20-minute Executive Session to discuss Potential Litigation. City Attorney Chuck Zimmerman is present.

6:55 PM – Extended 5 more minutes.

At 7:00 PM, Mayor Webster announced that Council will now convene back into Regular Session. No Action was taken.

PUBLIC COMMENT:

VERN CHUTE – EASEMENT QUESTION:

Mr. Chute was not present at the meeting tonight.

GLENN FARRINGTON – 3RD STREET:

Mr. Farrington presented to Council to request grading of the street he lives on. This is a gravel road and is very rough, with many potholes and ruts. Public Works Director JD Smith stated that this is on the crew's list of projects to complete, however water line repairs and other infrastructure issues have delayed this a bit. They will, however, be completing this soon. Mr. Farrington thanked the Council for their time.

MAYOR WEBSTER:

ACTION LIST FOLLOW-UP:

The action item list from the March Council meeting was reviewed (see attached). The following requests, notes and discussions are outlined on the action item list for April 2013.

RESOLUTION NO 13-02 – FEES RELATED TO FALSE ALARM RESPONSES:

Chief Ron Oules noted that back in February of 2012, Ordinance No. 841 was passed regarding false alarm responses; however, the resolution setting the fee for violation was not passed. It is presented at this time for Council approval.

MOTION: Council Member Smyth made the motion to approve Resolution No 13-02, establishing fees related to responses to false alarms, containing a severability clause; and setting and effective date. Council Member Rieb seconded the motion and it passed unanimously.

ATV USE REVIEW:

Mayor Webster was approached by a citizen regarding use of ATV/UTV on City roadways. This has been discussed in the past, but would like the current Council's input on this subject. Council Member May stated this may be something worth looking into, keeping safety in mind of course. Oules stated that they are not allowed on State Highways, and since Hwy 97 basically runs directly through Brewster, as well as Hwy 173, we may face issues with enforcement. Council Member Smyth stated that if this were to be allowed, all ATV/UTV's would of course need to be licensed, follow same rules as motor vehicles, etc. Webster stated that some cities do allow this, but their circumstances are not the same as ours. Council will keep this idea in mind with further discussion at a later date.

MISTY RUIZ – CITY CLERK TREASURER:
MONTHLY FINANCE REPORT:

Ruiz reported that the financial reports are showing improvement, as they have continued to do. She stated that she has been working on the Annual Report, which is due at the end of May. Her office window has been closed quite a bit, so that she can work without interruption, but encouraged Council and department heads to contact her at any time with questions or concerns.

JD SMITH – PUBLIC WORKS DEPARTMENT:

PUBLIC WORKS UPDATES:

Public Works Director JD Smith stated that the RV Park upgrade and Basketball Court projects are on schedule however there have been some delays due to water issues. There have been three corp stop repairs/replacements done due to manganese build up in the lines.

Spring Clean-up week is scheduled for April 22nd through the 26th. Notifications will go out to the residents. He stated that as in years past, trustee workers from the Okanogan County Jail will be brought in that week to assist.

The Airport sealcoat and striping will be completed within the next week.

The fire hydrant at the corner of 4th and Indian (Ambulance Hall) was relocated just recently. It was moved back away from the curb as it had been struck by vehicles several times in the past at its previous location.

Public Works Director JD Smith noted that the City has issues over 12K in building permits this year to date. There are four new builds, and one remodel.

Truck 83 (biosolids hauler) had an ECM failure. This is the third time in the last four months. Cost to replace this part is \$3,100. The City paid 12K for the truck 9-years ago. Public Works Director Smith is looking at other options for hauling biosolids. He is currently comparing the figures of whether it would be more cost effective for us to haul it ourselves, or contract it out. He will have comparisons available at the May Council meeting.

COLUMBIA SHORES VARIANCE REQUEST:

Public Works Director JD Smith noted that he has received a variance request for a new home construction at Columbia Shores, Lamberton addition. This variance is for the

shoreline side of the property. In years past, anyone who has constructed a home in this development has had to put in for a variance prior to construction. Council Member Smith suggested doing an Ordinance amendment so that anyone constructing a new home there will not have to go through the headache and expense of requesting a variance for shoreline properties. The rest of the Council agreed. Public Works Director JD Smith will have an Ordinance amendment prepared for the May Council Meeting.

REC CENTER EXIT DOORS:

The crash bars (quick exit bars) on the doors at the Rec Center need to be replaced. These crash bars are required on all exit doors. Corbin (repair company) came today to give an estimate on fixing them. That cost will be roughly \$7,700. Currently, the doors are not working properly, not locking, and need to be replaced. Some of the money for the repairs can come out of the Summer Food Program, the rest from the General Fund.

MOTION: Council Member Smyth made the motion to approve the repair/replacement of the exit doors at the Rec Center, at a cost of \$7,700. Council Member Smith seconded the motion and it passed unanimously.

ATP WATER PROJECT:

Public Works Director JD Smith noted that Council approval for the Mayors signature on the application/contract is needed at this time. This project is on our Water Comp Plan improvement list. It also needs to be stated that this loan will be repaid out of the Water fund. The loan obligation will be 60K per year, for 20 years. This project includes individual meters for each of the 39 trailers at the park.

MOTION: Council Member Smyth made the motion authorizing the Mayor Webster to sign the Angle Trailer Court Water Project application/contract. Council Member May seconded the motion and it passed unanimously.

QUARTERLY LATE FEE REVIEW:

Public Works Director JD Smith presented the quarterly review of the late fees assessed to utility customers. There have been no significant changes in the amount of late notices processed in the past two years. Council Member Smyth would still consider lowering the amount from \$35 to \$30, however, would like to wait until next quarter to review them once more, and make a decision to either lower it, or leave the late fee amount where it is currently.

MARTHAS ROAD:

Public Works Director Smith noted that there have been several calls lately from residents on Martha's Road complaining of little or no water pressure. On investigation, two meters were pulled and were completely blocked. The water line that runs down Martha's road is a dead-end line with no circulation. Water is fed through a 2" steel pipe. There is no hydrant on this line to flush. Smith has run the figures to possibly replace this with a 6" water line, install a hydrant and replace the meters to the homes on this road. When Rains Construction performed the Main Street project, they stubbed off two 6" connectors off of Main, so this would be an easy project for crew to complete. Public Works Director JD Smith figures the total cost of the project to be 18K. At completion, they will have a hydrant, a closed fire loop, new meters and a continuous circulation of water through this end of town.

COMMUNITY SWIMMING POOL – PAINT:

Upon preparing the pool for summer, it was noted by the crew that the paint is in poor shape. It was painted last year; however there are issues with adhesion. Clerk Ruiz has contacted the company that we purchased the paint from to see if there is an issue with the paint itself. We are hoping that they can help rectify the problem. Unfortunately, the pool will need to be repainted before it can be filled and open for use either way.

Mayor Webster stated he was contacted by Tom Snell, Mansfield, who suggested that we may be able to use an old waste oil burner that can be converted/modified to help heat the pool as a cost saving measure. Mayor Webster noted that we are still looking at options for heating the pool at this time.

CHIEF OF POLICE RON OULES:

STATS AND UPDATES:

Chief of Police Ron Oules stated that there has been a significant decrease in the overtime, with only \$130 of overtime for last month. Calls for service are in line with normal. There has been a big increase in vehicle prowls lately. The new hire, Mike Hartnett, is doing well.

ADJOURNMENT: With there being no further business to come before the Council, the meeting was adjourned at 8:40 p.m.

Mayor Lee Webster

ATTEST:

City Clerk/Treasurer, Misty Ruiz